



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE AGENDA

Tuesday, October 3, 2023 7:00 PM

Chaminade College Preparatory – Condon Center 2nd Floor

23241 W. Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Approve Minutes from September 5, 2023
3. Comments from the Co-Chairs
4. Discussion and Possible action on the 2023 Halloween House event
5. Discussion and Possible action on an Active Shooter Event
6. General Public Comments
7. Adjourn Meeting

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

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Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

Tuesday, September 5, 2023 @ 7:00 P.M.

**This meeting of the Special Events Committee was conducted at Chaminade College Preparatory –
Condon Center 2nd Floor 23241 W. Cohasset Street, West Hills, CA 91304**

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:08 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreibman (Co-Chair), Char Rothstein, Faye Barta, Aida Abkarians, Saif Mogri, Glenn Jennings, and Miriam Schimmel. A quorum was established.

Others in attendance were Jan MacQuoid and Carolyn Poppert.

The minutes from August 1, 2023 were approved as amended by unanimous consent.

Comments from the Chair(s): Steve Randall announced that Ryan Taylor has resigned from the committee.

The Operating Rules were approved as amended by unanimous consent.

During discussion of the 2023 Halloween House event, it was announced that the posters and flyers had arrived and the posters would be placed in three desirable locations. Myrl stated that we had 12 homes registered and that Assemblyman Jessie Gabriel would be a judge and that there is a new award titled the Assemblyman Jessie Gabriel Award. Also, Rock Paradise is a supporter of the event and will contribute a prize. We will be having swag bags with donated items and all donors will be acknowledged in media and ads. The swag bags would be imprinted with "West Hills Neighborhood Council Halloween Houses on Display." The agreed upon Policy Rules were: 1) All judged décor must be on the outside of the house. Any interior décor must be visible from the exterior for purposes of judging. 2) Only décor visible from the street or sidewalk will be judged. Walk-through displays will be included. 3) Only immediate members of the decorated residence may be part of the presentation to be judged. 4) Displays at homes where WHNC board members reside are not eligible to be judged for awards. 5) Allowing for appropriate community viewing, displays must be consistent and available for community viewing from October 23rd through October 31st. 6) Addresses of the homes will only be published for community viewing with written permission of the residence owner. In order to allow Assemblyman Gabriel and Councilmember Lee to not need to visit all the houses to select their winning recipients, a small group of unbiased committee members will tour the displays before October 22nd.

During discussion of the Senior Valentine's Day Dinner Dance, Steve agreed to check with West Valley Christian Church about availability. Char is following up with Chaminade for the Bob Hope Center.

During discussion of the Active Shooter Event, Miriam advised that she has contacted SLO Garza about LAPD participation and will follow up.

There were no Public Comments.

The next regularly scheduled Special Events Committee meeting is on October 3, 2023.

The meeting was adjourned by Co-Chair Steve Randall at 8:47 P.M.