

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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STREETS and TRANSPORTATION COMMITTEE PROCEDURES AND OPERATING RULES **Approved April 24, 2024**

"The mission of the Streets and Transportation Committee is to interface with and negotiate with the City of Los Angeles, businesses and developers on matters concerning the sidewalks, streets, signage and traffic control measures and devices within the boundaries of West Hills".

The numbered rules may be amended at any regular meeting of the Streets and Transportation Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda.

The Chair(s) of the Streets and Transportation Standing Committee are:

Chair Clarice Chavira

Additional officer(s) appointed by the Chair(s)

None

Members of this committee shall be appointed by the Chair(s)..

WHNC Board Members and WHNC stakeholders are eligible to serve on this committee.

This committee consists of 10 members who are:

Faye Barta	Clarice Chavira	Bonnie Klea	Heidi Manning	Jonathan Marvisi
Steve Randall	Anthony Scarce	Myrl Schreiberman	Joan Trent	Brad Vanderhoof

A quorum consists of 6 members.

1. Voting rights shall be accorded to committee members only.
2. For this committee "serving actively" is defined as:
 1. attending regular committee meetings
 2. participating in and contribution to discussions
 3. accepting tasks or assignments to support committee objectives
3. The writing and posting of agendas shall be the responsibility of the Chair(s).
4. The taking and posting of minutes shall be the responsibility of the Chair(s).
5. Committee members must not miss more than four (4) meetings in any 12-month period. Excessive absences are grounds for removal from the committee.
6. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
7. Committee members including officers shall not make any representations to, or requests of, the Board or any other agency, on behalf of the Committee, without approval from the Committee.
8. This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether they are members of the WHNC Board or not.
9. The parliamentary process is to be governed by "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century."
10. All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.

This committee will meet on the 4th Tuesday of the month at 7:30 PM at Chaminade High School Condon Center 2nd floor conference room unless rescheduled.