



Help Guide the Future of West Hills
West Hills Neighborhood Council



P.O. Box 4670, West Hills, CA 91308-4670

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No smoking is allowed on the Chaminade campus. The meeting will end at 9:15 pm. We must be clear of the room by 9:30 pm. Thank you for your cooperation.

**SPECIAL MEETING AGENDA
 November 15, 2012 at 7:00 P.M.**

9-1-1 Communication Dispatch Center, 23001 Roscoe Blvd., West Hills, CA 91304

Doors open at 6:30 p.m. for general discussion amongst Stakeholders. The public is requested to fill out a “Speaker Card” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the Public Comment period. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-485-1360 or e-mail NCsupport@lacity.org This meeting is open to all Stakeholders of West Hills.

Opening Business

7:00 P.M.

Call To Order

Co-Chairs: Mr. Dan Brin
 Ms. Charlene Rothstein

Roll Call – Establish Quorum

Secretary: Ms. Jacquie Young

Pledge of Allegiance

Co-Chair: Ms. Charlene Rothstein

Comments from the Chair

Co-Chairs: Mr. Dan Brin

Ms. Charlene Rothstein

****Not to exceed 10 minutes****

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New Business

7:15 P.M.

12-0012 – Discussion and possible action regarding the appointment of committee chairs pending Board approval of the West Hills Neighborhood Council

Mr. Dan Brin
 President/Co-Chair
 Ms. Charlene Rothstein
 Vice President/Co-Chair

12-0013- General discussion on procedures and priorities of the West Hills Neighborhood Council

Mr. Dan Brin
 President/Co-Chair
 Ms. Charlene Rothstein
 Vice President/Co-Chair

**** Not to exceed 40 minutes****

Public Comment

7:55 P.M.

Comments & statements from stakeholders or interested parties (*Requires Speaker Card*)

Co-Chair: Mr. Dan Brin

The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council “reserves the right to limit speakers if necessary to provide and adequate opportunity for all to be heard”.

**** Not to exceed 15 minutes****

Adjournment

8:30 P.M.

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Board Business– Comment may be made from Board Members on subject matters within the Board’s jurisdiction. The Board reserves the right to adjust the order of presentation of agenda items.

Adjournment –The next regularly scheduled meeting will be **December 5, 2012** at 7:00 PM at the Chaminade College Preparatory, 7500 Chaminade Avenue, West Hills, CA 91304 .

Reconsideration Process - Reconsideration of a vote shall be by approval of a Board member’s motion to do so.

Brown Act– In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting West Hills Neighborhood Council, Executive Director at the following email address: Michelle.Ritchie@westhillsnc.org. Where appropriate requests can be made for a copy of a record related to an item on the agenda.

Grievance Process - Each agenda shall provide during comment section presentation of grievances by any Stakeholder or group of Stakeholders. A Stakeholder may appeal the decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment, or its successor organization.