



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS AD HOC COMMITTEE/BOARD MEETING MINUTES **Tuesday, July 22, 2019 @ 7:30 P.M.** **Fairwinds Retirement Home-Conference Room** **8138 Woodlake Avenue, West Hills, California 91304**

APPROVED

Committee Chair Steve Randall called the meeting to order at 7:32 PM.

Committee members in attendance were: Myrl Schreiberman, Steve Randall, Char Rothstein, Aida Abkarians, and Saif Mogri. A quorum was established. Also present were Faye Barta, Ron Sobel, Tony Brosamle and Brad Vanderhoof. The March 19, 2018 meeting minutes were approval as amended.

Saif advised that he and Steve visited the Fields Market site on Sunday, July 21st to survey and determine the booth layouts. There are approximately 52 spaces, approximately 20 of which will be supplied with canopies provided by the Canoga Park/West Hills Chamber of Commerce. Myrl advised that Fields Market will have an outdoor Bar-B-Que by the entrance to the event. The furthest west driveway will be blocked, but the entrance/exit near Raz's Pizza will remain open. Andy Gump type restrooms will be placed at the northwest corner of the display area.

Marketing to vendors will begin after August 1st. The vendor Application will be sent out via I-contact, the Westhills, California Facebook page, etc. Ron Sobel suggested that event flyers could be attached to Raz's Pizza boxes. Advertising of the event for attendees will begin in early September. There is no charge to either vendors or attendees. Brad suggested Foxy & Hounds as a vendor and the committee voted unanimously in favor. There was some discussion regarding use of funds in the event items currently being provided gratis don't come through.

Myrl will set up a meeting with Steve, Aida, and Kay Cole regarding the anti-bullying event. This event is being put on by the Education Committee with the support of the Special Events Committee.

Steve presented the Special Events Committee Operating Rules to the committee. They were approved as amended.

Discussion on the Street Faire was tabled as Zack Volet, who is lead on the event, was unable to attend the meeting.

The Senior Dance is scheduled for February 14, 2020. Plans are for live music, dancing and fun. Also discussed was providing dinner, silent auction, etc.

Steve adjourned the meeting at 8:59 PM.

The next meeting of this committee is TBD.