



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, May 5, 2022

Revised May 19, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Tariq El-Atrache (left early), Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Rosi Mariconda, Mark Neudorff (arrived 8:20 PM), Bryan Newman, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Myrl Schreibman, Joan Trent, Alec Uzemeck, Brad Vanderhoof, and Joanne Yvanek-Garb
ABSENT: Sriya Datla, Vinura Kotuwelle, Kent Mariconda, Saif Mogri, and Azarine Rushenas

President Charlene Rothstein called the meeting to order at 7:03 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Approve Special Meeting Minutes of February 17, 2022, and Regular Meeting Minutes of April 7, 2022

The minutes were approved as amended.

Senior Lead Officer (SLO) Report: SLO Kari McNamee said Chris Vege is the new acting SLO for northern West Hills. 40068@LAPD.online, 213 810-1248

Topanga Division is 16 out of 21 in violent crime ranking. SLO McNamee reviewed crime statistics.

Treasurer's Report: Treasurer Carolyn Greenwood said most of the recent expenditures involved the Kid's Day event. There is about \$2K of approved spending not reflected in the MER.

22-0036 - Approval of the WHNC's March 2022 Monthly Expenditure Report (MER)

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Yes
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes

Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreiber	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The MER is approved.

Controller’s Report: Carolyn Greenwood said some of the approved school NPGs do not appear on the report.

Comments From the Co –Chair(s): President Rothstein announced that sadly, former WHNC Board member Jacquie Young has passed away, and asked for a moment of silence.

Announcements:

John Darnell, Neighborhood Empowerment Advocate, DONE – The virtual government / hybrid meeting workgroup has been reconstituted and will discuss the return to in person meetings.

Mr. Blake Clayton, West Valley/Mt. Communities Field Deputy & Caseworker, Los Angeles County Supervisor District 3 – The Anti-Racism, Diversity and Inclusion (ARDI) initiative will hold a listening session on May 19 at 6:00 PM on Zoom. The LA County Youth Commission is conducting a survey. Covid numbers are trending backwards.

Tara Vahdani, School Engagement & Data Specialist, LAUSD District 3 – gave an update on programs at West Hills Elementary schools including; Justice Street STEAM program, Welby Way Kindness Week, and Nevada Avenue Multicultural Day. LAUSD will offer free summer school for all students.

Glenn Bailey, Budget Advocates – The white paper is online. Budget Day is coming up.

Council Announcements: None

Committee & Liaison Reports: None

Old Business:

22-0024 - Proposal for construction of approximately 96,614 sq. ft. comprised of three separate buildings including warehouse, light industrial manufacturing and office space: Item tabled to June.

22-0029 – Approval of the Beautification Cleanup Event on Ingomar Street between Lazy J Ranch Park and March Street on July 23, 2022

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes

Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The event is approved.

22-0030 - Approval of the Beautification Cleanup Event on Valley Circle Blvd. between Victory Blvd. and Kittridge St. on August 27, 2022

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The event is approved.

22-0034 - Amending WHNC Standing Rules Article XIV Compliance, Section 3: Self- Assessment

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes

Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The MER is approved.

22-0035 – Installation of three Speed Tables for speed mitigation at Welby Way Charter Elementary School
Item tabled to June.

New Business:

22-0037 - Request for the continued use of Conditional Use permit ZA 2014-4024(CUB) by the Olive & Fig restaurant located at 23759 Roscoe Blvd. West Hills with no request for any changes to the permit. (entirety of determination/conditions available at lacity.org)

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes

Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The request is approved.

22-0038 - Appointment of Dan Brin as the West Hills Neighborhood Council Bylaws Committee Co-Chair

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
Dan Brin is confirmed as WHNC Bylaws Committee Co-Chair

22-0039 - Approval of an NPG to New Friends Homeless Center in the amount of \$450

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent

Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0
The NPG is approved.

22-0040 – Approval of a request for tabling by the ONEgeneration 13th Annual Senior Symposium on May 14, 2022 in the amount of \$500

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Abstain
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 20, No – 0, Abstain – 1, Absent – 4, Ineligible – 0, Recused – 0
The expenditure for the tabling event is approved

22-0041 - Community Impact Statement (CIS) on Council File 22-0139 Rec & Parks update

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes

Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 19, No – 0, Abstain – 0, Absent – 6, Ineligible – 0, Recused – 0
The CIS in support with comments is approved.

22-0042 - Community Impact Statement (CIS) on Council File 22-0002-S22 – Condemning the War in Ukraine

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Absent
Vinura Kotuwelle	Absent
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Abstain
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Abstain

Joanne Yvanek-Garb

Yes

Yes – 16, No – 0, Abstain – 2, Absent – 7, Ineligible – 0, Recused – 0

The CIS in support is approved.

President Rothstein adjourned the meeting at 9:37 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

SPECIAL BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, February 17, 2022

Revised February 18, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira (left before item 22-0010), Tariq El-Atrache (left before item 22-0016), Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff, Bryan Newman, Steve Randall, Bill Rose, Char Rothstein, Anthony Searce, Myrl Schreibman (left before item 22-0015), Joan Trent, Alec Uzemeck, Brad Vanderhoof, and Joanne Yvanek-Garb (left 8:45 PM)

ABSENT: Sriya Datla, and Azarine Rushenas

President Charlene Rothstein called the meeting to order at 7:01 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Pledge of Allegiance: Vice President Faye Barta led the Pledge.

Comments from the Co – Chairs: None

Public Comment: Chris Rowe spoke about the LAHSA Homeless Count and walking versus driving.

Tariq El-Atrache left the meeting.

22-0016 – Approval of the Event Approval Form for Special Events Committee’s WHNC Kids Day at Taxco Trails Park located on April 9, 2022

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Abstain
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Abstain
Bryan Newman	Yes
Steve Randall	Yes

Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 22, No – 0, Abstain – 2, Absent – 1, Ineligible – 0, Recused – 0

The Event Approval Form is approved.

22-0017 – Approval of a budget request in the amount of \$2,950.08 for Special Events Committee’s WHNC Kids Day at Taxco Trails Park on April 9, 2022

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Abstain
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Abstain
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Abstain
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 0, Abstain – 3, Absent – 1, Ineligible – 0, Recused – 0

The Budget Request is approved.

22-0009 – Discussion and possible action regarding a WHNC Bylaws amendment to Bylaws Article 5 Governing Board, Section 2 Quorum

Myrl Schreibman Called for the Question and moved to end discussion.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes

Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 24, No – 0, Abstain – 0, Absent – 1, Ineligible – 0, Recused – 0

The motion passes by a super-majority (2/3). The Question is Called.

Public comment on the agenda item: Chris Rowe said in person meetings at de Toledo High School have a time limit.

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Yes
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	No
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	No
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	No
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 21, No – 3, Abstain – 0, Absent – 1, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

Clarice Chavira left the meeting.

22-0010 – Discussion and possible action regarding a Bylaws Amendment to Article V Governing Board, Section 1 Composition

Roll Call Vote:

Aida Abkarians	No
Faye Barta	No
Sandi Bell	No
Dan Brin	No
Bob Brostoff	No
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	No
Glenn Jennings	No
Bonnie Klea	Yes
Vinura Kotuwelle	No
Kent Mariconda	No
Rosi Mariconda	No
Saif Mogri	Yes
Mark Neudorff	No
Bryan Newman	Yes
Steve Randall	No
Bill Rose	No
Charlene Rothstein	Yes
Anthony Scearce	No
Myrl Schreibman	Yes
Joan Trent	No
Alec Uzemeck	No
Brad Vanderhoof	Abstain
Joanne Yvanek-Garb	No

Yes – 5, No – 17, Abstain – 1, Absent – 2, Ineligible – 0, Recused – 0

The Bylaws amendment is fails.

22-0011 – Discussion and possible action regarding a Bylaws Amendment to Article VII Committees and Their Duties, Section 2 Ad Hoc

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes

Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 23, No – 0, Abstain – 0, Absent – 2, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

22-0012 – Discussion and possible action regarding a Bylaws amendment to Article X Elections, Section 4
Method of Verifying Stakeholder Status

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	No
Dan Brin	No
Bob Brostoff	Yes
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	No
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	No
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Yes

Yes – 19, No – 4, Abstain – 0, Absent – 2, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

Joanne Yvanek-Garb left the meeting.

22-0013 - Discussion and possible action regarding a Bylaws amendment to Article X Elections, Section 5:
Restrictions on Candidates Running for Multiple Seats

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes

Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 22, No – 0, Abstain – 0, Absent – 3, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

22-0014 - Discussion and possible action regarding a Bylaws amendment to Article XII Parliamentary Authority

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes

Brad Vanderhoof Yes
Joanne Yvanek-Garb Absent

Yes – 22, No – 0, Abstain – 0, Absent – 3, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

Myrl Schreibman left the meeting.

22-0015 - Discussion and possible action regarding a Bylaws amendment to Article XIV Compliance, Section 3 Self-Assessment

Roll Call Vote:

Aida Abkarians	Yes
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Yes
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	No
Saif Mogri	Yes
Mark Neudorff	Yes
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Absent
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 20, No – 1, Abstain – 0, Absent – 4, Ineligible – 0, Recused – 0

The Bylaws amendment is approved.

President Rothstein adjourned the meeting at 9:17 PM.



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BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Thursday, April 7, 2022

Revised May 4, 2022

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Sriya Datla, Tariq El-Atrache(left 7:50 PM), Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Saif Mogri (left 7:50 PM), Bryan Newman, Steve Randall, Bill Rose, Char Rothstein, Anthony Scearce, Myrl Schreibman, Joan Trent, Alec Uzemeck, and Brad Vanderhoof

ABSENT: Aida Abkarians, Bob Brostoff, Clarice Chavira, Mark Neudorff, Azarine Rushenas, and Joanne Yvanek-Garb

President Charlene Rothstein called the meeting to order at 7:08 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance.

Approval of the Regular Meeting Minutes of February 6, 2022, and the Regular Meeting Minutes of March 3, 2022: Minutes approved.

Senior Lead Officer (SLO) Report: Slo Alvarez said this will be his last meeting as acting SLO because he has been reassigned within the LAPD. He also spoke on ID theft, the April 21 Platt Library Cleanup, an overdose at Taxco Trails Park, and burglary from motor vehicles.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report. Expenditures are normal.

Controller's Report: Controller Saif Mogri – The P.O. box is marked in red on the report because the cost went up. The current balance is \$22561. The expenses match the expenses shown in the city's website.

22-0023 - Approval of the WHNC's February 2022 Monthly Expenditure Report (MER)

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Yes
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes

Saif Mogri	Yes
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Yes
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 20, No – 0, Abstain – 0, Absent – 5, Ineligible – 0, Recused – 0
The MER is approved.

Comments from the Co-chairs: None

Announcements:

Erin Seinfeld from the Mayor’s office spoke on the 30th anniversary of the LA riots. Erin.Seinfeld@lacity.org
Council District 12, Mr. Colin Crews, District Director spoke on environmental protection and vaccine verification.

Los Angeles County Supervisor District 3, Blake Clayton, Field Deputy spoke on a City Council motion on Arts and Culture.

Budget Advocates, Glenn Bailey – A virtual Town Hall is scheduled for Controller candidates on Sunday, April 10 at 3:00 PM. April 30 is the City Budget Town Hall and registration opens soon. The budget white paper is due soon. June 18 is Budget Day and will be virtual.

California Assembly District 45, Sarah Martin, Field Representative said the Bill package for the coming session is complete. Sarah.Martin@CA.gov

Public Comment: Chris Rowe said she has filed a grievance. Susan Bradshaw spoke on restrooms and picnic structures in parks. City Loser NC spoke about the Mayor. Christina Walsh spoke about restrooms in parks.

Myrl Schreibman spoke about Kid’s Day and thanked the Special Events Committee.

John Darnell, Neighborhood Empowerment Advocate, reminded that NC funding deadlines are coming up.

Saif Mogri and Tariq El-Atrache left the meeting.

Nicole Flessati presented a spreadsheet on the Corporate Pointe development.

New Business:

22-0024 - Proposal for construction of approximately 96,614 sq. ft. comprised of three separate buildings including warehouse, light industrial manufacturing and office space

Motion to send back to committee

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent

Carolyn Greenwood	No
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Abstain
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	No
Myrl Schreibman	Abstain
Joan Trent	Abstain
Alec Uzemeck	Abstain
Brad Vanderhoof	Abstain
Joanne Yvanek-Garb	Absent

Yes – 11, No – 2, Abstain – 5, Absent – 7, Ineligible – 0, Recused – 0
The motion is approved.

22-0025 - Letter to Councilmember John Lee and the Board of Engineering in opposition to a proposal for restrooms and shade structures within Lazy J and Castle Peak Parks

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	No
Dan Brin	Abstain
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Abstain
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Abstain
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Abstain
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	No
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Abstain
Joanne Yvanek-Garb	Absent

Yes – 10, No – 2, Abstain – 5, Absent – 8, Ineligible – 0, Recused – 0
The letter is approved.

22-0026 - Purchase of tools for the Beautification Committee clean-ups in the amount of \$1,000.00

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scearce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 17, No – 0, Abstain – 0, Absent – 8, Ineligible – 0, Recused – 0
The expenditure is approved.

22-0027 - Move \$50.00 that was appropriated to the March clean up and not used, to the April clean up at Capistrano School

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	No
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	No
Vinura Kotuwelle	Yes
Kent Mariconda	Abstain
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes

Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 14, No – 2, Abstain – 1, Absent – 8, Ineligible – 0, Recused – 0
The funds transfer is approved.

22-0028 – Approving of the Beautification Cleanup Event on Medical Center Drive between West Hills Hospital and Woodlake Avenue on June 25, 2022

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 16, No – 0, Abstain – 0, Absent – 9, Ineligible – 0, Recused – 0
The event is approved.

22-0029 – Approval of a Beautification Cleanup Event on Ingomar Street between Lazy J Ranch Park and March Street on July 23, 2022: Item tabled to May.

22-0030 - Discussion and Possible Action on approving the Beautification Cleanup Event on Valley Circle Blvd. between Victory Blvd. and Kittridge St. on August 27, 2022: Item table to May.

22-0031 - Discussion and possible action on WHNC participation in the Chatsworth Nature Preserve Open House on April 23, 2022

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes

Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Yes
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 16, No – 0, Abstain – 0, Absent – 9, Ineligible – 0, Recused – 0
 Participation in the event is approved.

22-0032 - Request that John Lee, CD12, allocate at least \$100,000 from his office's discretionary funds to pay police overtime to support specialized enforcement against street racing and speeding in West Hills and his district

Myrl Schreibman moved to amend the language to read – ask John Lee to spend. Steve Randall seconded.

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	No
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Absent
Vinura Kotuwelle	Yes
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes

Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 14, No – 1, Abstain – 0, Absent – 10, Ineligible – 0, Recused – 0

The motion is approved.

Roll Call Vote on the request:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Absent
Vinura Kotuwelle	Yes
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent
Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Scarce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 15, No – 0, Abstain – 0, Absent – 10, Ineligible – 0, Recused – 0

The request is approved.

22-0033 – Appointment of Steve Randall as the alternate representative to the Los Angeles Neighborhood Council Coalition (LANCC)

Roll Call Vote:

Aida Abkarians	Absent
Faye Barta	Yes
Sandi Bell	Yes
Dan Brin	Yes
Bob Brostoff	Absent
Clarice Chavira	Absent
Tariq El-Atrache	Absent
Carolyn Greenwood	Yes
Glenn Jennings	Yes
Bonnie Klea	Yes
Vinura Kotuwelle	Yes
Kent Mariconda	Absent
Rosi Mariconda	Yes
Saif Mogri	Absent

Mark Neudorff	Absent
Bryan Newman	Yes
Steve Randall	Yes
Bill Rose	Yes
Charlene Rothstein	Yes
Anthony Searce	Yes
Myrl Schreibman	Yes
Joan Trent	Yes
Alec Uzemeck	Absent
Brad Vanderhoof	Yes
Joanne Yvanek-Garb	Absent

Yes – 16, No – 0, Abstain – 0, Absent – 9, Ineligible – 0, Recused – 0
 Steve Randall is the WHNC alternate representative to LANCC.

22-0034 - Amending WHNC Standing Rules Article XIV Compliance, Section 3: Self- Assessment:
 Item tabled to May.

22-0035 – Installation of three Speed Tables for speed mitigation at Welby Way Charter Elementary School:
 Item tabled to May.

President Rothstein adjourned the meeting at 10:02 PM.

Monthly Expenditure Report



Reporting Month: March 2022

Budget Fiscal Year: 2021-2022

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23061.57	\$3130.61	\$19930.96	\$3695.75	\$1856.60	\$14378.61

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$34725.78	\$1573.80	\$14876.09	\$1695.75	\$13180.34
Outreach		\$1556.81		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1400.00	\$0.00	\$1054.87	\$0.00	\$1054.87
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$4000.00	\$2000.00	\$2000.00
Funding Requests Under Review: \$1856.60		Encumbrances: \$0.00		Previous Expenditures: \$17564.21	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2022	Email Service	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	03/22/2022	WHNC email service	General Operations Expenditure	Office	\$67.20
3	MERRIWETHER & WILLIAMS	03/22/2022	Insurance for WHNC Kids Day Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$129.00
4	GLOBE PARTY INC	03/22/2022	Deposit for Characters for Kids Day Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$392.70
5	AMZN Mktp US 1N7BM1GE2	03/23/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$301.83
6	AMZN Mktp US 1N7169SG0	03/23/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$54.70
7	AMZN Mktp US 1N7V23S70	03/23/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$42.68
8	AMZN Mktp US 1N9MG8SC0	03/23/2022	WHNC Kids Event WHNC 2122-006	General Operations Expenditure	Outreach	\$21.67

9	AMZN Mktp US 163T643G1	03/23/2022	WHNC Kids Event WHNC 2122-006	General Operations Expenditure	Outreach	\$15.87
10	ALL PRINTING SERVICES	03/23/2022	Printing of Flyers for Kids Day Event WHNC 2122-006	General Operations Expenditure	Outreach	\$204.77
11	AMZN Mktp US 161IM3TH1	03/24/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$21.88
12	AMZN Mktp US 165I56TT1	03/24/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$37.20
13	AMZN Mktp US 160MQ21W1	03/24/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$61.31
14	AMZN Mktp US 1N7HQ3QI2	03/25/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$59.70
15	OTC BRANDS INC	03/25/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$43.79
16	OTC BRANDS INC	03/25/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$54.73
17	AMZN Mktp US 164EN7ZK0	03/27/2022	WHNC Kids Event - WHNC 2122-006	General Operations Expenditure	Outreach	\$61.31
18	AMZN Mktp US 1625I7PV2	03/31/2022	This is the verification the per instructions, the Amazon order #9868229 was returned because the entire order was not charged to the City card	General Operations Expenditure	Outreach	\$53.67
19	APPLEONE EMPLOYMENT SERVICES	03/08/2022	Services of Executive Assistant	General Operations Expenditure	Office	\$1356.60
Subtotal:						\$3130.61

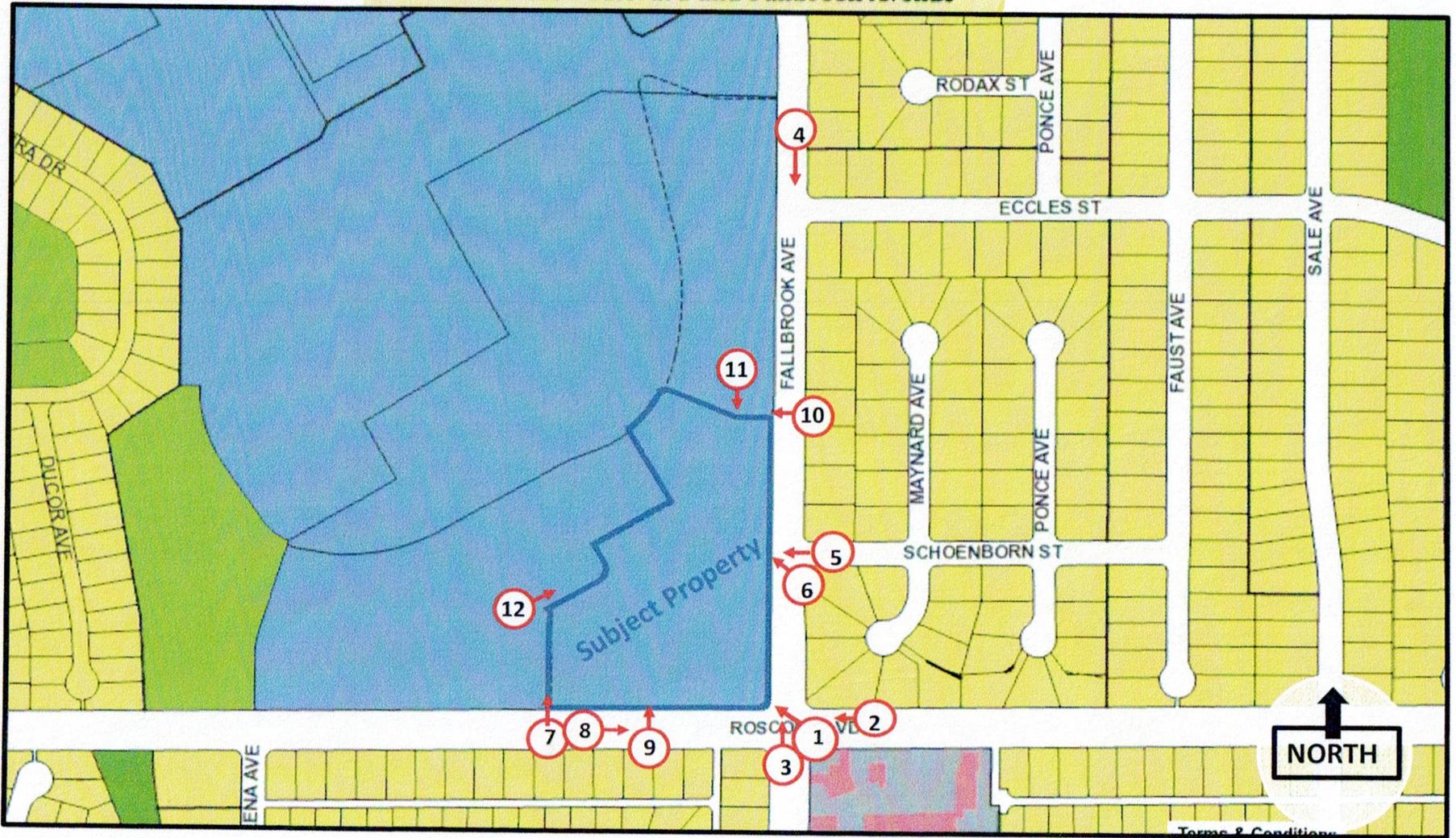
Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	HAMLIN CHARTER	12/10/2021	An NPG to Hamlin Charter Elementary for a variety of sensory items to help students adjust to in person teaching	Neighborhood Purpose Grants		\$500.00
2	APPLEONE EMPLOYMENT SERVICES	04/08/2022	WHNC Executive Assistant	General Operations Expenditure	Office	\$1695.75
3	JUSTICE STREET ACADEMY	05/03/2022	Corrected NPG for Justice Street Academy	Neighborhood Purpose Grants		\$500.00
4	NEVADA AVE ELEMENTARY SCHOOL	05/03/2022	Corrected NPG for Nevada Avenue Elementary	Neighborhood Purpose Grants		\$500.00
5	WELBY WAY ELEMENTARY	05/03/2022	Corrected NPG for Welby Way Elementary	Neighborhood Purpose Grants		\$500.00
Subtotal: Outstanding						\$3695.75

Agenda Item 22-0024 - Discussion and possible action on a proposal for construction of approximately 96,614 sq. ft. comprised of three separate buildings including warehouse, light industrial manufacturing and office space

ZONING & PLANNING COMMITTEE MEETING/MARCH 8, 2022
VOTED IN FAVOR OF THE PROJECT
10 yes, 2 no, 2 absent
REQUEST FOR PARKLIKE SETTING AS IN EXHIBIT 2/#10
(LANDSCAPING) AS CONDITIONED

(HOURS OF OPERATION)
(FURTHER DISCUSSION WITH
WITH DOT ON MEDIANS)

**PHOTO EXHIBIT - FALLBROOK POINT
NWC of Roscoe Boulevard and Fallbrook Avenue**



DIR- 2021-10327

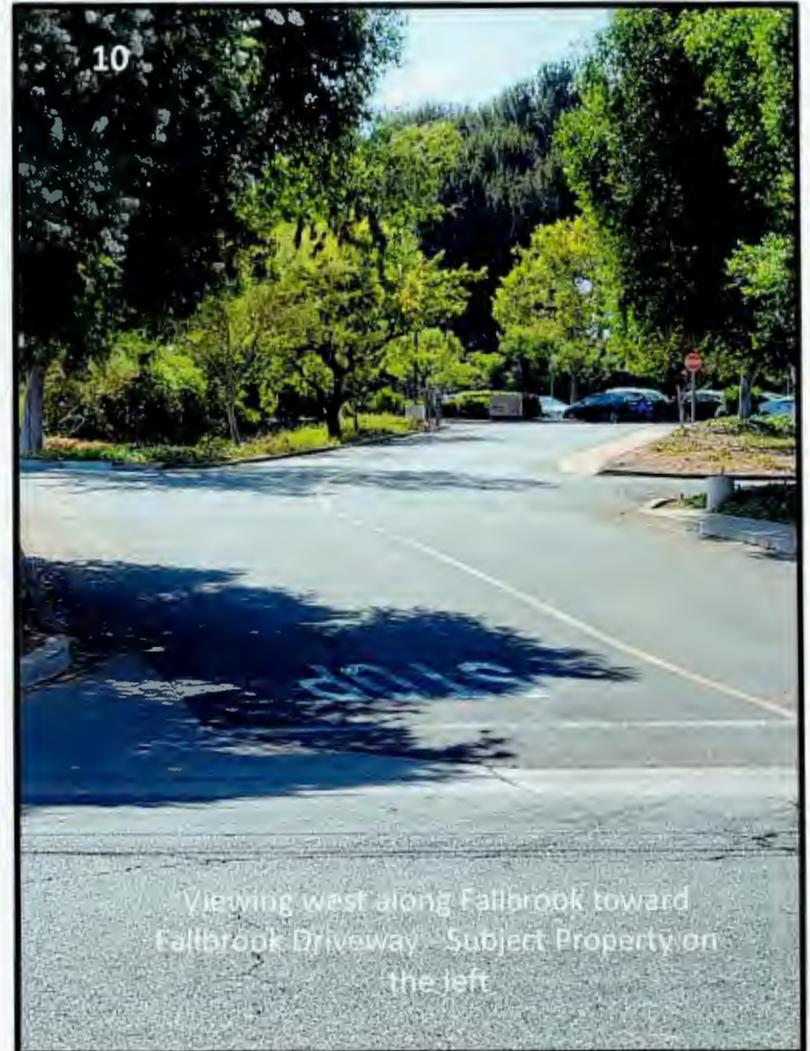
ENV- 2021-10328



EXHIBIT #2



Viewing north toward Subject Property



Viewing west along Fallbrook toward
Fallbrook Driveway - Subject Property on
the left

Before



Current
view -
(De Vry)
Thermo
Fisher



Agenda Item 22-0029 - Discussion and Possible Action on approving the Beautification Cleanup Event on Ingomar Street between Lazy J Ranch Park and March Street on July 23, 2022.



**NEIGHBORHOOD COUNCIL
EVENT APPROVAL REQUEST FORM**

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Faye Barta and Brad Vanderhoof

Phone: 818-887-7811 Email: Brad.Vanderhoof@westhillsnc.org;
Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: This event will be held on Ingomar Avenue between Lazy J Park and March Avenue to clean up overgrowth of plants and trees, trash and litter. This event will be conducted with all participants wearing masks and gloves and practicing social distancing and adhering to all City health directives during the pandemic. This cleanup location does not qualify as "a venue or event" under Note 3 of Venues or Events: "Venues or Events includes entertainment and recreation venues such as shopping centers, movie theatres, family entertainment centers, live performance venues including performing arts, theatres, music and concert venues, sports arenas, convention centers, museums and exhibition halls." This event will be held to clean up an area along a street in our community that has suffered from overgrowth of plants, trees, trash and littering. Next, the ENTIRE event is held outdoors. The event is limited to 25 attendees. Everyone who attends this cleanup event MUST wear a mask and remain masked at all times during the event. Everyone MUST maintain a distance of at least six (6) feet from everyone else AT ALL TIMES. Everyone must also wear gloves. If anyone fails to comply, we require that they leave the event completely. A hand sanitizer will be available. The co-chairs Brad and Faye will check that all participants are aware of and follow all the protocols. At all of our prior cleanups, all participants have rigorously followed these guidelines completely. The co-chairs Brad and Faye will continue to monitor that all protocols are being followed.

Date: July 23, 2022 Time Frame: 8:30 AM to 11:30 AM Est. number of attendees: 25 Event Budget: \$ 0.00

Venue Name: WHNC Beautification Committee July 23, 2022 Clean-Up

Venue Address: Ingomar Avenue between Lazy J Park and March Avenue

Contact Person: Faye Barta and Brad Vanderhoof

Phone: 818 887-7811 Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by aboardmember
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: March 18, 2022

Print Name: Faye Barta and Brad Vanderhoof Title: Co-Chairs, Beautification Committee

Email: Faye.Barta@westhillsnc.org Phone: 818-887=7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

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Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Faye Barta and Brad Vanderhoof

Phone: 818-887-7811 Email: Brad.Vanderhoof@westhillsnc.org;
Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: This event will be held on Valley Circle Blvd. between Victory and Kittridge, to clean up weeds, debris and overgrown trees. This event will be conducted with all participants wearing masks and gloves and practicing social distancing and adhering to all City health directives during the pandemic. This cleanup location does not qualify as “a venue or event” under Note 3 of Venues or Events: “Venues or Events includes entertainment and recreation venues such as shopping centers, movie theatres, family entertainment centers, live performance venues including performing arts, theatres, music and concert venues, sports arenas, convention centers, museums and exhibition halls.” This event will be held to clean up an area along a street in our community that has suffered from overgrowth of plants, trees, trash and littering. Next, the ENTIRE event is held outdoors. The event is limited to 25 attendees. Everyone who attends this cleanup event MUST wear a mask and remain masked at all times during the event. Everyone MUST maintain a distance of at least six (6) feet from everyone else AT ALL TIMES. Everyone must also wear gloves. If anyone fails to comply, we require that they leave the event completely. A hand sanitizer will be available. The co-chairs Brad and Faye will check that all participants are aware of and follow all the protocols. At all of our prior cleanups, all participants have rigorously followed these guidelines completely. The co-chairs Brad and Faye will continue to monitor that all protocols are being followed.

Date: August 27, 2022 Time Frame: 8:30 AM to 11:30 AM Est. number of attendees: 25 Event Budget: \$ 0.00

Venue Name: WHNC Beautification Committee August 27, 2022 Clean-Up

Venue Address: Valley Circle Blvd. between Victory and Kittridge

Contact Person: Faye Barta and Brad Vanderhoof

Phone: 818 887-7811 Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by aboardmember
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD - (213) 978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: March 18, 2022

Print Name: Faye Barta and Brad Vanderhoof Title: Co-Chairs, Beautification Committee

Email: Faye.Barta@westhillsnc.org Phone: 818-887=7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

Agenda Item 22-0034 - Discussion and possible action on amending WHNC Standing Rules Article XIV Compliance, Section 3: Self- Assessment.

There shall be two assessments of the Board, one by stakeholders and one by board members, which shall take place within 30 days of the end of each fiscal year.

Recommendation: Remove the Standing Rule to comply with WHNC Bylaws.

Agenda Item 22-0035 - Discussion and possible action on installing three Speed Tables for speed mitigation at Welby Way Charter Elementary School

DRAFT OF LETTER TO CD 12 AND CITY REPRESENTATIVES

Dear _____:

One of the mandates of the Board of Directors of the West Hills Neighborhood Council (WHNC) is to promote the interests and concerns of its stakeholders and to assist stakeholders by safeguarding their well-being and safety.

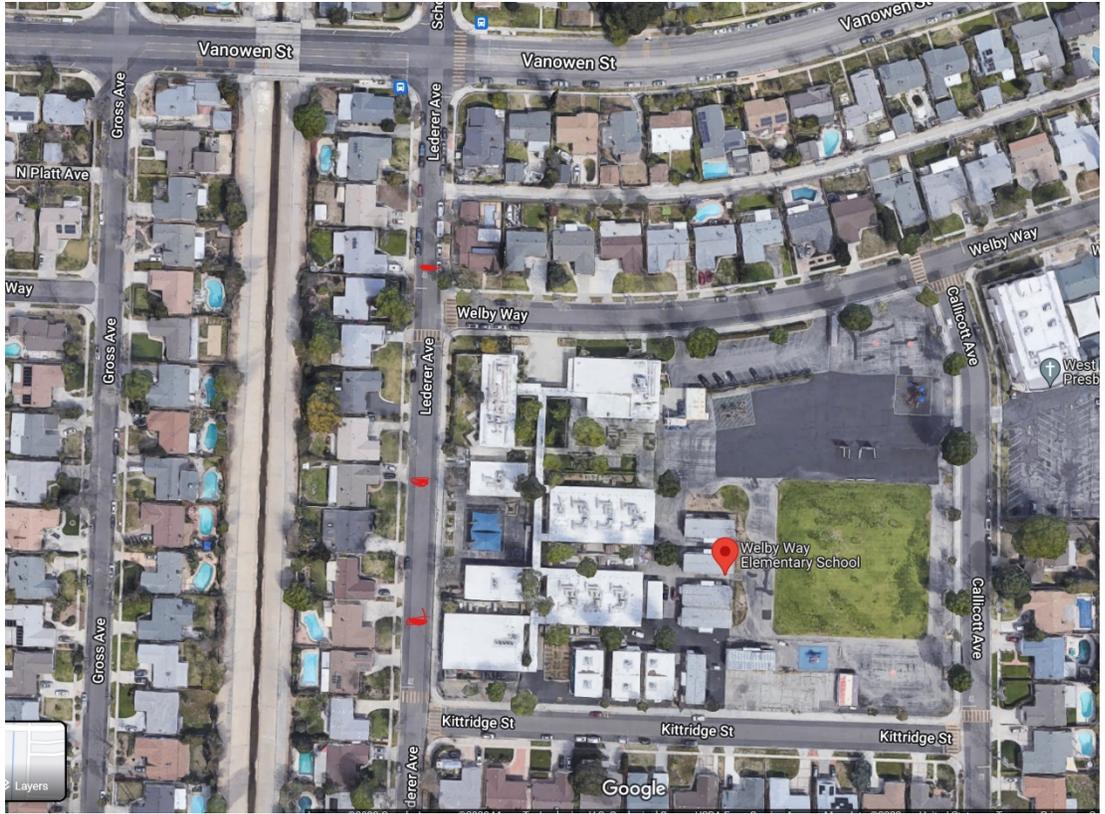
Our children are our most vulnerable stakeholders of our community. Annually more children die from traumatic injury than all other causes/diseases combined. Many of these preventable injuries are from car crashes and pedestrian injuries. Children rely on us to help keep them safe.

Local concerned parents, residents and stakeholders have alerted us to the ongoing problems with speeding and reckless driving at Welby Way Charter Elementary School. Specifically, along Lederer Ave and at the intersection of Lederer Ave and Kittridge St. These issues are most severe during pickup and drop off, but all times of the day and night speeding is an issue along Lederer Ave. It is only a matter of time, before one of our children, our most vulnerable stakeholders, become a statistic.

The West Hills Neighborhood Council requests the City install three “Speed Tables” on Lederer Ave. to mitigate these ongoing problems of excessive speed and reckless driving.

WHNC understands that the present demands upon our City budget have increased many-fold, but we implore you to immediately address this pressing issue before one of our children is seriously injured or dies. The safety and well-being of our children should be our highest priority.

West Hills Neighborhood Council respectfully requests these “Speed Tables” be addressed and hopefully resolved immediately. We also support the forthcoming petition from parents and residents along Lederer Ave. Thank you for your anticipated prompt response to this serious safety issue concerning our children. (See attached proposed locations of “speed tables”).



Agenda Item 22-0037 - Discussion and possible action regarding a request for the continued use of Conditional Use permit ZA 2014-4024(CUB) by the Olive & Fig restaurant located at 23759 Roscoe Blvd. West Hills with no request for any changes to the permit. (entirety of determination/conditions available at lacity.org)

LINN K. WYATT
CHIEF ZONING ADMINISTRATOR

ASSOCIATE ZONING ADMINISTRATORS

JACK CHIANG
LOURDES GREEN
THEODORE L. IRVING
CHARLES J. RAUSCH, JR.
JIM TOKUNAGA
FERNANDO TOVAR
DAVID S. WEINTRAUB
MAYA E. ZAITZEVSKY

CITY OF LOS ANGELES
CALIFORNIA



ERIC GARCETTI
MAYOR

**DEPARTMENT OF
CITY PLANNING**
MICHAEL J. LOGRANDE
DIRECTOR

**OFFICE OF
ZONING ADMINISTRATION**

200 N. SPRING STREET, 7TH FLOOR
LOS ANGELES, CA 90012
(213) 978-1318
FAX: (213) 978-1334
www.planning.lacity.org

October 30, 2015

Antonio Bellissimo (A)(O)
Café Della Vita
23759 Roscoe Boulevard
Canoga Park, CA 91304

Patrick Panzarello (R)
Patrick Panzarello Consulting Service
9111 Morning Glow Way
Sun Valley, CA 91352

CASE NO. ZA 2014-4024(CUB)
CONDITIONAL USE
23759 West Roscoe Boulevard
Chatsworth-Porter Ranch Planning Area
Zone : C2-1L, P-1L
D. M. : 192B089
C. D. : 12
CEQA: ENV 2014-4025-CE
Legal Description: Lot B; Tract 1197

Pursuant to Los Angeles Municipal Code Section 12.24-W,1, I hereby APPROVE:

a conditional use to permit the sale and dispensing of a full line of alcoholic beverages for on-site consumption in conjunction with a proposed restaurant in the C2-1L Zone,

upon the following additional terms and conditions:

1. All other use, height and area regulations of the Municipal Code and all other applicable government/regulatory agencies shall be strictly complied with in the development and use of the property, except as such regulations are herein specifically varied or required.
2. The use and development of the property shall be in substantial conformance with the plot plan submitted with the application and marked Exhibit "A", except as may be revised as a result of this action.
3. The authorized use shall be conducted at all times with due regard for the character of the surrounding district, and the right is reserved to the Zoning Administrator to impose additional corrective Conditions, if, in the Administrator's opinion, such Conditions are proven necessary for the protection of persons in the neighborhood or occupants of adjacent property.
4. All graffiti on the site shall be removed or painted over to match the color of the surface to which it is applied within 24 hours of its occurrence.
5. A copy of the first page of this grant and all Conditions and/or any subsequent appeal of this grant and its resultant Conditions and/or letters of clarification shall be printed on the building plans submitted to the Development Services Center and the Department of Building and Safety for purposes of having a building permit issued.

Agenda Item 22-0039 - Discussion and possible action on approving NPG to New Friends Homeless Center (operated by Miracle Minded Ministries (Pastor April) in the amount of \$450.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____ *April Belt* _____
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____ *William Arnold* _____
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



INVOICE

April 28th, 2022

West Hills Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration
17400 Victory Blvd.
Van Nuys, CA 91406
818-708-4756

2022 Walk-Up Senior Symposium (ONEgeneration's Event -- May 14, 2022)

Item	Amount
Senior Symposium Participation – Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the May 14, 2022 Walk-up Senior Symposium	\$500.00
Balance Due	\$500.00

Agenda Item 22-0041 - Discussion and possible action on submitting a Community Impact Statement (“CIS”) on Council File 22-0139 Rec & Parks update

BOARD OF COMMISSIONERS

SYLVIA PATSAOURAS
PRESIDENT

LYNN ALVAREZ
VICE PRESIDENT

TAFARAI BAYNE
NICOLE CHASE
JOSEPH HALPER

TAKISHA SARDIN
BOARD SECRETARY
(213) 202-2640



ERIC GARCETTI
MAYOR

MICHAEL A. SHULL
GENERAL MANAGER

ANTHONY-PAUL (AP) DIAZ, ESQ.
EXECUTIVE OFFICER &
CHIEF OF STAFF

CATHIE SANTO DOMINGO
ASSISTANT GENERAL MANAGER

MATTHEW RUDNICK
ASSISTANT GENERAL MANAGER

JIMMY KIM
ACTING ASSISTANT GENERAL MANAGER

(213) 202-2633 FAX (213) 202-2614

March 3, 2022

Honorable Eric Garcetti, Mayor
City of Los Angeles
Room 303, City Hall

Honorable City Council
City of Los Angeles
c/o: Office of the City Clerk
City Hall, Room 395

Honorable Mayor and Members of the City Council:

Subject:

Measure A – Revised Authorization to Submit Grant Applications for 10 Capital Improvement Projects and to Accept Grants if Awarded – Rescission of Previous Authorization

Recommendation for Council Action:

The Board of Recreation and Park Commissioners (Board) respectfully requests City Council Rescind Recommendations #1 and #2 of Board Report 22-021 regarding authorization of submission of Measure A grant applications for certain projects and the execution of grant agreements in connection with those projects; (ii) Department of Recreation and Parks (RAP) to submit 10 Measure A grant applications for capital projects as detailed in the attached project list (Attachment No.1) to County of Los Angeles Regional Park and Open Space District (RPOSD); (iii) authorize RAP's General Manager to accept the above applied-for grants, if awarded , as further detailed in attached Report No. 22-041.

Background:

Previously, through Board Report #22-021, the Board of Recreation and Park Commissioners (Board) authorized RAP to submit 10 Measure A grant applications for projects specified in that report, and also authorized the execution of grant agreements for such projects in the amounts set forth in that report. Subsequent to the approval of the report, RAP staff determined that one of the projects set forth in the report would require an increase the grant amount applied for from that which was presented for the Board's approval. Specifically, RAP staff received a more recent vendor-based cost estimate for the Mae Boyar Recreation Center improvement project. Based on the project expense estimate, RAP recommends an increase to the grant award to be applied for in order to more adequately fund the improvement which includes a play area replacement and other amenities. Therefore, staff requests the rescission of Recommendations #1 and #2 from Board Report 22-021 which was approved by the Board at its February 3, 2022 meeting and the approval of the revised recommendations set forth in this report. The only requested change is an increase to the grant award request for Mae



Honorable Mayor Garcetti and Honorable City Council

March 3, 2022

Page 2

Boyar Recreation Center from \$660,000 to \$805,000. No other change to Board Report 22-021 is being made.

As stated previously in Report #22-021, RAP respectfully requests the Board to authorize RAP to submit grant applications for 10 project scopes to the RPOSD, Measure A's designated grantor. These 10 capital projects were developed by RAP with coordination from the respective council districts. Once RAP applies for and receives the grant awards from RPOSD, it will implement the projects which will include conducting community engagement and outreach in accordance with RPOSD requirements. RAP expects to receive grant awards by July 2022. These Measure A grant awards have no matching cost requirement. RAP requests advanced authorization to execute the grant agreement(s) if awarded because RAP has a 16 day deadline to execute grant agreement(s) once awarded per RPOSD Grant Guidelines.

Fiscal Impact Statement:

There is no anticipated fiscal impact to RAP's General Fund in applying for Measure A Category 1 and 2 allocation funds.

If you have any questions with regard to this matter, please contact Mr. Steven Tran, Senior Management Analyst, at (213) 202-4327.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS



TAKISHA SARDIN
Acting Commission Executive
Assistant II

Attachments: Board Report No. 22-041

cc: Steven Tran, Senior Management Analyst

APPROVED

MAR 03 2022

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 22-041

DATE March 03, 2022

C.D. VARIOUS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEASURE A - REVISED AUTHORIZATION TO SUBMIT GRANT APPLICATIONS FOR 10 CAPITAL IMPROVEMENT PROJECTS AND TO ACCEPT GRANTS IF AWARDED - RECISSION OF PREVIOUS AUTHORIZATION

AP Diaz, H. Fujita, J. Kim, M. Rudnick, C. Santo Domingo, *N. Williams (NDW)

M. Shue General Manager

Approved X Disapproved Withdrawn

If Approved: Board President Sylvia Patacras Board Secretary Sakiko Sarden

RECOMMENDATIONS

- 1. Rescind Recommendations #1 and #2 of Board Report 22-021 regarding authorization of submission of Measure A grant applications for certain projects and the execution of grant agreements in connection with those projects;
2. Authorize the Department of Recreation and Parks (RAP) to submit 10 Measure A grant applications for capital projects as detailed in the attached project list (Attachment No. 1) to County of Los Angeles Regional Park and Open Space District (RPOSD);
3. Authorize RAP's General Manager to accept the above applied-for grants, if awarded, and execute a grant agreement in substantially the form set forth in Attachment No. 2 to this Report for the grant amount, scope, and the grant performance period for the projects indicated in Attachment No. 1, subject to the approval of the Mayor and City Council pursuant to Section 14.6(c) of the Los Angeles Administrative Code; and
4. Authorize RAP staff to make any technical adjustments to the Measure A applications as necessary to carry out the intent of this Report.

BOARD REPORT

PG. 2 NO. 22-041

SUMMARY

Previously, through Board Report #22-021, the Board of Recreation and Park Commissioners (Board) authorized RAP to submit 10 Measure A grant applications for projects specified in that report, and also authorized the execution of grant agreements for such projects in the amounts set forth in that report. Subsequent to the approval of the report, RAP staff determined that one of the projects set forth in the report would require an increase the grant amount applied for from that which was presented for the Board's approval. Specifically, RAP staff received a more recent vendor-based cost estimate for the Mae Boyer Recreation Center improvement project. Based on the project expense estimate, RAP recommends an increase to the grant award to be applied for in order to more adequately fund the improvement which includes a play area replacement and other amenities. Therefore, staff requests the rescission of Recommendations #1 and #2 from Board Report 22-021 which was approved by the Board at its February 3, 2022 meeting and the approval of the revised recommendations set forth in this report. The only requested change is an increase to the grant award request for Mae Boyer Recreation Center from \$660,000 to \$805,000. No other change to Board Report 22-021 is being made.

As stated previously in Report #22-021, RAP respectfully requests the Board to authorize RAP to submit grant applications for 10 project scopes to the RPOSD, Measure A's designated grantor. These 10 capital projects were developed by RAP with coordination from the respective council districts. Once RAP applies for and receives the grant awards from RPOSD, it will implement the projects which will include conducting community engagement and outreach in accordance with RPOSD requirements. RAP expects to receive grant awards by July 2022. These Measure A grant awards have no matching cost requirement. RAP requests advanced authorization to execute the grant agreement(s) if awarded because RAP has a 16 day deadline to execute grant agreement(s) once awarded per RPOSD Grant Guidelines.

Other than the change in amount to the Mae Boyer Recreation Center project as noted above, all other projects remain the same from that described in Report #22-021. The 10 projects include:

1. **Hope and Peace Park** (CD 1) Address: 843 S. Bonnie Brae St., Los Angeles, CA 90057. The scope of work is: Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements. Measure A grant award requested is \$440,000.
2. **Strathern Park West** (CD 2) Address: 12541 Saticoy St., Sun Valley, CA 91605. The scope of work is: Create new off leash dog park at the north end of the park, including new fencing, lighting, landscaping and irrigation; synthetic surfacing; hydrations station(s); and shade structures. Construct new parking lot; Construct new basketball court(s). Measure A grant award requested is \$1,320,000.
3. **North Hollywood Park** (CD 2) Address: 11430 Chandler Blvd., North Hollywood, CA 91601. The scope of work is: Create new off leash dog park at the south end of the park, including new fencing, lighting, landscaping and irrigation; synthetic surfacing; hydrations stations; and shade structures. Measure A grant award requested is \$2,090,000.
4. **Devonwood Park** (CD 7) Address: 10230 Woodman Ave., Panorama City, CA 91345.

BOARD REPORT

PG. 3 NO. 22-041

The scope of work is: Installation of new park lighting with Light Emitting Diode (LED) light fixtures; installation of security cameras; installation of related electrical infrastructure. Measure A grant award requested is \$385,000.

5. **Martin Luther King Jr. Recreation Center** (CD 8) Address: 3916 South Western Ave., Los Angeles, CA 90062. The scope of work is: Removal and replacement of the safety surfacing at the existing children's play area. Measure A grant award requested is \$440,000.
6. **South Park Recreation Center** (CD 9) Address: 345 E. 51st St., Los Angeles, CA 90011. The scope of work is: Demolition of the existing exterior restrooms, located near the bandshell; construction of 5 stall single occupancy restrooms; drinking fountains, exterior lavatories and janitor's closet; improvements to the existing weight lifting area. Measure A grant award requested is \$990,000. Other secured funding is \$504,200 (Proposition 40 grant).
7. **Mae Boyar Recreation Center** (CD 12) Address: 23936 Highlander Rd., West Hills, CA 91307. The scope of work is: Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements. Measure A grant award requested is \$805,000.
8. **Chatsworth Oaks Park** (CD 12) Address: 9301 Valley Circle Blvd., Chatsworth, CA 91311. The scope of work is: Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements. Measure A grant award requested is \$770,000.
9. **O'Melveny Park** (CD 12) Address: 17300 Sesnon Blvd., Granada Hills, CA 91344. The scope of work is: Trail improvements, including installation of park signage, trail markers, and information kiosks (with maps, etc), and interpretative signage. Measure A grant award requested is \$275,000.
10. **State Street Recreation Center** (CD 14) Address: 716 N. State St., Los Angeles, CA 90033. The scope of work is: Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements. Measure A grant award requested is \$935,000.

HISTORICAL BACKGROUND

This latest round of applications represents the second set of applications that RAP has submitted under Measure A Categories 1 & 2 Annual Allocation Program. In 2020, RAP applied for and received \$7,704,900 in grant awards under Categories 1 & 2 to develop 15 projects involving play area and fitness equipment replacements. Most of these projects are now complete and awaiting grant close out.

In 2016, Los Angeles County (County) voters approved Measure A, which provides the City of Los Angeles formula-based annual allocations for capital improvement projects under Community-based Park Investment Program (Category 1) and Neighborhood Parks, Healthy Communities, & Urban Greening Program (Category 2); competitive grants for capital improvement projects and recreational access programs under Natural Lands, Local

BOARD REPORT

PG. 4 NO. 22-041

Beaches, Water Conservation and Protection (Category 3); Regional Recreation Facilities, Multi-use Trails and Accessibility (Category 4); and additional competitive grants for Youth and Veteran Job Training and Placement (Category 5) as well as Implementation, Operations and Oversight Category. Additional annual allocations are available under Maintenance and Servicing Program to offset Proposition A and Measure A funded capital projects. Funding through the Measure A grant program will be generated in perpetuity through the collection of a parcel tax, with an estimated total annual funding of \$96.8 million across the County. In October 2018, City Council designated the L.A. For Kids Steering Committee as the administering entity for Measure A with RAP serving as the Grant Administrator (Council File 18-0611).

TREES AND SHADE

If grant funds are awarded, RAP staff will provide detailed project scopes for the Board's review in subsequent reports authorizing work on those projects.

ENVIRONMENTAL IMPACT

Prior to project development for each of the applied-for projects, RAP will complete and certify the adequacy of the environmental review in accordance with the California Environmental Quality Act (CEQA). The appropriate CEQA documentation will be submitted for consideration when each grant-awarded project is presented before the Board for final approval.

FISCAL IMPACT

There is no anticipated fiscal impact to RAP's General Fund in applying for Measure A Category 1 and 2 allocation funds.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1:	Provide Safe and Accessible Parks
Outcome No. 1:	Every Angeleno has walkable access to a park in their neighborhood
Key Metric:	Percentage of Angelenos with park access within a ½ mile of their home
Target:	60% by 2022
Result:	Measure A program will develop park projects to provide safe activities through installation of new playgrounds, fitness equipment, and accessible path of travel in RAP community parks and recreation centers.

This Report was prepared by Steven Tran, Senior Management Analyst I, Grants Administration, and reviewed by Noel Williams, Chief Financial Officer, Finance Division.

LIST OF ATTACHMENTS

- 1) Attachment 1: Measure A Project Scopes and Budgets (Categories 1 and 2)
- 2) Attachment 2: Measure A Grant Agreement

Attachment 1									
MEASURE A 2022 PROJECTS (Annual Allocations Categories 1 & 2)									
No.	Park Project	Park Address	CD	Study Area Number	Study Area Name	Project Scope of Work	Grant Performance Period	Measure A Grant Request	Other Funding Secured
1	Hope and Peace Park	843 S. Bonnie Brae St., Los Angeles, CA 90057	1	147	Westlake	Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements.	Term to end 5 years from the start of the grant agreement	\$ 440,000.00	\$ -
2	Strathern Park West	12541 Saticoy St., Sun Valley, CA 91605	2	120	Sun Valley - La Tuna Canyon	Create new off leash dog park at the north end of the park, including new fencing, lighting, landscaping and irrigation; synthetic surfacing; hydrations station(s); and shade structures. Construct new parking lot; Construct new basketball court(s)	Term to end 5 years from the start of the grant agreement	\$ 1,320,000.00	\$ -
3	North Hollywood Park	11430 Chandler Blvd., North Hollywood, CA 91601	2	94	North Hollywood - Valley Village	Create new off leash dog park at the south end of the park, including new fencing, lighting, landscaping and irrigation; synthetic surfacing; hydrations stations; and shade structures	Term to end 5 years from the start of the grant agreement	\$ 2,090,000.00	\$ -
4	Devonwood Park	10230 Woodman Ave., Panorama City, CA 91345	7	130	Mission Hills - Panorama City - North Hills	Installation of new park lighting with Light Emitting Diode (LED) light fixtures; installation of security cameras; installation of related electrical infrastructure	Term to end 5 years from the start of the grant agreement	\$ 385,000.00	\$ -
5	Martin Luther King Jr. Recreation Center	3916 South Western Ave., Los Angeles, CA 90062	8	164	Exposition Park - University Park - Vermont Square	Removal and replacement of the safety surfacing at the existing children's play area	Term to end 5 years from the start of the grant agreement	\$ 440,000.00	\$ -
6	South Park Recreation Center	345 E. 51st St., Los Angeles, CA 90011	9	169	Southeast Los Angeles - North	Demolition of the existing exterior restrooms, located near the bandshell; construction of 5 stall single occupancy restrooms; drinking fountains, exterior lavatories and janitor's closet; improvements to the existing weight lifting area.	Term to end 5 years from the start of the grant agreement	\$ 990,000.00	\$ 504,200.00
7	Mae Boyar Recreation Center	23936 Highlander Rd., West Hills, CA 91307	12	146	West Hills - Woodland Hills / UI Canoga Park	Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements.	Term to end 5 years from the start of the grant agreement	\$ 805,000.00	\$ -
8	Chatsworth Oaks Park	9301 Valley Circle Blvd., Chatsworth, CA 91311	12	152	Chatsworth - Porter Ranch / UI Chatsworth	Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements.	Term to end 5 years from the start of the grant agreement	\$ 770,000.00	\$ -
9	O'Melveny Park	17300 Sesnon Blvd., Granada Hills, CA 91344	12	73	Granada Hills - Knollwood	Trail improvements, including installation of park signage, trail markers, and information kiosks (with maps, etc), and interpretative signage	Term to end 5 years from the start of the grant agreement	\$ 275,000.00	\$ -
10	State Street Recreation Center	716 N. State St., Los Angeles, CA 90033	14	135	Boyle Heights	Demolition of existing play area. Installation of new play area and safety surfacing; Site landscaping and amenities (trash receptacles, bench(es) or table(s), and hydration station). Park pathway and path of travel improvements.	Term to end 5 years from the start of the grant agreement	\$ 935,000.00	\$ -
								\$ 8,450,000.00	\$ 504,200.00

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Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation
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Grant Number:

Project Title:

Grant Award Amount:

Project Summary:

PARTIES TO AGREEMENT

Grantor

Grantee

Los Angeles County
Regional Park and Open Space District
1000 South Fremont Avenue, Unit #40
Building A-9 East, Ground Floor
Alhambra, CA 91803

RECITALS

The Grantee listed below (“Grantee”) and the Los Angeles County Regional Park and Open Space District (“RPOSD”) do hereby enter into this Grant Agreement (“Agreement”), and under the terms and conditions of this Agreement, Grantee agrees to complete the project as described in the Project Summary and RPOSD, acting through the Director of the County of Los Angeles Department of Parks and Recreation and pursuant to Measure A, agrees to fund the project up to the grant award amount indicated.

SPECIAL PROVISIONS:

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INTERPRETATION

In construing terms of this Agreement, the following rules shall apply:

Unless otherwise expressly noted, references in this base Agreement to paragraphs and subparagraphs are to paragraphs and subparagraphs of this Agreement.

Singular nouns and phrases incorporating them (e.g., referring to objects, persons, events or otherwise) shall be construed to also include the plural except where reference to a single item is implied or necessary pursuant to the context of the word or phrase in question. Plural nouns and phrases incorporating them shall be construed to also include the singular except where reference to multiple items is implied or necessary pursuant to the context of the word or phrase in question.

Reference in this Agreement to Federal, State, and/or other governmental statutes, codes, rules, regulations, ordinance, guidelines, directives and/or policies, including those copies of which are attached to this Agreement, shall mean and shall be to such statutes, codes, rules, regulations, ordinances, guidelines, directives and/or polices as amended from time to time.

Unless expressly stated otherwise, all approvals, consents, or determinations by or on behalf of RPOSD under this Agreement, will be in writing, and may be given or withheld in the sole discretion or judgment of the person or entity authorized to provide or make such approval, consent, or determination.

WORK

Pursuant to the provisions of this Agreement, the Grantee shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as set forth in herein.

If the Grantee provides any tasks, deliverables, goods, services, or other work, other than as specified in this agreement, the same shall be deemed to be a gratuitous effort on the part of the Grantee, and the Grantee shall have no claim whatsoever against RPOSD.

GOOD STANDING POLICY

Good Standing describes a Grantee who is in compliance with all requirements stated in the Grant Agreement, guidelines, policies, and procedures of RPOSD for both Proposition A and Measure A. Good Standing is required of Grantees to receive any grant funds and processing from RPOSD.

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DEED RESTRICTION

To the maximum extent feasible, the Grantee shall cause to be recorded on the title of any real property acquired and/or developed with funds from the Measure, a deed restriction requiring compliance with the Measure A and the Grant Agreement, in perpetuity.

COMMUNITY ENGAGEMENT

The Grantee must conduct community outreach and engagement that meets the minimum requirements, as defined in the Grant Administration Manual with the intent to ensure that communities throughout Los Angeles County are aware of and can help determine spending priorities for their projects and to facilitate a transparent process by which agencies report use of Measure A funds.

BONDING POLICY

Bond funded projects must be completed within three (3) years from time the bond proceeds are made available to the local jurisdiction by Los Angeles County. The time to complete projects may be changed to reflect changes in federal law, regulations, and the interpretations of bond counsel and the Los Angeles County agencies involved in the issuance of bonds. The application materials submitted by jurisdictions intending to use bond funds to finance eligible projects shall demonstrate the ability to meet this requirement. Failure to complete project within specified time frame will result in loss of the Grantee's Good Standing.

A. Definitions

1. Grantee: the party described as Grantee of this Contract and any future successor(s).
2. Application: the individual application, and its required attachments, for the grant identified in this Agreement.
3. Board of RPOSD: The County of Los Angeles Board of Supervisors, acting in its capacity as the governing body of the RPOSD.
4. RPOSD: The Los Angeles County Regional Park and Open Space District. Unless otherwise specified herein, the Director of RPOSD, or designee, shall administer this agreement on behalf of the RPOSD.
5. Grant Administration Manual: The document that details the policies and procedures for administering grants awarded by RPOSD. It shall also include any subsequent amendments or changes issued by the RPOSD and as described in this contract.

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6. Project Description: A one to three paragraph description of the project to be funded and the resultant administrative work to be completed. The summary includes the following:
 - a) Identification of the applicant organization and a sentence or two about its credibility to provide park projects;
 - b) a sentence or two explaining the issue, problem or need for the project;
 - c) a brief statement of the expected measurable outcome(s) that the project will produce;
 - d) one or two sentences describing the methods to be utilized to achieve the outcome(s).
7. Project Summary: 2 to 3 sentences summarizing the project. The sentences should be concise and allow for a clear understanding of the proposed project.
8. Project Timeline: The period of time starting on the date of agreement execution and ending on the grant closeout date. Only project costs incurred during the Project Timeline are eligible for reimbursement.
9. Measure A/Measure: The Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure, which voters approved on November 8, 2016.

B. Conditions

1. The Application and its required attachments, and any subsequent change or addition approved by RPOSD, is hereby incorporated in this Agreement as though set forth in full.
2. The Grant Administration Manual, and any subsequent changes or additions thereto, and Measure A also are hereby incorporated in this Agreement as though set forth in full.
3. As per the information on Page 1 of this contract, RPOSD grants the Grantee a sum of money not to exceed the Grant Amount, in consideration and on the condition that the sum be solely expended for the purposes set forth in the Project Description and under the terms and conditions set forth in this Agreement.
4. Grantee agrees to furnish any additional funds necessary to complete the Project.
5. Grantee agrees to budget and appropriate annually, until completion of the Project, an amount equal to the total estimated cost of the Project less the grant amount stated on Page 1 of this Contract.
6. Any non-recreational use of the Project must be preapproved in writing by RPOSD, and if approved, the Grantee agrees that any gross income earned from such non-recreational uses of a Project shall be used for recreation development, additional acquisition, operation or maintenance at the Project site, unless RPOSD approves otherwise in writing.

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7. Grantee agrees that any gross income that accrues to a grant-assisted development Project during and/or as part of the construction, from sources other than the intended recreational uses, also shall be used for further development of that particular Project, unless RPOSD approves otherwise in writing.

C. No Joint Venture

This Agreement is by and between RPOSD and the Grantee and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture or association between RPOSD and the Grantee.

D. Liability and Indemnification

1. The Grantee shall indemnify, defend and hold RPOSD harmless from and against any and all liability to any third party for or from loss, damage or injury to persons or property in any manner arising out of, or incident to, the performance of this Agreement or the planning, arranging, implementing, sponsoring or conducting of the Project or any other operation, maintenance or activity by the Grantee.
2. The Grantee agrees to defend and indemnify RPOSD from all costs and expenses, including attorney's fees, in any action or liability arising under this Agreement or the planning, arranging, implementing, sponsoring or conducting of the Project or any other operation, maintenance or activity by the Grantee.
3. RPOSD shall have no liability for any debts, liabilities, deficits or cost overruns of the Grantee.
4. The Grantee and RPOSD agree that the liability of RPOSD hereunder shall be limited to the payment of the grant monies pursuant to the terms and conditions of this Agreement and the Grants Administration Manual.

Any contracts entered into, or other obligations or liabilities incurred by the Grantee in connection with the Project or otherwise relating to this Agreement shall be the sole responsibility of the Grantee, and RPOSD shall have no obligation or liability whatsoever thereunder or with respect thereto.

E. Regulatory Requirements

1. *(Tax Exempt Bonds)* The Grantee will not enter into any contract, agreement, lease or similar arrangement, or to agree to any amendment or modification to an existing contract, agreement, lease or similar arrangement, that, in RPOSD's opinion, violates federal regulations restricting the use of funds from tax-exempt bonds. Any proposed operating Contracts, leases, concession Contracts, management contracts or similar arrangements with non-governmental entities that restrict the public use of the project site for (30) thirty consecutive days or more, must be reviewed by RPOSD prior to

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awarding as they relate to the project or project site in perpetuity. Any such Contracts in existence must be disclosed prior to construction.

2. The Grantee (or their representative) shall comply as lead agency with the California Environmental Quality Act (CEQA), Public Resources Code, Section 21000, et. seq. CEQA documents must be recorded with and stamped by the Los Angeles County Registrar Recorder.
 - i) The Grantee shall add RPOSD to the notification list for CEQA requirements as stated in the Grant Administration Manual.
3. (*Public Records Act*) The Grantee and RPOSD will conform to the requirements of Government Code Section 6250, et seq. in making all documents relating to this Contract, the grant obtained and all other related matters available for public review during regular business hours. If the Grant involves acquisition of property, however, both RPOSD and the Grantee may withhold from public review any and all documents exempted under Section 6254, subsection (h), prior to completion of said acquisition.
4. (*Public Records Act*) In the event that RPOSD is required to defend an action on a Public Records Act request for any of the contents of a Grantee's submission under the terms and conditions of the Agreement, the Grantee agrees to defend and indemnify RPOSD from all costs and expenses, including attorneys' fees, in any action or liability arising under, or related to, the Public Records Act.
5. (*Internal Revenue Code of 1986, as amended*) In order to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes or other evidences of indebtedness issued for the purpose of providing the grant monies made available in this Agreement, the Grantee covenants to comply with each applicable requirement of Section 103 and Sections 141 through 150, inclusive, of the Internal Revenue Code of 1986, as amended. In furtherance of the foregoing covenant, the Grantee hereby agrees that it will not, without the prior written consent of RPOSD, (a) permit the use of any portion of the Project by any private person or entity, other than on such terms as may apply to the public generally; or (b) enter into any contract for the management or operation of the Project or any portion thereof, except with a governmental agency or a nonprofit corporation that is exempt from federal income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code.
6. (*County Lobbyist Ordinance*) The Grantee and each County lobbyist or County lobbying firm, as defined in Los Angeles County Code Section 2.160.010, retained by the Grantee, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of the Grantee or any County lobbyist or County lobbying firm to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this Agreement, upon which RPOSD may terminate or suspend this Agreement.

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7. If the Project includes acquisition of real property, the Grantee agrees to comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any applicable federal, state, or local laws or ordinances.

F. Time is of the Essence

1. RPOSD expects the Grantee to remain in Good Standing and make appropriate requests for the amount of time needed to complete the project. Failure to complete a project by the original due date, or by any extended due dates authorized by staff or RPOSD Review Committee, may result in the loss of Good Standing.
2. The Grantee agrees to complete the Project within the Project Timeline. The Project Timeline starts on the date of agreement execution and ends on the grant closeout date as specified in RPOSD's Grants Management System, or its equivalent, and under the terms and conditions of this Agreement and the Grants Administration Manual. The requirements of Measure A and of this Agreement last in perpetuity and may be enforced by RPOSD at any time.
3. The Grantee agrees to promptly submit any requests for changes to the Project's information, including but not limited, to Project Title and Project Summary. These changes are considered administrative changes, and subject to RPOSD's approval. Submission of documents with Project information inconsistent within this Agreement and RPOSD's Grants Management System, or its equivalent, will cause delay in the grant process.
4. (*Term*) The term of this Grant Agreement commences on the date of Agreement Execution as noted on the last page of this agreement, and lasts in perpetuity.

G. Performance and Development

1. The Grantee agrees to promptly submit any reports that RPOSD may request.
2. If the Project includes development, the Grantee shall use sustainable elements, including but not limited to: energy-efficient buildings, long-lasting materials, conserved and restored natural areas, easy-to-maintain or drought tolerant plants and landscaping, organic mulch, fertilizers and compost, storm water capturing, wetlands for increased flood control, recycling bins for park patrons, on-site composting, and ADA access, unless the Grantee can show, to RPOSD's satisfaction, that it is infeasible to do so.
3. If the Project includes acquisition of real property, the Grantee agrees to furnish RPOSD with evidence of title, such as preliminary title reports. RPOSD, at its sole discretion, shall determine whether the evidence is acceptable under this Agreement. The Grantee agrees in negotiated purchases to correct, prior to or at the close of escrow, any defects of title

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that in the opinion of RPOSD might interfere with the operation of the Project. In condemnation actions, such title defects must be eliminated by the final judgment.

H. Signage and Branding

The Grantee shall erect and maintain a sign at a prominent location on the project site acknowledging the assistance of RPOSD. The cost of permanent signage development is reimbursable through the grant. RPOSD will provide electronic samples of its graphics for the grantee to use in signage development. Please refer to the Grants Administration Manual for additional information on this requirement.

I. Modification

Any modification or alteration in the Project, plans or specifications must be submitted, in writing, to RPOSD for prior approval. No modification shall be effective until and unless the modification is executed by both the Grantee and RPOSD.

J. Publicity of Project Information

1. The Grantee shall cooperate with RPOSD in advance when preparing electronic media and public information pieces related to the Project.
2. The Grantee shall acknowledge RPOSD funding in all publicity issued by it concerning the Project.
3. The Grantee shall give the RPOSD the right and opportunity to use information gained from the Project.
4. The Grantee shall give a minimum of 30 days' notice of the Project grand openings, inauguration, dedications, significance, and completion to RPOSD staff and to the County Supervisor's Office in which the Project is located, as well as to other appropriate public officials.
5. The Grantee shall provide quality digital photographs of the pre-construction site and completed project to RPOSD. If unable to provide digital photographs (collectively, "Photographs") then the Grantee shall provide quality printed photographs of the completed Project.

K. Disbursements

Prior to incurring actual development and/or acquisition costs, the Grantee will submit all requested development and/or acquisition documents to RPOSD for prior review and approval. Project costs must be incurred within the Project Timeline to be eligible for reimbursement.

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1. The Grantee must submit requests for payment electronically in accordance with their reimbursement schedule. Refer to RPOSD Grant Administration Manual for Payment Reimbursement Schedule and Procedures.
 - i) The Grantee will supply RPOSD any copies of executed contracts where the Grantee expects reimbursement from grant funds.
 - ii) Upon entering into any contract for the construction, maintenance, operation or similar activity related to the Project, the Grantee agrees it will require said contractor to carry adequate insurance required by RPOSD and naming RPOSD as an additional insured party. In addition, said insurance must require that the Grantee and RPOSD be given thirty (30) days advance written notice of any modification or cancellation of said insurance. The Grantee agrees to submit proof of such insurance to RPOSD for its prior approval.
2. RPOSD may disburse to the Grantee the grant funding as follows:

Acquisition

- i) When acquisition is by negotiated purchase, RPOSD may disburse the amount of RPOSD-approved purchase price together with RPOSD-approved costs of acquisition.
- ii) RPOSD-approved purchase price shall not exceed the value contained in a valid appraisal report.
- iii) When acquisition is allowed pursuant to Measure A through eminent domain proceedings, RPOSD may disburse the amount of the total award, as provided for in the final order of condemnation, together with RPOSD-approved costs of acquisition. The Grantee shall bear all costs and make all advances associated with obtaining an order of immediate possession in an eminent domain proceeding.
- iv) In the event the Grantee abandons such eminent domain proceedings, the Grantee agrees that it shall bear all costs in connection therewith and that no grant monies shall be disbursed for such costs.

Development

- i) RPOSD will disburse funds to the Grantee only after RPOSD has reviewed and approved all requested development documents including the payment request with incurred, paid project costs and supporting documentation in accordance with their reimbursement schedule.
- ii) RPOSD may withhold a portion of the amount of the payment request if an expenditure is not eligible under the terms and conditions of this Agreement, Measure A, or the Application or the Grant Administration Manual.

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- iii) The Grantee shall submit a request(s) for payment in accordance with an approved budget.
- iv) The payment requests shall set forth in detail the incurred costs of work performed on development of the Project and whether performance was by construction bid contract, job order contract, sole-source contract, force account or other methods.
- v) RPOSD will not make final payment until it has received all closing documents from the Grantee and RPOSD has made a final Project inspection.
- vi) The Grantee is required to follow RPOSD procedures to close grant upon completion of the project. Failure to properly close a grant may affect the Grantee's Good Standing and prevent Grantee from applying for future grants or receive reimbursements from existing RPOSD Grants.

L. Advancing Funds

- i) The Grantee, if in Good Standing has provided the Grantee's need for an advance, may request an advance of grant funds for an amount equaling up to 50% of the grant amount. Please refer to the Grant Administration Manual for eligibility and qualification requirements to receive advances.
- ii) Any unused portion of the advanced funding must be returned to the District within 30 days of the completion of the grant.

M. Final Disbursement

1. The Grantee must submit final project documents within 180 days after the date of completion of all tasks identified in the budget, timeline and project description for the grant.
2. RPOSD may withhold Final Payment pending evidence of placement of permanent signage.
3. Once the Grant is completed, the Grantee shall submit a final report to RPOSD detailing the accomplishment of and expenditures related to the Project (the "Final Report") including the final Grant Cost. The Grantee will provide a report that identifies all additional funding and all additional aspects of the project completed.
4. The Grant is "complete when all facilities, trails or other improvements included in the Project have been built and are ready for their intended use". Final payment may not be made until the Project conforms substantially with this Agreement and the Grants Administration Manual.

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5. RPOSD shall pay the outstanding balance of the Grant (the "Final Payment"), subject to any reduction contemplated by any provision of this Agreement.

N. Long Term Obligations

1. With the written consent of RPOSD, the Grantee may transfer property acquired with funds granted under this Agreement to another public agency; to a nonprofit organization authorized to acquire real property for park, wildlife, recreation, community, open space, or gang prevention and intervention purposes; or to the California Department of Parks and Recreation, National Park Service, or the US Forest Service, provided that approval by the District is obtained prior to the change and any such successor to the recipient assumes the obligations imposed under the Measure and to accept assignment of this Agreement. Under these conditions, the Grantee shall not be required to reimburse RPOSD. Any such transfer must require the nonprofit or public entity acquiring the property to enter into a written Contract with the RPOSD and agreed to comply with the terms of Measure A and this Agreement. (*See Grant Administration Manual for details.*)
2. The Grantee agrees to provide for reasonable public access to lands acquired in fee with grant monies, including the provision of parking and public restrooms, except that access may interfere with resource protection.
3. (*Change of Use*) The Grantee agrees to use the property acquired or developed with grant monies under this Agreement only for the purpose for which it requested RPOSD grant funding and will not permit any other use of the area, except as allowed by prior specific act of the Board of RPOSD and consistent with the terms and conditions of Measure A and this Agreement.
4. All facilities shall be open to members of the public generally, except as noted under the special provisions of the Agreement.
5. The Grantee agrees that property and facilities acquired or developed with Measure A funds as per this Agreement shall be available for inspection upon RPOSD's request in perpetuity.
6. The Grantee agrees to maintain and operate in perpetuity the property acquired, developed, rehabilitated or restored with grant monies, subject to the provisions of Measure A. With RPOSD's prior written approval, the Grantee, or its successors in interest in the property, may transfer the responsibility to maintain and operate the property to a nonprofit or government entity, in accordance with this Agreement and the Grants Administration Manual.
7. The Grantee agrees to take all reasonable measures to actively oppose, at its sole expense, any proposal or attempt to act upon, exercise, or assert claims as to reserved rights to the grant funded property that are contrary to the purposes of the Measure,

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Grant Administration Manual and or this Agreement, including but not limited to oil, gas, and other hydrocarbon substances; minerals; water; and/or riparian resources. The above notwithstanding, the Grantee has no obligation hereunder to initiate litigation challenging any project or proposal based on a reserved right lawfully recorded against the grant funded property in real property records maintained by the Los Angeles County Recorder's Office.

8. The Grantee shall not discriminate against any person on the basis of race, color, sex, sexual orientation, age, religious belief, national origin, marital status, physical or mental handicap, medical condition, or place of residence in the use of any property or facility acquired or developed pursuant to this Agreement.

O. Disposal

1. If the Grantee receives the prior permission of RPOSD, with the approval of its Board, to sell or otherwise disposes of property acquired or developed with grant monies provided under this Agreement, the Grantee shall reimburse RPOSD in an amount to the greater of:
 - i) the amount of grant monies provided under this Contract;
 - ii) the fair market value of the real property determined by an independent appraisal; or
 - iii) the proceeds from the portion of the property acquired, developed, improved, rehabilitated or restored with grant monies.

The Grantee must provide documentation to RPOSD detailing the benefits that the disposal of property will provide to the taxpayers of Los Angeles County.

2. If the property is sold or otherwise disposed of with the prior permission of the RPOSD, acting through the Board of Supervisors, is less than the value of the property originally acquired, developed, improved, rehabilitated or restored with the grant monies, then the Grantee shall reimburse the RPOSD an amount to the greater of:
 - i) the amount of the proceeds; or
 - ii) the fair market value of the real property determined by an independent appraisal.

P. Audit

1. In order for allowable costs to be substantiated, the Grantee agrees to use an accounting system that complies with generally accepted accounting principles.
2. Notwithstanding Government Code Section 907, in the event that the Grantee fails to repay RPOSD in full for the amount of excepted expenditures, RPOSD may offset an

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amount equal to the excepted expenditures from any monies that may be due to the Grantee under the terms and conditions of Measure A. Through the execution of this Agreement, the Grantee waives its rights under Government Code Section 907.

3. The Grantee agrees that during regular office hours, RPOSD or their duly authorized representatives shall have the right to audit, inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.
4. Within thirty (30) days of notification that an audit has resulted in the exception of expenditures, the Grantee may dispute the audit findings in writing and will provide RPOSD with records and/or documentation to support the expenditure claims. RPOSD shall review this documentation and make a final determination as to the validity of the expenditures.
5. If the Grantee has received all grant monies prior to the audit, or if remaining grant monies are insufficient, and if said audit reveals expenditures that cannot be verified or that were paid in violation of the terms of this Agreement, the Measure, or the Grant Administration Manual, the Grantee shall pay RPOSD an amount equal to these expenditures within sixty (60) days after receiving written notification of the expenditures disallowed and the reason for the disallowance.
6. The Grantee agrees to maintain satisfactory financial accounts, required documents and accurate records for the Project.
7. The Grantee must keep all original project records for a period of ten (10) years from the project completion or termination date. If said audit reveals expenditures that cannot be verified or that were paid in violation of the terms of this Agreement, the Measure or the Grant Administration Manual, RPOSD may, at its discretion, reduce the grant amount by an amount equal to these expenditures.
8. At RPOSD's discretion, an audit of the Grantee's Project expenditures before final payment is made may be performed. Nothing in this section precludes RPOSD from performing an audit of Project expenditures at a later date.

Q. Failure to Comply

1. Failure by the Grantee to comply with the terms of this Agreement, or any other Contract established pursuant to Measure A, may be cause for loss of Good Standing, suspension or termination of all obligations of RPOSD hereunder.
2. Failure of the Grantee to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of RPOSD hereunder if, in the judgment of the RPOSD, such failure was beyond the reasonable control of the Grantee. In such case, any amount

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required to settle, at minimum cost, any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.

R. Severability

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project.
2. If any provision of this Agreement is held invalid, that portion shall not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.
3. No provision of this Agreement is waived by the failure of RPOSD to enforce said provision.

S. Termination

1. Anything else in this Agreement or otherwise to the contrary notwithstanding, RPOSD may withdraw, in whole or in part, the Grant and/or terminate this Agreement, and/or seek a refund of payments already made if RPOSD determines in its discretion that:
 - i) facts have arisen, or situations have occurred that fundamentally alter the expectations of the parties or make the purposes for the Grant as contemplated infeasible or impractical;
 - ii) any material modifications in the scope or nature of the Project have occurred from that which was presented in the Grant Application and such material modifications have not received the prior written approval of RPOSD;
 - iii) any statement or representation made by the Grantee in the Grant Application, this Agreement, the Grant Status Update, back up documents, or otherwise is untrue, inaccurate or incomplete in any material respect;
 - iv) the results of RPOSD's review of the Grant Status Update are not acceptable to RPOSD;
 - v) the Project will not or cannot be completed by the Completion Date or any extensions granted thereto or delays in the implementation of the Project have occurred which, in RPOSD's judgment, make the Project impracticable;
 - vi) the Project will not or cannot be completed within the Budget or any approved modifications, or the total Project cost and/or the Grantee's matching funding are reduced;

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vii) title to or encumbrances against the Property are or become such that the Grantee is unable to complete the Project, or the Project and/or the Property are or become unavailable for public use.

T. Breach

The Grantee agrees that compliance with the terms of this Agreement will have significant benefits to Los Angeles County and its constituents. Because such benefits exceed the amount of grant monies furnished under these provisions, the Grantee agrees that any breach would result in incalculable loss, and therefore, any payment by the Grantee to RPOSD of an amount equal to the amount of the grant would be inadequate compensation. In the event that the Grantee breaches any of the terms, covenants, representations, or conditions of this Agreement, RPOSD may elect to enforce any and all remedies available at law or in equity, including without limitation, any of the following:

1. Prior to payment of Grant:
 - a. Withdraw the Grant and terminate this Agreement; and,
 - b. Deny the Grantee eligibility for participation in future grant program opportunities.
2. After payment (partial or full) of Grant:
 - a. Deny the Grantee eligibility for participation in future grant program opportunities;
 - b. Seek specific performance of the Grantee's obligations under this Agreement;
 - c. Receive reimbursement in full of disbursement made under this Agreement.

If RPOSD brings an action to enforce the terms of this Agreement, the Grantee shall be responsible to pay RPOSD's attorney's fees and costs, including expert witness costs, if RPOSD prevails in said action.

The foregoing remedies are cumulative and may be exercised independently or in combination and are not exclusive to one another or to any other remedies available at law or in equity. In the event RPOSD must pursue any remedy hereunder and is the substantially prevailing party, RPOSD shall be awarded its costs and reasonable legal fees, including costs of collection.

U. Counterparts

This Agreement may be executed in two or more counterparts, which shall, in the aggregate, be signed by all the Parties; each counterpart shall be deemed an original instrument against any party who has signed it. In the event of any disparity between the counterparts produced, the recorded counterpart shall be controlling.

LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT (RPOSD)

Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation
Measure (Measure A), approved by voters on November 8, 2016

GRANT AGREEMENT

V. Electronic Signature

The Electronic Signatures in Global and National Commerce (ESIGN) Act is a federal law passed in 2000. The Grantee and RPOSD agree that this Grant Agreement may be electronically signed. The parties agree that the electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility. If Grantee elects to opt-out of signing the grant agreement electronically, the Grantee must inform RPOSD prior to grant agreement execution.

Committee Meeting Date: March 21,2022

Board Meeting Date _____

File # :	22-0139
Title :	Measure A
Type :	Application for a Grant for Park Improvement
City/State :	Citywide

Summary :	Measure A – Authorization to submit Grant Application for 10 Capital Improvement Grants and to accept grants if awarded
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Motion :	RAP respectfully requests the Board of Recreation and Parks Commissioners (Board) to NDW 22-021 February 03, 2022 FEB 03 2022 X BOARD REPORT PG. 2 NO. 22-021 authorize RAP to submit grant applications for 10 project scopes to the RPOSD, Measure A’s designated grantor. These 10 capital projects were developed by RAP with coordination from the respective council districts. Once RAP applies for and receives the grant awards from RPOSD, it will implement the projects which will include conducting community engagement and outreach in accordance with RPOSD requirements. RAP expects to receive grant awards by July 2022. This Measure A grant awards have no matching cost requirement. RAP requests advanced authorization to execute the grant agreement(s) if awarded because RAP has a 16 day deadline to execute grant agreement(s) once awarded per RPOSD Grant
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EP Position :	
Vote :	

“YES” Vote:	Supports the grant application
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“NO” Vote:	Opposes the grant applicaton
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LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT (RPOSD)

Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation
Measure (Measure A), approved by voters on November 8, 2016

GRANT AGREEMENT

IN WITNESS WHEREOF, the Grantee, RPOSD and County Counsel have caused this Agreement to be executed by their duly authorized representatives as of the latter day, month and year written below.

GRANTEE:

By: _____

Signature of Authorized Representative

Name: _____

Print Name

Title: _____

Date: _____

CITY ATTORNEY:

By: _____

Name: _____

Date: _____

LOS ANGELES COUNTY
REGIONAL PARK AND OPEN SPACE DISTRICT:

By: _____

Director / Administrator

Date: _____

APPROVED AS TO FORM:

ROD CASTRO-SILVA

ACTING COUNTY COUNSEL

By: _____

Parjack Ghaderi
Principal Deputy County Counsel

Date: _____

Grant No.: _____

To: CD 12, John Lee

Dear _____:

The West Hills Neighborhood Council's Government Relations Committee and the WHNC Board have discussed the City's grant application for refurbishing 10 LA City Parks, one of which is West Hills' own Mae Boyar Park.

We and the Mae Boyar Park community are very happy to have this grant that will fix long-overdue repairs/replacements of the play equipment, walkways and hydration station in Mae Boyar Park.

However, we **MUST** alert you to two locations in the park which are in desperate need of repair/replacement. First, both the male and female bathrooms are required to be maintained in the park pursuant to a condition required by the Boyar family, which donated the park land to the City. Both bathrooms are in dreadful condition/shape and have great need of restorations. In addition, both bathrooms are NOT ADA-compliant and must be made ADA-compliant. Second, the parking lot at Mae Boyar has been closed off for many years now, due to illegal use of the lot after hours and overnight by drug dealers, "partying" teenagers and others, and dangerous fast car maneuvers, including "wheelies" and racing, performed in the parking lot all through the night.

With respect to the parking lot, the nearby residents have for many years requested better uses for the closed parking lot. For example, the parking lot would make a wonderful tennis court or two, or a much-needed dog park, or a "special" fenced playground for youngsters under the age of five. Especially since the park is located on Highlander Road, there is ample free parking on Highlander as well as nearby Deveron Ridge Circle...the parking lot is absolutely NOT needed on park property.

We ask that these issues at Mae Boyar Park be addressed and repaired/replaced at the same time as the refurbishment of the rest of the park.

Thank you for your anticipated consideration and concern regarding these issues.

Sincerely,

West Hills Neighborhood Council and Government Relations Committee"

RESOLUTION

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations or policies proposed to or pending before a local, state or federal governmental body or agency must first have been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, Russian President Vladimir Putin has engaged in an unjustified, illegal, and unprovoked attack on the sovereign nation of Ukraine; and

WHEREAS, President Volodymyr Zelenskyy and the People of Ukraine have bravely resolved to stand firm and fight back against this tyrannical act, and violation of sovereignty and international law; and

WHEREAS, President Putin has ordered nuclear deterrence forces on high alert, endangering not only Ukraine, but the global community by increasing the threat of an unwinnable nuclear war; and

WHEREAS, according to the United Nations, have been at least 406 reported civilian casualties in Ukraine, including at least 102 killed just within the first few days of the assault; and

WHEREAS, the City of Los Angeles stands firmly with Ukraine and its People and strongly condemns President Putin's reckless actions against Ukraine; and

WHEREAS, California legislators plan to introduce a bill to force the state pension funds, CalPERS and CalSTRS, as well as all other state agencies, to divest any Russian assets, while asking California companies to do the same; and

WHEREAS, as with the State of California, the City should not permit its own investment activity, whether directly or indirectly, in all agencies and departments, including the City's pension systems, to in any way aid or benefit Russia, or any other supportive entity (including the Country of Belarus), as it commits these human rights violations and atrocities in violation of the rights of the Ukrainian people; and

WHEREAS, protecting the City of Los Angeles from financing war against the Ukrainian People is a compelling City interest.

NOW, THEREFORE BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the City of Los Angeles joins the international community in STRONGLY CONDEMNING the egregious actions of President Vladimir Putin for ordering the invasion of Ukraine and hereby includes in its 2021-2022 Federal Legislative Program SUPPORT for legislation and/or administrative action which condemns the actions of Vladimir Putin, or any country supporting Russia, publicly-traded Russian companies, real estate and private equity, and for federal and international divestment of all holdings from and investments in Russia.

THEREFORE BE IT ALSO RESOLVED that the City of Los Angeles shall continue to support, celebrate the City's Russian community, culture, and local Russian-owned businesses.

PRESENTED BY: [Signatures] PAUL KORETZ, NURY MARTINEZ, KEVIN DE LEÓN
Councilmember, 5th District Councilmember, 6th District Councilmember, 14th District

[Signatures] MONICA RODRIGUEZ, NITHYA RAMAN
Councilmember, 7th District Councilmember, 4th District

SECONDED BY: [Signatures]

MAR 01 2022

ORIGINAL

Committee Meeting Date: March 21, 2022

Meeting Date April 7, 2022

File # :	22-0002-S22
Title :	Condemnation of Russia/Putin's actions
Type :	Resolution
City/State :	Los Angeles, California

Summary :	Resolution to join with the International Community in condemning Russia's invasion of the Ukraine
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GR Position :	
Vote :	

"YES" Vote:	The WHNC supports this condemnation of Russia's actions
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"NO" Vote:	The WHNC opposes this condemnation of Russia's actions
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Committee Meeting Date: March 21, 2022

Meeting Date 5/5/2022

File # :	22-0002-S22
Title :	Condemnation of Russia/Putin's actions
Type :	
City/State :	

Summary :	Resolution to join with the International Community in condemning Russia's invasion of the Ukraine
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EP Position :	
Vote :	5 yes 4 abstain 1 absent

"YES" Vote:	The WHNC supports this condemnation of Russia's actions
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"NO" Vote:	The WHNC opposes this condemnation of Russia's actions
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