



CITY OF
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

Tuesday, March 7, 2023 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

APPROVED

Committee Co-Chair Steve Randall called the meeting to order at 7:02 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiber (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Saif Mogri, Alejandro Phillips, Miriam Schimmel and Joan Trent. A quorum was established.

Also in attendance was Brad Vanderhoof.

The February 7, 2023 minutes were approved as amended by unanimous consent.

Comments from the Chair(s): Myrl advised that we are working with the City to get event documents approved, as are other NC's.

During the discussion of the 2023 Senior Spring Fling Dinner Dance, Steve advised that the West Valley Christian Church has agreed to allow us to hold the event on April 14th in their gymnasium at a cost of \$500. However, we must lay down their floor covering tiles over the entire floor and lift all tiles up before leaving that evening. Char said that she would contact Janet Koller at Chaminade about help from their students as part of their school service program. Glenn said that he would contact the El Camino ROTC as well. The laying down of tiles will begin at 3:00 PM. The desserts will be on the catering tables. Aida will check on the cost from Nothing Bundt Cakes and Golden Rose Bakery. An alternative is Costco sheet cakes and/or pies. Saif said that he was available to pick up items the morning of the event. Alejandro said that he would speak with his sister, who is a caterer, to see if she would supply dinner rolls. Costco could be a backup plan. We will provide coffee and lemonade with our decanters. Aida said that she would check with Jeri Sobel about borrowing her dance group center pieces. Saif said he would check into flowers as an option. Char agreed to contact Fairwinds as a possible supporter and about donating raffle prizes. Aida said that she would look into a possible supporter for a photo booth. Aida & Char will be in charge of decorations and ambiance. Faye & Glenn will handle the check-in table, with Glenn handling the raffle ticket distribution.

During the discussion of the 2023 Kids' Day event, Myrl stated that Alejandro has agreed to take the lead on the planning with the support of Myrl & Steve. We still need to get Taxco Trails Park booked for June 3rd. Aida will try to get a 30-45 minute interactive presentation/show. Myrl & Aida agreed to look into getting an ice-cream truck for the kids.

There were no Public Comments.

The next regularly scheduled Special Events Committee meeting is on April 4, 2023.

The meeting was adjourned by Steve Randall at 9:03 P.M.