



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

**JOINT BOARD AND BEAUTIFICATION
COMMITTEE MEETING AGENDA**
Tuesday, April 16, 2024 @ 6:30 PM
Chaminade College Preparatory -- Condon Center, 2nd Floor
23241 West Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street Entrance between Woodlake and Platt Avenues. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/83227739883>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8322 7739 883**, then press #.
- **To attend in person**, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the February 2024 Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Presentation from LA City Department of Recreation and Parks on the New Playground at Mae Boyar Park +Darryl Ford (Superintendent, Planning, Maintenance and Construction Branch) from Rec and Parks
6. Discussion and Possible Action on Future Cleanup Events for, April 2024, May 2024, and June 2024.
7. Discussion and Possible Action on Spending Requests
8. Discussion and Possible Action on Right-Of-Way (ROW) letters
9. Strike Team Reports
10. Suggestions for the May Agenda
11. Adjournment

The next meeting of this committee will be held on Tuesday, May 21, 2024 at 6:30 PM.

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, February 20, 2024 @ 6:30 PM

Revised February 27, 2024

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Glenn Jennings, Heidi Manning, Vinurara Kotuwelle, Brad Vanderhoof , and Zehlbert Zohrabian

Other Board members present: Carolyn Poppert

Co-chair Brad Vanderhoof called the meeting to order at 6:38 PM. A quorum was established.

The January meeting minutes were approved.

Comments and Announcements from the Co-Chair(s): None

Public Comment: None

Numbers refer to agenda items.

5. Proposed Dog Park at Knapp Ranch West – The proposed letter will be presented to the committee next month.

6. Future Cleanup Events for February 2024, March 2024, and April 2024. The February cleanup is scheduled for Feb. 24 from 8:30 to 11:30 AM at Orcutt Ranch off the Justice Street gate. The March cleanup is scheduled for Mar. 23 from 8:30 to 11:30 AM at Woodlake and Saticoy.

The March cleanup has been rescheduled to March 30.

7. Spending Requests: There are none.

8. Pine Trees near Sadring and Arminta: Faye will call CD12.

9. Tree Giveaway Event for Residential Shade Trees: Item postponed.

10. Street Tree Planting: Item postponed.

11. Right-Of-Way (ROW) letters: None

12. Strike Team Reports: None

13. Suggestions for the March Agenda: None

Co-chair Brad Vanderhoof adjourned the meeting at 7:08 PM.

The next scheduled meeting of this committee is March 19, 2024, 6:30 PM, Chaminade Condon Center.



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JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, March 19, 2024 @ 6:30 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Glenn Jennings, Vinura Kotuwelle, Heidi Manning, Brad Vanderhoof, and Zehlbert Zohrabian

Other Board members present: Carolyn Poppert

Co-chair Brad Vanderhoof called the meeting to order at 6:36 PM. A quorum was established.

The February meeting minutes were approved.

Comments and Announcements from the Co-Chair(s): None

Public Comment: None

Numbers refer to agenda items.

5. Proposed Dog Park at Knapp Ranch West – The proposed letter will be presented to the committee next month.

6. Future Cleanup Events for March 2024, and April 2024. The March cleanup is scheduled for Mar. 30 from 8:30 to 11:30 AM at Woodlake and Saticoy. The April cleanup is scheduled for April 20, 2024, from 8:30 AM to 11:30 AM at the perimeter of Orcutt Park at March, between Justice Street and Roscoe Blvd.

7. Spending Requests: There are none.

8. Pine Trees near Sadring and Arminta: Faye reported that Ron Rubine is working on this. Item continued to the April meeting.

9. Tree Giveaway Event for Residential Shade Trees: Item continued to April.

10. Street Tree Planting: Item continued to April.

11. Right-Of-Way (ROW) letters: None

12. Strike Team Reports: None

13. Suggestions for the March Agenda: None

Co-chair Brad Vanderhoof adjourned the meeting at 7:18 PM.

The next scheduled meeting of this committee is April 16, 2024, 6:30 PM, Chaminade Condon Center.