



CITY OF
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WEST HILLS NEIGHBORHOOD COUNCIL

FINAL SPECIAL BOARD MEETING MINUTES May 24, 2018

Chaminade College Preparatory High School, West Hills

ATTENDANCE:

Present, Aida Abkarians, Faye Barta, Sandi Bell, Ivan Blume, Thomas Booth, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Carolyn Greenwood, Steve Kallen, Bonnie Klea, Olivia Naturman, Steve Randall, Bill Rose, Charlene Rothstein, Myrl Schreiber, Ron Sobel, Bobbi Trantafello, Joan Trent, Alec Uzemeck, Brad Vanderhoof, Ed Young (arrived at 7:40 p.m.) and Joanne Yvanek-Garb.

Absent: Simone Best

OPENING BUSINESS:

President and Co-Chair Dan Brin called the meeting to order at 7:05 p.m. Secretary Carolyn Greenwood called roll and established **quorum**.

COMMENTS FROM THE CHAIR:

Comments from the Chair: Co-chair, Mr. Dan Brin apologized for having to call a special meeting. However, it is necessary as there are unspent funds that need to be allocated. It seems that this is inevitable as we come to the end of the fiscal year.

Mr. Brin introduced our visitor, Mr. Jeffrey Minter. Mr. Minter is a new board member on the Reseda Neighborhood Council. Mr. Minter stated he has been visiting several NCs to see how each conducts business.

PUBLIC COMMENT:

There was no public comment.

NEW BUSINESS:

18-0058 – Discussion and possible action on approving \$250.00 for insurance on a vehicle being used in the Memorial Day Parade.

After some discussion, the expenditure was approved with 23 yes and two (2) absent.

18-0059 – Discussion and possible action on approving \$50.00 for decorations on the vehicle being used in the Memorial Day Parade.

Expenditure approved with 23 yes votes and 2 absent.

18-0060 – Discussion and possible action on approving \$375.00 for 8 outreach banners to be placed at local elementary schools.

Aida Abkarians stated that the banners would be placed at each public elementary school in West Hills and not just those that received an NPG. The expenditure was approved with 23 yes votes and two (2) absent.

18-0061 – Discussion and Possible Action on approving \$197.10 for flyers for the Scams & Identity Theft Forum.

The expenditure was approved with 23 yes votes and two (2) absent.

18-0062 – Discussion and possible action on approving \$91.97 on food related items for the Scams & Identity Theft Forum.

The expenditure was approved with 23 yes votes and two (2) absent.

7:40 p.m. Ed Young arrived

18-0063 – Discussion and possible action on approving \$1975.00 for 78 backpacks containing school supplies, clothing and hygiene items to be provided to local public schools.

Expenditure approved with 23 yes votes, one (1) abstention and one (1) absent.

18-0064 – Discussion and possible action on payment to Rack Space for 2 months, May and June 2018, for email system for WHNC board members in the total amount of \$108.00.

Bob Brostoff, Co-Chair of the Budget Committee, stated that for 2018 we have been paying monthly and this payment would take us to the end of the fiscal year. Expenditure approved with 24 yes votes and one (1) absent.

18-0065 – Discussion and possible action on paying iContact one year payment of \$530.40 for email service.

Bob Brostoff, Co-Chair Budget Committee, stated this is for email for the weekly calendar sent to stakeholders. It was suggested that in the future we could possibly look into Rack Space providing both services.

Expenditure approved with 24 yes votes and one (1) absent.

18-0066– Discussion and possible action on allocating \$1200.00 in unspent funds to an appropriate item(s).

A motion was made to allocate \$1125 of unspent funds for promotional items.

Motion approved with 23 yes votes, one (1) abstention and one (1) absent.

Meeting adjourned at 8:10 p.m.