

IT'SOURNEIGHBORHOOD.LET'SBUILDACOMMUNITY.



WestHillsNeighborhood Council

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PUBLIC SAFETY & EMERGENCY PREPAREDNESS COMMITTEE OPERATING RULES

Approved August 6, 2025

The MISSION of this Committee is to:

- A. Interface with the Los Angeles Police Department, the Los Angeles Fire Department, hospitals and other agencies on matters relating to the safety of the Stakeholders.
- B. Assist stakeholders in organizing such groups as Neighborhood Watch and Map Your Neighborhood (MYN/Rylan)
- C. Conduct forums on public safety and emergency preparedness.

These rules may be amended at any regular meeting of the Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda with the exception of rule 5.

- 1. The Chair(s) of the Public Safety & Emergency Preparedness Committee are: Chair Saif Mogri
- 2. Additional officer(s) appointed by agreement of the Chair(s): None
- 3. Members of this committee shall be appointed or removed by agreement of the Chair(s).
- 4. WHNC Board members and WHNC stakeholders are eligible to serve on this committee.
The committee members are: Aida Abkarians, Faye Barta, Brenda Citrom, Glenn Jennings, Kim Koerber, Saif Mogri, and Brad Vanderhoof
- 5. A quorum shall consist of a simple majority of the total number of committee members.
- 6. Voting rights shall be accorded to committee members only.
- 7. For this committee "serving actively" is defined as participating in a minimum of one committee event per calendar year (if held).
- 8. The writing and posting of agendas shall be the responsibility of the Chair.
- 9. The taking and posting of minutes shall be the responsibility of the Chair.
- 10. Committee members must not miss more than four (4) meetings In a 12 month period or they may be subject to removal from the Committee.
- 11. Committee members including officers shall not claim to be, or give the impression of speaking or communicating by any means on behalf of the WHNC without approval from the Board.
- 12. Committee members including officers shall not make any representations to or requests of the Board or any other agency on behalf of the Committee, without approval from the Committee.
- 13. The parliamentary process is to be governed by "Rosenberg's Rules of order: Simple Parliamentary Procedures for the 21st Century."
- 14. All meetings ,discussions,and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.
- 15. This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether they are members of the WHNC Board or not.
- 16. This committee will meet on the 3rd Wednesday of the month at 6:30 PM unless rescheduled.