



Help Guide the Future of West Hills  
**West Hills Neighborhood Council**



P.O. Box 4670, West Hills, CA 91308-4670

<http://www.westhillsnc.org>

[mail@westhillsnc.org](mailto:mail@westhillsnc.org)

**No smoking is allowed on the Chaminade campus. The meeting will end at 9:15 pm. We must be clear of the room by 9:30 pm. Thank you for your cooperation.**

**REGULAR MEETING AGENDA**  
**November 2, 2011**

**At Chaminade College Preparatory, 23260 Saticoy Street, West Hills, CA 91304**

Doors open at 6:30 p.m. for general discussion amongst Stakeholders. The public is requested to fill out a "Speaker Card" to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board's subject matter jurisdiction will be heard during the Public Comment period. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-485-1360 or e-mail [NCsupport@lacity.org](mailto:NCsupport@lacity.org) This meeting is open to all Stakeholders of West Hills.

**Opening Business**

**7:00 P.M.**

Call To Order  
Roll Call – Establish Quorum  
Pledge of Allegiance  
Comments from the Chair

Co-Chairs: Mr. Stephen Lenske  
Mr. Edwin Dockus  
Secretary: Ms. Carolyn Greenwood  
Co-Chairs: Mr. Edwin Dockus  
Co-Chairs: Mr. Edwin Dockus

**Announcements**

**7:20 P.M.**

Council District 3  
Council District 12  
LAPD Senior Lead Officers  
  
LAFD-Station 106  
Department of Neighborhood Empowerment

Mr. Ron Rubine, Deputy Field Rep.  
Ms. Seme Park, Deputy Field Rep.  
Officer Sam Sabra  
Officer Dennis Cunningham  
Captain John Rojas  
Mr. Thomas Soong

**Public Comment**

**7:35 P.M.**

Comments & statements from stakeholders or interested parties (*Requires Speaker Card*)

Co-Chair: Mr. Edwin Dockus

**\*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council “reserves the right to limit speakers if necessary to provide and adequate opportunity for all to be heard”.\***

**Announcements**

**7:50 P.M.**

Board Announcements & Introductions  
Approve Meeting Minutes of October 5, 2011  
Treasurer’s Report

West Hills Neighborhood Council Members  
Secretary: Ms. Carolyn Greenwood  
Treasurer: Ms. Bobbi Trantafello

**Government Relations Report**

**8:05 P.M.**

- 1) The Mayor’s Community Budget Day  
October 29, 2011

Dr. Daniel Wiseman  
Government Relations Liaison

**Old Business**

**8:20 P.M.**

**02-0003** – Discussion & possible action regarding the West Hills Street Signage Design & locations

Mr. Walter Perfect, Council Member & Signage Committee

Mr. Barry Seybert, Council Member & Signage Committee

Mr. Dan Brin, Council Member & Signage Committee

**11-0015 & 11- 00021**

- 1) Discussion and possible action to terminate storage at Storage Etc. located at 6030 Canoga Avenue, Woodland Hills, CA pending securing a suitable alternate location
- 2) Discussion & possible action regarding the following proposed purchases or allocation of funds for future expenditures subject to continuing and needed available funding:

Ms. Jacquie Young, Budget Chair  
Ms. Bobbi Trantafello, Treasurer

**Administrative Allocation**

Storage: \$ 483.55  
Miscellaneous: \$ 750.00  
Administrator: \$23,145.00

**Total Administration: \$24,378.55**

**Outreach Allocation**

Beautification:	\$ 800.00
Zoning & Planning:	\$ 200.00
Citrus Sunday:	\$ 500.00
Anniversary Celebration:	\$3,000.00
VANC:	\$ 200.00
Streets & Transportation:	\$ 100.00
FallFest:	\$5,000.00
Mics:	\$ 0.00
Mic Cords	\$ 35.00
LCD Projector	\$ 770.00
Flyers:	\$ 250.00
iContact:	\$ 200.00
Elections:	\$2,500.00
Bags For Advertising:	<u>\$1,050.00</u>

Total Outreach Budget:	<b>\$14,605.00</b>
Unbudgeted Reserve:	<b><u>\$ 1,516.55</u></b>

**TOTAL BUDGET: \$40,500.00**

**New Business 8:40 PM**

**11-0025** – Discussion and possible action regarding the West Hills Neighborhood Council 2012 Elections and appointment of Elections Committee

Mr. Edwin Dockus, Elections Chair

**Adjournment 9:30 P.M.**

**Board Business**– Comment may be made from Board Members on subject matters within the Board’s jurisdiction. The Board reserves the right to adjust the order of presentation of agenda items.

**Adjournment** –The next regularly scheduled meeting will be December 7, 2011 at 7:00 PM at the Chaminade College Preparatory, 23260 Saticoy Street, West Hills, CA 91304 (Entrance located directly across from Fields Market).

**Reconsideration Process** - Reconsideration of a vote shall be by approval of a Board member’s motion to do so.

**Brown Act** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting West Hills Neighborhood Council, Executive Director at the following email address: [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org). Where appropriate requests can be made for a copy of a record related to an item on the agenda.

**Grievance Process** - Each agenda shall provide during comment section presentation of grievances by any Stakeholder or group of Stakeholders. A Stakeholder may appeal the decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment, or its successor organization.