



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

REGULAR BOARD MEETING AGENDA

Thursday, May 1, 2025 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Regular Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approval to allow Board Member(s) to attend the May 1, 2025 WHNC Board Meeting virtually under the provisions of AB2449</p> <p>Approve Meeting Minutes of April 3, 2025</p> <p>Senior Lead Officer Report</p> <p>Treasurer's Report</p> <p>Controller's Report</p> <p>Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Co-Chair: Dr. Faye Barta</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof SLO Dinse</p> <p>Treasurer: Mrs. Carolyn Greenwood</p> <p>Controller: Mr. Saif Mogri</p> <p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta Mrs. Charlene Rothstein</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel</p> <p>Council District 12</p> <p>Department of Neighborhood Empowerment</p> <p>Los Angeles County Supervisor District 3</p> <p>Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative</p> <p>Mr. Ron Rubine, Senior Advisor</p> <p>Ms. Prabhjot Chamber</p> <p>Mr. Daniell Vicente, Field Representative</p> <p>Mr. Glenn Bailey</p>

<p><u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Co-Chair: Dr. Faye Barta</p>
<p><u>Council Announcement</u> Committee & Liaison Reports</p>		
<p><u>New Business</u> 25-0026 - Discussion and possible action regarding approval of the WHNC's March 2025 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>25-0027 - Discussion and possible action on a Beautification cleanup on May 17, 2025, from 8:00 AM to 11:00 AM located on March Avenue at the perimeter of Orcutt Ranch Horticulture Center, West Hills (5 Minutes Max)</p> <p>25-0028 - Discussion and possible action to spend \$2,715 on a candidate information flyer for the WHNC 2025 election (5 Minutes Max)</p> <p>25-0029 - Discussion and possible action to approve a spending request from the Communication & Outreach Committee in the amount of \$500 for fire hydrant painting (5 Minutes Max)</p> <p>**Unless an Item is called special there will be a single vote for Items 25-0030 to 25-0033 with no discussion**</p> <p>25-0030 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Capistrano Avenue Elementary School in the amount of \$1,000 (5 Minutes Max)</p> <p>25-0031 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Hamlin Charter Academy in the amount of \$1,000 (5 Minutes Max)</p> <p>25-0032 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Pomelo Community Charter School in the amount of \$1,000 (5 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Ms. Kim Koerber, Co-Chair Election Ad Hoc Committee Mr. Brad Vanderhoof, Co-Chair Election Ad Hoc Committee Mr. Saif Mogri, Co-Chair Election Ad Hoc Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p>

<p>25-0033 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Welby Way Charter School in the amount of \$1,000 (5 Minutes Max)</p> <p>25-0034 - Discussion and possible action on approving a Neighborhood Purpose Grant ("NPG") to Pastor April in the amount of \$1,000 (5 Minutes Max)</p> <p>25-0035 - Discussion and possible action to hold a Candidate Information Forum at a Special Meeting of the WHNC Board at de Toledo, on May 7, 2025, at 7:00 PM. *Board Member attendance will be mandatory and absences will count* (10 Minutes Max)</p> <p>25-0036 - Discussion and possible action on submitting a Community Impact Statement ("CIS") on City Council File NO. 21-1087 about illegal grow houses (10 Minutes Max)</p> <p>25-0037 - Discussion and possible action on submitting a Community Impact Statement ("CIS) in support of City Council File No 25-0002-S13 regarding the extension of allowing teleconference as well as in person meeting to January 1, 2030. M. Fong bill (10 Minutes Max)</p> <p>25-0038 - Discussion and possible action on submitting a Community Impact Statement ("CIS) in support of City Council File No. 25-0002-S14 regarding allowing remote teleconference for all types of community meetings. (10 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Charlene Rothstein, Chair</p> <p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p> <p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p> <p>Ms. Joanne Yvanek-Garb, Chair Government Relations Committee</p>
<u>Adjournment</u>		

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

April 3, 2025

Revised April 4, 2025

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Brenda Citrom, Carolyn Greenwood, Jessica Irias (arrived 7:21 PM), Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Ellen Silvers, Brad Vanderhoof, and Zhelbert Zohrabian

ABSENT: Jonathan Marvisi, Saif Mogri, Cole Smith, Joan Trent, Stacy Unholz, and Joanne Yvanek-Garb

President Char Rothstein called the meeting to order at 7:10 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

Induction of new board member into the WHNC Board of Directors: Ellen Silvers took the NC oath and was sworn in as a Board member.

Opening Business:

Approval to allow Board Member(s) to attend the April 2025 WHNC Board Meeting virtually under the provisions of AB2449: There were no Board members online.

Approve Meeting Minutes of March 6, 2025: The Meeting Minutes of March 6, 2025 were approved.

Senior Lead Officer Report: SLO Sean Dinse said explosives were used to open an ATM at the Fallbrook Target. There was a home invasion robbery involving vintage coin dealers. Violent crime is down, but some crimes may not be reported. As an example; there have been five shootings involving juvenile gang members, but no victims have come forward. The West Hills Neighborhood Watch meeting is the fourth Thursday of the month, at 6:00 PM, in the Topanga Station Community Room.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report.

February 2025: Beginning Balance - \$27,136.17, Total Spent - \$2,670.04, Final Balance - \$24,466.13, Outstanding - \$1,174.68, Commitments - \$0.00, Net Available - \$23,291.45

25-0017 - Approval of the WHNC's February 2025 Monthly Expenditure Report (MER):

Aida Abkarians - Yes

Faye Barta - Yes

Brenda Citrom – Ineligible

Carolyn Greenwood - Yes

Jessica Irias – Ineligible

Glenn Jennings - Yes

Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The MER is approved.

Controller's Report: Treasurer Carolyn Greenwood gave the report.

Balance at the end of March - \$23,069.69

This aligns with the City Clerk Dashboard.

There was a question on the Homelessness Committee budget showing \$0.00. Carolyn will clarify with Saif.

Comments from the Co-Chair(s): None

Board Vacancy Announcement(s): There are two vacancies with terms ending in 2027.

Announcements:

Ron Rubine, Senior Advisor, Council District 12, said CD12 is supporting many events in May including the Shadow Ranch Park Spring Festival and Movies that Matter at the Sorya. Councilmember Lee has introduced a resolution, seconded by Councilmember Padilla opposing a Department of Toxic Substance Control (DTSC) proposal to rollback pollution controls and allows municipal landfills to accept more hazardous materials.

Prabhjot Chamber, Neighborhood Empowerment Advocate (NEA), Department of Neighborhood Empowerment (DONE), said the LA2050 grants for non-profits survey are open until April 18. DONE has a training development survey and candidate forum guidelines. There is a special Mayor's Infrastructure Update on Wednesday, April 16, at 5:00 PM on Zoom. Prabhjot presented a Certificate of Appreciation to the West Hills Neighborhood Council.

Daniell Vicente, West Valley and Mountain Communities, Supervisorial District 3, said the County has an eviction moratorium and rent assistance program available until July. The program covers the entire county including the City of Los Angeles. The supervisor gave a \$50K grant to West Valley Food Pantry. Right of Entry forms are needed from fire victims by April 15. The Board of Supervisors passed a motion by Horvath/Barger to consolidate homeless services in LA County under a new County department.

Public Comment: Chris Rowe commented that new WHNC Board members are not knowledgeable on the SSFL cleanup. Lionel Mares spoke about an Earth Day event in Tarzana on April 5, the Budget Advocates White Paper and deficit, and CicLAVia.

New Business:

25-0018 - Budget Request in the Amount of \$500 for Truck Rental and Participation in the Memorial Day Parade on May 26, 2025:

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible

Cole Smith – Absent
Brad Vanderhoof – Yes

Joan Trent -- Absent
Joanne Yvanek-Garb - Absent

Stacy Unholz – Absent
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Budget Request is approved.

25-0019 - Amending the 2024- 2025 Budget: Funds were moved from the Education Committee to the Special Events Committee to cover Valentine’s Day Dance spending.

Aida Abkarians - Yes
Carolyn Greenwood - Yes
Kim Koerber - Yes
Saif Mogri - Absent
Bill Rose - Yes
Cole Smith – Absent
Brad Vanderhoof - Yes

Faye Barta - Yes
Jessica Irias – Ineligible
Vinura Kotuwelle – Yes
Penelope Newmark - Ineligible
Ellen Silvers – Yes
Joan Trent -- Absent
Joanne Yvanek-Garb – Absent

Brenda Citrom – Ineligible
Glenn Jennings - Yes
Jonathan Marvisi - Absent
Chris Pike – Yes
Char Rothstein - Ineligible
Stacy Unholz – Absent
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Budget amendment is approved.

25-0020 - Beautification Cleanup on April 26, 2025, from 8:00 AM to 11:00 AM Located on Sherman Way at the Post Office, West Hills:

Aida Abkarians - Yes
Carolyn Greenwood - Yes
Kim Koerber - Yes
Saif Mogri - Absent
Bill Rose - Yes
Cole Smith – Absent
Brad Vanderhoof - Yes

Faye Barta - Yes
Jessica Irias – Ineligible
Vinura Kotuwelle – Yes
Penelope Newmark - Ineligible
Ellen Silvers – Yes
Joan Trent -- Absent
Joanne Yvanek-Garb - Absent

Brenda Citrom – Ineligible
Glenn Jennings - Yes
Jonathan Marvisi - Absent
Chris Pike – Yes
Char Rothstein - Ineligible
Stacy Unholz – Absent
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Event Request is approved.

25-0021 - Amend WHNC Standing Rules Concerning Article VI, Section 5 Removal from Office of an Officer of the Board:

Aida Abkarians - Yes
Carolyn Greenwood - Yes
Kim Koerber - Yes
Saif Mogri - Absent
Bill Rose - Yes
Cole Smith – Absent
Brad Vanderhoof - Yes

Faye Barta - Yes
Jessica Irias – Ineligible
Vinura Kotuwelle – Yes
Penelope Newmark - Ineligible
Ellen Silvers – Yes
Joan Trent -- Absent
Joanne Yvanek-Garb - Absent

Brenda Citrom – Ineligible
Glenn Jennings - Yes
Jonathan Marvisi - Absent
Chris Pike – Yes
Char Rothstein - Ineligible
Stacy Unholz – Absent
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Amended WHNC Standing Rules are approved.

25-0022 - Appointment of Ms. Kim Koeber as co-chair of the WHNC Youth & Education Committee:

Char Rothstein moved to amend the item to appoint Kim Koerber as Co-chair of the Homelessness Committee. Faye Barta seconded.

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
Kim Koerber is Co-chair of the Homelessness Committee.

25-0023 – WHNC Tabling at the Chatsworth Nature Preserve Open House on Saturday, June 21, 2025 from 9:00 a.m. – 1:00 p.m.

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Event is approved.

25-0024 –WHNC Tabling at the Valley Blockfest on Saturday, May 10, 2025 from 11:00 a.m. – 5:00 p.m.:

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The Event is approved.

25-0025 - Community Impact Statement (CIS) on Council File CF24-0867 Neighborhood Council Bylaws/Youth Participation:

CIS in OPPOSITION:

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible

Cole Smith – Absent
Brad Vanderhoof - Yes

Joan Trent -- Absent
Joanne Yvanek-Garb - Absent

Stacy Unholz – Absent
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0
The CIS is approved.

The next Board meeting is scheduled for May 1, 2025.

President Char Rothstein adjourned the meeting at 9:02 PM.

Monthly Expenditure Report



Reporting Month: March 2025

Budget Fiscal Year: 2024-2025

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24466.13	\$1041.46	\$23424.67	\$1733.78	\$0.00	\$21690.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35342.48	\$566.46	\$17174.67	\$1378.80	\$15440.89
Outreach		\$475.00		\$354.98	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$17126.35	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	03/01/2025	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	03/22/2025	WHNC Board Email Service	General Operations Expenditure	Office	\$71.76
3	Brian Fitzgerald	03/06/2025	WHNC-2425-002 DJ for Valentine Dance	General Operations Expenditure	Outreach	\$475.00
4	APPLEONE EMPLOYMENT SERVICES	03/18/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$344.70
	Subtotal:					\$1041.46

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Penelope Newmark	03/13/2025	WHNC 2425-002 Valentine Dance Event - Reimbursement to Penny Newmark for purchase of cakes for the event	General Operations Expenditure	Outreach	\$104.98
2	Alejandra Rodriguez	03/25/2025	WHNC-2425-002 Valentine Dance Payment for Decorations	General Operations Expenditure	Outreach	\$250.00

3	APPLEONE EMPLOYMENT SERVICES	04/08/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$1378.80
	Subtotal: Outstanding					\$1733.78

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT 04/30/25

[illegible]

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT 04/30/25

[illegible]

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

Promotion of the WHNC election is needed for general outreach and voter turnout.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity

Amount

<input type="text" value="Printing 5000 brochures for direct mail"/>	<input type="text" value="\$840.00"/>
<input type="text" value="printing 1000 brochures for distribution by WHNC Board"/>	<input type="text" value="\$425.00"/>
<input type="text" value="Preparing bulk mailing"/>	<input type="text" value="\$300.00"/>
<input type="text" value="Postage -- USPS Every Door Delivery"/>	<input type="text" value="\$1150"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved

Quote for Candidate Information Brochure -4 22-2025

Good Morning,

Below is the printing quote and mailing quote for this mailer. Thanks!

11" x 17" on 100# gloss book, half folded

Mailing:

500 - \$125

1K - \$140

1500 - \$175

2500 - \$225

5K - \$300

Printing:

500 - \$335

1K - \$385

1500 - \$500

2500 - \$540

5K - \$755

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Courtney
Meherin

Office Manager

kristalgraphics.net

Office: 818-342-7822

9607 Canoga Ave, Chatsworth

CA



VOTING GUIDE



The West Hills Neighborhood Council is your local voice in city government.

The West Hills Neighborhood Council is YOU — everyone who lives in West Hills, works in West Hills, owns property in West Hills or has an ongoing stake in the welfare of West Hills.

Our Neighborhood Council is served by 25 board members who are chosen by the community in elections run by the City of Los Angeles. This board of unpaid volunteers listens to — and encourages participation by — stakeholders as it represents West Hills on matters concerning all levels of government.

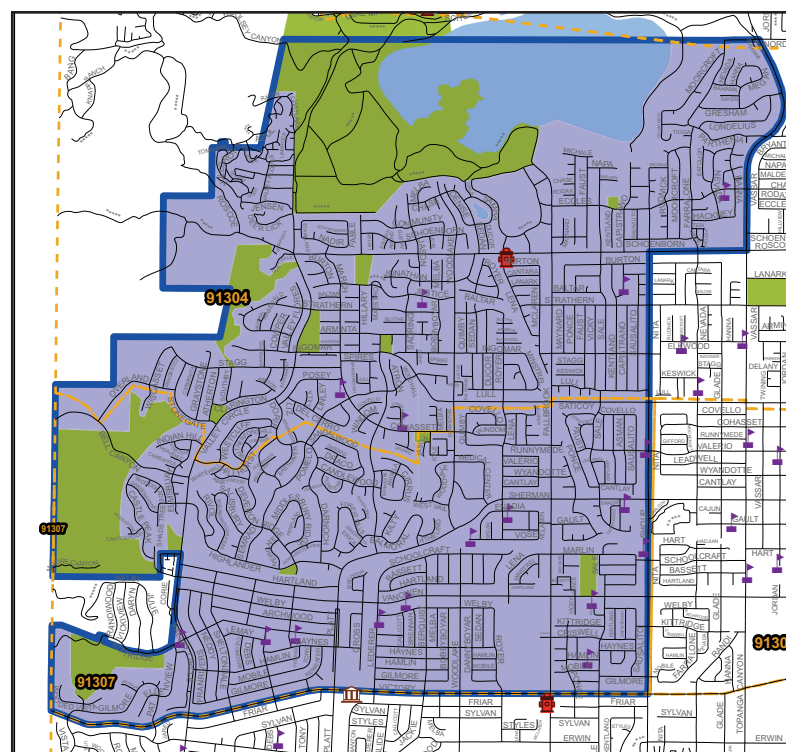
Here's some of what we do:

- We work closely with our City Council representative and staff to deliver the best possible city services to the people and places that need them.
- We help our stakeholders resolve problems by connecting them with the right people in government.
- We make recommendations on proposed developments, zoning issues, street maintenance and safety.
- We organize community festivals, community forums, a Halloween house decoration contest, a seniors' dinner dance, health & safety fairs and more.
- We organize monthly cleanups and develop other projects for volunteers to get involved in improving their community.
- We educate the community on matters of public safety and emergency preparedness. We work with the police to spread awareness of crime trends and ways to defend ourselves against crime.

.... and much, much more.

You can get involved by joining a committee or helping us clean-up our streets and schools. We hope to see you soon!

Visit us at WestHillsNC.org.



The boundaries of West Hills:

A. North – From the center of the intersection of Topanga Canyon Boulevard and Nordhoff Street going west along the centerline of Nordhoff Street to its end, and continuing that line westward to the Los Angeles city limits;

B. East – From the center of the intersection of Nordhoff Street and Topanga Canyon Boulevard going south along the centerline of Topanga Canyon Boulevard to the center of the intersection of Topanga Canyon Boulevard and Roscoe Boulevard, then west along the centerline of Roscoe Boulevard to the center of the intersection of Roscoe Boulevard and Shoup Avenue, then south along the centerline of Shoup Avenue to the center of the intersection of Shoup Avenue and Victory Boulevard;

C. South – From the center of the intersection of Victory Boulevard and Shoup Avenue going west along the centerline of Victory Boulevard to the city limits;

D. West – From the intersection of the centerline of Victory Boulevard and the city's western limits going north along the city limits to the northern boundary of West Hills.



VOTING GUIDE



West Hills Neighborhood Council ELECTIONS

This election will fill 13 of the 25 seats on the West Hills Neighborhood Council Board of Directors.

VOTE ONLY BY MAIL:

Request your mail-in ballot by May 27, 2025
and mail it in before June 3, 2025.

For ballot requests, visit the NC Portal:

<https://clerkappse.lacity.org/NCElection/voter>

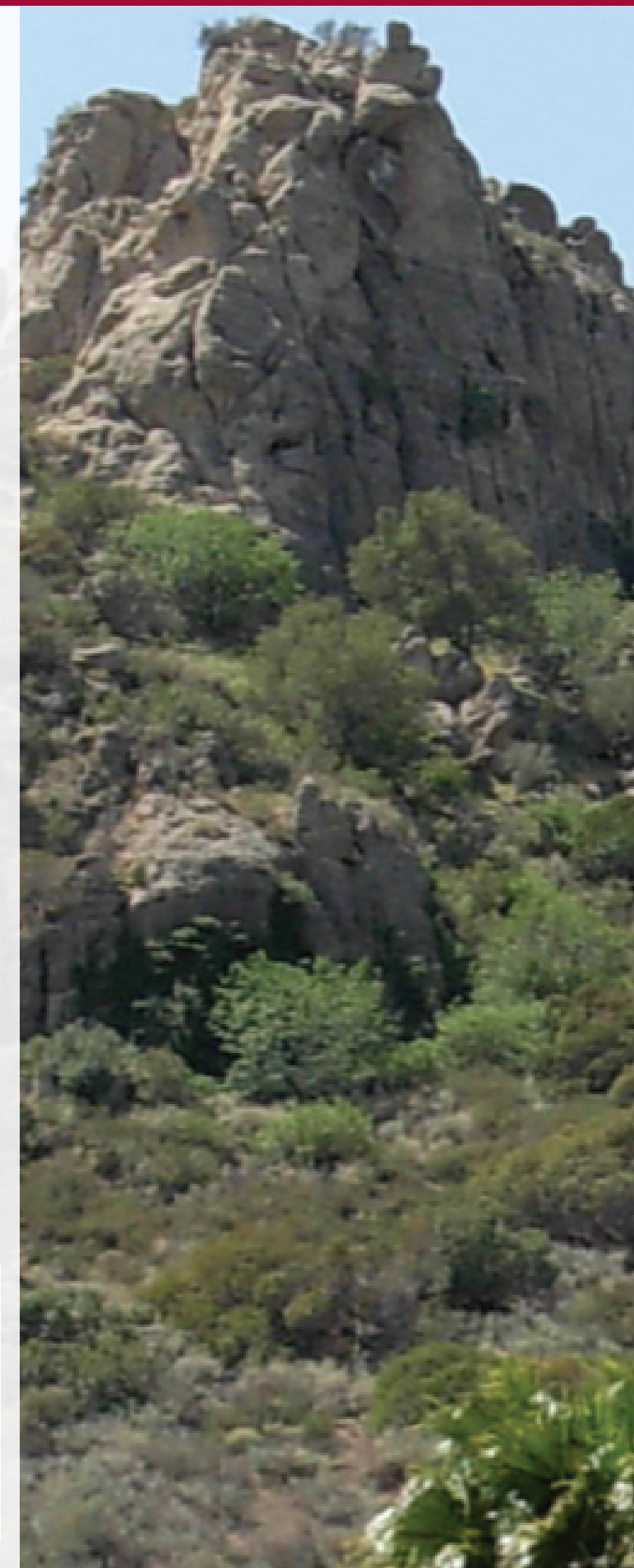
or call (213) 978-0444.



After signing in, you will be asked questions about your status as a stakeholder. You also will be asked to upload provide the image of a valid driver's license or other proof of stakeholder status.

You may vote if you **live, work or own real property** in West Hills or if you **have an ongoing interest** in West Hills, such as belonging to organization in the community. **The minimum voting age is 16.** Non-citizens may vote regardless of status as long as they meet the above criteria as stakeholders over the age of 16.

NOTE: Documentation that you are eligible to vote in this West Hills election is required for registration. Accepted documents can include a driver's license, utility bill or membership roster of a West Hills organization.



VOTE! USE YOUR POWER TO IMPROVE YOUR NEIGHBORHOOD!



MEET THE CANDIDATES



BRIAN B. MURRAY — I run as a common sense candidate who has the best interest of all West Hills residents in mind. I am retired, but I help my wife in Real Estate, and I was a former SVP in the entertainment industry. I appreciate your consideration for this candidacy.



SAIF MOGRI — Being a Board Member on the NC is a privilege and an honor. I am a retired Electrical Engineer from LADWP with varied experiences and relationships. I serve as the Controller for the NC to ensure that invoices are accurately processed and paid. I also serve as the co-chair of the Budget Committee and chair the Public Safety and Emergency Preparedness, Public Health and the Environment Committees. I also participate actively on several other committees. I have made presentations on such topics as wildfire safety, safety for kids at school and home, flu prevention tips, impacts of COVID and plastic pollution, etc. My goal is to listen and carry forward the sentiments of the West Hills stakeholders regarding neighborhood improvements, unhoused residents, traffic and safety issues, education and playground/park improvements. I have a very positive attitude and look forward to serving the community for a few more years.



GLENN JENNINGS — I am a retired professional driver who volunteered for several years at Council events, then joined the Council in 2021. I emphasize special events, tabling events and neighborhood beautification, so I can most engage with the public outside the meeting room. I am entrusted with keys to storage sheds and the Council credit card. I've received written commendations praising my work, dedication and commitment. I am also an active participant in the local Neighborhood Watch. I am a caretaker for the community. I believe in SHOWING UP and participating with the Council. I am proud to serve West Hills, a bedroom community with a small-town vibe, and would very much appreciate your support for re-election. Thank you.



CAROLYN GREENWOOD — No statement.



KIM KOERBER — I have lived in West Hills since 1995, and I have worked here at Pomelo Community Charter Elementary since 2021. I volunteered for the West Hills Neighborhood Council as a community member on the Youth and Education Committee in 2022. When I saw that there were openings on the full council, I applied and was chosen to join as a councilmember in June of 2024. I am now active on 11 of the 17 standing committees of the council. I am a member of the following committees: Budget, Elections, Environment, Homelessness, Operations, Public Health, Public Safety and Emergency Preparedness, Special Events, Streets and Transportation, Youth and Education, and Zoning and Planning. I have the time to give to the council, and I feel that I have something to give back to our community. I ask for your support in the upcoming election this May.



BRENDA CITROM — Having lived in West Hills for 30 years and raised both my children here, I have developed a deep connection to this community. The sense of belonging, the strong bonds among neighbors, and the welcoming environment have made it a place I truly love. Now, I feel it's time to give back and contribute to the continued growth and well-being of the neighborhood that has given so much to my family. I am excited about the opportunity to serve on the neighborhood council and help make West Hills an even better place for all who call it home.



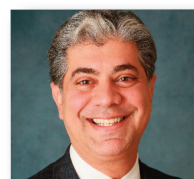
BRAD VANDERHOOF — Brad began attending West Hills Neighborhood Council Board meetings as a stakeholder in the summer of 2015. He quickly became active in several committees and volunteered at council activities. In October 2016 he was elected by the WHNC Board of Directors to fill a vacancy. In June 2020 he was elected by the Board to the office of Secretary. He currently chairs the Bylaws and Streets and Transportation Committees, and co-chairs the Beautification, Communications and Outreach Committees. He also serves on the following committees: Homelessness, Environment, Public Safety and Emergency Preparedness, Public Safety, Government Relations, Budget, Youth and Education, Community/Senior Center Ad Hoc, Election Ad Hoc, and Operations. Growing up in the part of Canoga Park that later became West Hills, he remembers watching the sky light up from the rocket engine testing at the Santa Susana Field Laboratory. Back then there were still working ranches and farms scattered between the houses.



MEET THE CANDIDATES



VINURA KOTUWELLE — I am a current board member with a strong drive for preserving the beauty, safety and suburban nature of West Hills as an advocate for all my neighbors, visitors, business owners, and other stakeholders of this great city. As a proud member of the Beautification Committee, it is a great honor to lead cleanup events with other volunteers to keep our city's public roads and sidewalks clean and pristine. Thank you for your time reading my statement, I look forward for your support in reelection.



PEYMAN RADOOFI — As a psychologist, father of two teenagers, and husband, I am deeply committed to the well-being and growth of our West Hills community. With years of experience supporting individuals through mental health challenges, I understand the importance of fostering a compassionate and inclusive environment for all. I believe in promoting mental health awareness, creating safe spaces for open conversations, and ensuring resources are available for those in need. As a father, I'm particularly focused on the needs of families, youth, and ensuring that our community remains a nurturing, safe place for future generations. I will work tirelessly to ensure every voice is heard, advocating for policies that improve public safety, mental health access, and neighborhood cohesion. Together, we can create a thriving, supportive community where everyone feels valued and heard. Thank you for your support!

NICK ESKANDARI — No statement.



JESSICA IRIAS — My name is Jessica Isabel Irias Discua. I was born in San Pedro Sula, Honduras. We were very poor people and didn't have electricity or good water to drink. I came to the United States when I was thirteen years old. I am the oldest of my other two brothers that I have. I have been in the United States of America for 37 years. I come from a broken family because of alcohol and domestic violence. I am a survivor and a hardworking woman. I have lived in the West Hills community since 2015. I like this community, and I love helping people and volunteering there. The reason I would like to be in the West Hills Neighborhood Council is to help our beautiful community. I would like to help in the Emergency Preparedness team. I am a case manager at Los Angeles Unified School District and a phlebotomist at Kaiser Permanente. I also volunteer at the Canoga Park Library teaching free English classes for our community. I am a CPR instructor, too. I would love to continue helping our community. Thank you for your vote.



JOANNE M. YVANEK-GARB — I'm a 27 year West Hills resident with five adopted children and nine grandchildren. I have served on the WHNC for the past 17 years and have been the co-chair of the Govt. Relations Committee since 2012. I also serve as the WHNC liaison to the Valley Alliance of Neighborhood Councils and Los Angeles Neighborhood Council Coalition. I am the WHNC representative to the DWP Memorandum of Understanding. I have served as the WHNC Budget Rep to the City of L.A. and Budget Advocates for the last seven years, both requiring monthly meetings at City Hall. I attend many L.A. City Council meetings and have met with 20 of the 35 city depts. I earned a Bachelor's Degree in Organizational Management and did after-graduate studies. I served as an Elections Inspector for 27 years. I was the President of the School Site and Bilingual Action Committees at Nevada Avenue Elementary School. My goals are to make sure that West Hills gets its fair share of City funds, help West Hills thrive and improve the quality of life.

SARA KAMKARIAN — No statement.

JOAN TRENT — No statement



BILL ROSE — I have been a council member since the beginning, 25 years ago. I am a licensed engineering, building contractor and land surveyor plus a Realtor. I have been the Zoning and Planning Chair since the beginning and because of my credentials, it makes me a perfect board member to protect our neighborhoods from being overbuilt and maintain our quality of life. I am a member of the West Valley Christian Church for the past 15 years.



SHEBA DANIEL — Lend A Helping Hand.



STEPHEN PRAKASH — Serve Selflessly, Always!

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission:	<input type="text" value="4/16/2025"/>	Committee Name:	<input type="text" value="Beautification"/>
Chairperson/Stakeholder:	<input type="text" value="Brad Vanderhoof / Faye Barta"/>	Date Approved by Committee:	<input type="text" value="4/15/2025"/>
Phone:	<input type="text" value="747 364-5862"/>	Email:	<input type="text" value="Brad.Vanderhoof@westhillsnc.org"/>

Event/Activity	<div>Purchase of supplies for a fire hydrant painting event</div>
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Total Amount Requested:	<input type="text" value="\$500"/>	Budget Line Item:	<input type="text" value="11"/>
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Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

Paint and painting supplies make hydrants look clean and respectable,a

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="Paint quarts, Sunburst yellow, Alkali"/>	<input type="text" value="\$450.00"/>
<input type="text" value="brushes, gloves and cleaning supplies"/>	<input type="text" value="\$50.00"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved	Budget Approved	Board Approved
<input type="text"/>	<input type="text"/>	<input type="text"/>

MOTION

Recent news shows an increase of illegal cannabis grow houses in residential neighborhoods. California law allows individuals to grow up to six marijuana plants in their home for personal use. However, recent busts have shown a rise in the proliferation of larger grow operations shirking testing, licensing, and other compliance measures while also damaging housing stock usage for residential occupancy.

The grow houses are dangerous for several reasons. They can draw out power that can strain the local power supply. They also utilize a significant amount of water- approximately 6 gallons per plant per day, overburdening an already scarce resource. They are a public safety threat and play an outsized role in the underground economy of the unlicensed cannabis industry. These illegal cannabis grow operations also present a larger threat to neighborhoods with the presence of unregistered firearms.

The LA County Supervisors recently passed legislation asking county attorneys and state officials to devise a plan to civilly prosecute water thieves and increase local government controls over illegal cannabis and unregulated hemp, and with growing concerns in our residential neighborhoods we must assess and prepare a comprehensive strategy to protect our neighborhoods to ensure compliance in the City of LA.

I THEREFORE MOVE that the Police Department be directed to report on the volume of service calls regarding illegal grow houses and best enforcement practices when responding to these calls.

I FURTHER MOVE that the Department of Cannabis Regulation and the Office of Finance be directed to report on the estimated valuation of revenue loss associated with the production and sale of the unlicensed cannabis.

I FURTHER MOVE that the Department of Building and Safety and the City Attorney be directed to report on how to accelerate and recover revenue and seek restitution from illegal operators as well as the use of nuisance abatement proceedings related to these illegal cannabis grow houses.

PRESENTED BY: 

MONICA RODRIGUEZ
Councilwoman, 7th District

SECONDED BY: 


SEP 29 2021

ORIGINAL

RESOLUTION RULES, ELECTIONS, INTERGOVERNMENTAL RELATIONS

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations or policies proposed to or pending before a local, state or federal governmental body or agency must have first been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, the Ralph M. Brown Act includes restrictions on the use of teleconferencing or virtual meetings that make this tool relatively ineffective at expanding opportunities for participation in public meetings; and

WHEREAS, teleconferenced meetings for advisory bodies can make it easier for people to participate in local government both as members of the public and as appointed members of those bodies; and


WHEREAS, these restrictions on virtual meetings especially burden people with family care obligations, less-flexible work schedules, physical limitations and/or who do not have access to a car, which is a particular problem in jurisdictions like the City of Los Angeles whose residents are spread across 469 square miles; and

WHEREAS, SB 239 (Arreguin) would authorize the use of teleconferencing for subsidiary, purely advisory bodies upon a finding by the legislative body that teleconference meetings would enhance public access and promote the attraction, retention, and diversity of subsidiary body members; and would require that teleconference meetings be conducted in a manner that protects the statutory and constitutional rights of members of the public, including allowing the public to hear, observe and address the subsidiary body; and

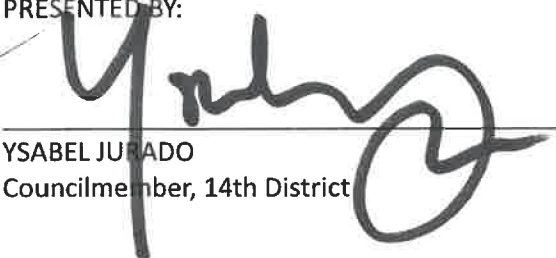
WHEREAS, SB 239 is similar to AB 817, support for which the City included in its 2024-25 State Legislative Program, but which was not enacted by the California Legislature;

NOW, THEREFORE, BE IT RESOLVED, with concurrence of the Mayor, that by adoption of this Resolution, the City of Los Angeles hereby includes in its 2025-26 State Legislative Program SUPPORT for SB 239 (Arreguin) that would amend the Ralph M. Brown Act to authorize the Los Angeles City Council and other legislative bodies to permit subsidiary, purely advisory bodies to meet by teleconference, subject to provisions for public participation.

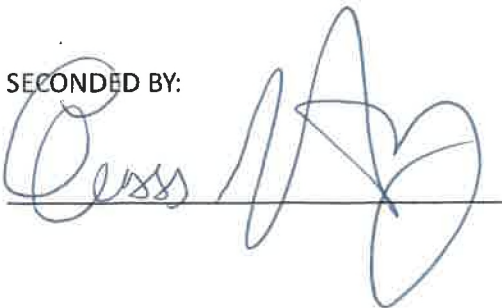
PRESENTED BY:


BOB BLUMENFIELD
Councilmember, 3rd District

PRESENTED BY:


YSABEL JURADO
Councilmember, 14th District

SECONDED BY:



ORIGINAL


MAR 19 2025

RESOLUTION

RULES, ELECTIONS, INTERGOVERNMENTAL RELATIONS

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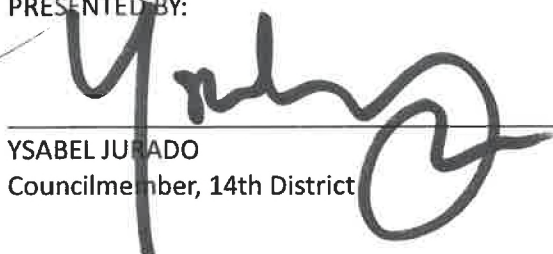
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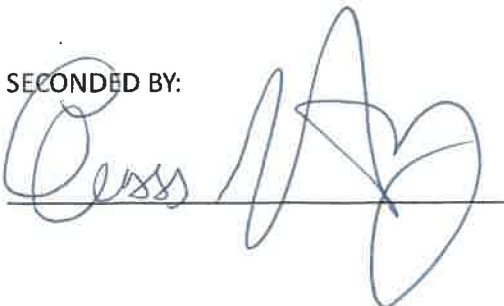
PRESENTED BY:


BOB BLUMENFIELD
Councilmember, 3rd District

PRESENTED BY:


YSABEL JURADO
Councilmember, 14th District

SECONDED BY:



ORIGINAL


MAR 19 2025