



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, November 6, 2025 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Regular Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<u>Opening Business</u> Call to Order Roll Call – Establish Quorum Pledge of Allegiance Approval to allow Board Member(s) to attend the November 6, 2025 WHNC Board Meeting virtually under the provisions of AB2449 Approve Special Meeting Minutes of October 9, 2025 Senior Lead Officer Report Los Angeles County Fire Department Treasurer's Report Controller's Report Comments From the Co-Chair(s) Board Vacancy Announcement(s)	7:00 P.M.	Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Secretary: Mr. Brad Vanderhoof Co-Chair: Mrs. Aida Abkarians Secretary: Mr. Brad Vanderhoof Secretary: Mr. Brad Vanderhoof SLO Dinse SLO Dao Battalion Chief, Michael Flynn Treasurer: Mrs. Carolyn Greenwood Controller: Mr. Saif Mogri Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Mrs. Charlene Rothstein
<u>Induction Of New Board Members Into The WHNC Board Of Directors</u>		TBD
<u>Announcements</u> Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3 Budget Advocates		Ms. Solen Ronarch, Field Representative Mr. Tim Kartiala, Housing & Livability Deputy Dr. Vincent Autiero, Neighborhood Empowerment Advocate Mr. Daniell Vicente, Field Representative Mr. Glenn Bailey

<u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*		Co-Chair: Mrs. Aida Abkarians
<u>Council Announcement</u> Committee & Liaison Reports		
<u>Old Business</u> 25 – 0059 - Discussion regarding WHNC Committees functions and purpose (10 Minutes Max) 25-0076 – Discussion and possible action regarding the Bylaws Article VII, Committee's and Their Duties – Standing Committees, Section 1 (5 Minutes)		Mrs. Charlene Rothstein, Co-Chair Mr. Brad Vanderhoof, Chair Bylaws Committee
<u>New Business</u> 25-0077 - Discussion and possible action regarding approval of the WHNC's September 2025 Monthly Expenditure Report (MER) (5 Minutes Max) 25-0078 - Discussion and possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027 (10 Minutes Max) 25-0079 - Discussion and possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027 (10 Minutes Max) 25-0080 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, November 22, 2025 from 8:30 a.m. – 11:30 a.m. in the area surrounding Taxco Trails Park (5 Minutes Max) 25-0081 – First reading of Bylaws Article V, Governing Board, Section 10: Resignation (2 Minutes Max)		Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee Mr. Brad Vanderhoof, Chair Bylaws Committee
<u>Adjournment</u>		

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

October 9, 2025

Revised October 22, 2025

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Brenda Citrom, Nick Eskandari, Jessica Irias, Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Saif Mogri, Brian Murray, Penelope Newmark, Chris Pike, Bill Rose, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Carolyn Greenwood and Char Rothstein

Vice President Aida Abkarians called the meeting to order at 7:09 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of AB2449: There were no Board members attending remotely.

Approve Meeting Minutes from September meeting: The meeting minutes were approved.

Announcements:

LAPD Senior Lead Officer (SLO) Duke Dao presented YTD Crime Stats Compared to Last Year:

Residential burglaries are down 27%, but commercial burglaries are up.

Theft from auto 784 YTD (down 12.5%)

GTA 469 YTD (down 25%)

National Drug Take Back Day is Saturday, Oct. 25, from 10 AM - 2 PM, at UCLA Health (formerly West Hills Hospital).

SLO Dao can be contacted at 34218@LAPD.online

He posts crime stats weekly on Facebook.

LAFD Battalion Chief Mike Flynn introduced Task Force 105 from fire station 105. He spoke about the 16th Annual Grateful Hearts Event honoring our local LAPD and LAFD, Sunday Nov. 9, 2025, from 9 AM - 3PM --21555 Oxnard Street Woodland Hills (site of the future Rams Village at Warner Center). There was a recent fire at 21720 Hart Street. It started in the garage of a three storey condo, and the cause was lithium ion batteries. There was an auto fire at 6250 Canoga. He gave a reminder for Halloween safety. Captain Ho from fire station 105 said their doors are always open and invited the public to stop by for a tour.

Treasurer's Report: Controller Saif Mogri gave the report. All spending was normal office expenses. Net available was \$17,770.59 at the end of August.

25-0068 - Approval of the WHNC's August 2025 Monthly Expenditure Report (MER):

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom -- Yes
Nick Eskandari -- Yes	Carolyn Greenwood -- Absent	Jessica Irias -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle -- Ineligible
Saif Mogri - Yes	Brian Murray -- Yes	Penelope Newmark -- Ineligible
Chris Pike -- Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent -- Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0

The MER is approved.

Comments from the Co-Chair(s): Vice President Aida Abkarians reminded everyone of Halloween Houses – there is still time to apply.

Announcements:

Solen Ronarch, Field Representative, 46th State Assembly District, said they are having a student debt webinar on October 27 at 6 PM. The annual Holiday Toy Drive is November 16 from 8-4. The Governor signed two of Assemblymember Gabriel's bills: AB1264 to remove harmful additives from school lunches, and AB592 to ease requirements for outdoor dining permits. Assemblymember Gabriel declined to vote on SB79.

Ron Rubine, Senior Advisor, CD12, introduced Tim Kartiala. He is the new CD12 Building and Safety staff person, and will be the WHNC contact. The Drive-in Movie Night is sold out. Mr. Kartiala gave some of his background. He previously worked in the entertainment industry.

Vincent Autiero, Neighborhood Empowerment Advocate, DONE, said Civics U is coming up but has been changed to a virtual meeting. Now all Board members may attend. It is this Saturday from 9-12. The City Clerk has upcoming funding workshops: Contracts; Oct. 9, 2-3:30 PM and Oct. 23, 6-7:30 PM -- System Portal; Oct. 14, 2-4 PM and Oct.28, 6-8 PM. If anyone wants help with outreach using Nextdoor or Canva, reach out to Marilu Guevara. Candidate forum and Board structure change information will be sent out. SB707 was signed by the Governor. This is a teleconferencing bill that extends the provisions on SB411 for four years.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, said their office will help with any election issues. The grant application process for non-profits is changing. LA County is the most disaster prone area in the nation. On Nov. 1, from 10 AM - 1 PM, there will be a disaster preparedness fair at the Calabasas Community Center. The supervisors are exploring an eviction moratorium.

Public Comment: Karen Newton spoke about the off-leash dog problem at Knapp Ranch Additional Park.

Controller's Report: Controller Saif Mogri gave the report. The only spending in September was recurring office expenses. YTD spending is \$8399.83.

Old Business:

25-0059 - Discussion regarding WHNC Committees functions and purpose: Item tabled to November.

25-0066 – Bylaws Article VII, Section 1: Standing Committees:

Aida Abkarians -- Yes	Faye Barta – Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0
The amendment will be included in the package submitted to DONE.

New Business:

25-0069 - Filling three (3) vacant seats on the West Hills Neighborhood Council Board with a term ending in 2027: Candidates Zhelbert Zohrabian and Fran Rubin were present. Ryan Caballero was not. There was no exception to having a single yes/no vote to appoint Zhelbert Zohrabian and Fran Rubin.

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0
Zhelbert Zohrabian and Fran Rubin will be inducted in November.

25-0070 - WHNC Zoning & Planning position letter regarding Case #ZA-2023-1899-ZAD-HCA for a proposal located at 8817 Chatlake Drive, West Hills, CA: Bill Rose presented the letter including six recommendations.

Aida Abkarians -- Yes	Faye Barta -- No	Brenda Citrom – Yes
Nick Eskandari – Abstain	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 10, No – 1, Abstain -- 1, Absent – 2, Ineligible – 4, Recusal – 0
The letter is approved.

25-0071 - Approval of an invoice in the amount of \$1,378.80 from AppleOne for services rendered in the previous fiscal year: This item approved with Item 25-0068.

25-0072 – Community Impact Statement (“CIS”) in support of council file 25-1046: Environmental Protection Agency (EPA)/Greenhouse Gases (GHG) Air Pollutants /Rescission of 2009 Endangerment Findings: CIS in support

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0
The CIS is approved and Vinura Kotuwelle will post.

25-0073 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, October 25, 2025 from 8:00 a.m. – 11:00 a.m. on Woodlake from Saticoy to Ingomar:

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0
The cleanup event is approved.

25-0074 - Appoint Kim Koerber as the alternate WHNC Homelessness Liaison:

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Yes	Joanne Yvanek-Garb – Ineligible

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 4, Recusal – 0
Kim Koerber joins Aida Abkarians as WHNC Homelessness Liaisons.

25-0075 - Amend the WHNC Standing Rules Article V, Governing Board, Section 7, Absences

Aida Abkarians -- Yes	Faye Barta -- Yes	Brenda Citrom – Yes
Nick Eskandari – Yes	Carolyn Greenwood -- Absent	Jessica Irias – Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Vinura Kotuwelle – Ineligible
Saif Mogri - Yes	Brian Murray – Yes	Penelope Newmark – Ineligible
Chris Pike – Yes	Bill Rose -- Yes	Char Rothstein -- Absent
Joan Trent – Ineligible	Brad Vanderhoof -- Abstain	Joanne Yvanek-Garb – Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 2, Ineligible – 4, Recusal – 0
The WHNC Standing Rules are amended.

25-0076 – First reading First reading of the Bylaws Article VII, Committee's and Their Duties – Standing Committees, Section 1: Secretary Brad Vanderhoof read the amendment.

Vice President Aida Abkarians adjourned the meeting at 8:51 PM.

The next Board meeting is scheduled for November 6, 2025.

CITY OF LOS ANGELES
CALIFORNIA

**BOARD OF NEIGHBORHOOD
COMMISSIONERS**

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VICE PRESIDENT

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20TH FLOOR, CITY HALL
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E-MAIL: EmpowerLA@lacity.org

VANESSA SERRANO
INTERIM GENERAL MANAGER

www.EmpowerLA.org

Neighborhood Council Board Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will find the good in my neighborhood, and praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.

Agenda Item 25-0076 – Discussion and possible action regarding the Bylaws Article VII, Committee's and Their Duties – Standing Committees, Section 1

ARTICLE VII COMMITTEES AND THEIR DUTIES –
STANDING COMMITTEES
SECTION 1.

The Standing Committees of the WHNC are:

B. ~~YOUTH AND~~ EDUCATION, which shall interface with and negotiate with public and private schools, the City of Los Angeles, businesses and developers on matters concerning the education, recreation and general welfare of the youth who reside in or use the facilities located within the boundaries set forth in Article II.

Recommended amendment passed unanimously by the WHNC Bylaws Committee on September 30, 2025.



Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PARTNERS IN DIVERSITY, INC.	09/22/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
2	PARTNERS IN DIVERSITY, INC.	09/25/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
3	PARTNERS IN DIVERSITY, INC.	09/30/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
4	PARTNERS IN DIVERSITY, INC.	10/06/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
5	PARTNERS IN DIVERSITY, INC.	10/09/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
6	PARTNERS IN DIVERSITY, INC.	10/16/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
7	APPLEONE EMPLOYMENT SERVICES	10/20/2025	AppleOne Invoice for WHNC Administrative Assistant for prior fiscal year	General Operations Expenditure	Office	\$1378.80
8	PARTNERS IN DIVERSITY, INC.	10/27/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
	Subtotal: Outstanding					\$4203.30

WEST HILLS NEIGHBORHOOD COUNCIL

CONTROLLER'S REPORT 10/31/2[illegible]

Agenda Item 25-0078 - Discussion and possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: 10/18/2025

Applicant's Name: Melissa Findling **Occupation:** Transiional Kindergarten Instructional Aide

Home Address: [REDACTED]

Work Address (if Applicable): [REDACTED]

Home Phone: [REDACTED] **Mobile Phone:** [REDACTED]

Email: [REDACTED]

Stakeholder Status (Check all that apply): (x) I live in West Hills, () I work in West Hills,
(x) I own property in West Hills, () I have a child enrolled in a school in West Hills,
() I belong to a religious organization in West Hills, () I belong to a community organization in
West Hills, () OTHER: _____

How did you hear about the WHNC? I was at a neighborhood event and saw a tent there.

How often do you attend WHNC meetings? I have not attended any meetings but am very interested
in getting to know and helping my community.

Why do you wish to participate on the WHNC Board? To better understand the workings and how to help
my neighbors and community.

What are your goals for the community? To maintain the small communitiy feeling, to bring families together by
supporting family businesses.

What skills do you have that might be especially useful for the WHNC? I was in the PTA when my
children were in elementary. I did fundraising for the school and I with another parent insituted the art program from grade
K-5. I am very orgsnized and have a good sense for details. I also have a resume if needed

**Are you prepared to contribute at least ten (10) hours a month to community service through the
council?** yes, about 2 1/2 hours a week.

What areas of community service particularly interest you? The board, youth and education, zoning
and planning, streets and transportaion

Do you have any interests that might conflict with Neighborhood Council responsibilities?
not that I know of currently, but should anything arise i will definitely say something.
(If you need more space, use the reverse side.)

Agenda Item 25-0079 - Discussion and possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: 10/7/2025

Applicant's Name: Jason Lally **Occupation:** [REDACTED]

Home Address: [REDACTED]

Work Address (if Applicable): N/A

Home Phone: [REDACTED] **Mobile Phone:** [REDACTED]

Email: [REDACTED]

Stakeholder Status (Check all that apply): () I live in West Hills, () I work in West Hills,
(☒) I own property in West Hills, () I have a child enrolled in a school in West Hills,
(☒) I belong to a religious organization in West Hills, () I belong to a community organization in West Hills, () OTHER: _____

How did you hear about the WHNC? I have applied before.

How often do you attend WHNC meetings? Whenever work permits and online.

Why do you wish to participate on the WHNC Board? I have raised my family here. I want to protect what

What are your goals for the community? To make sure West Hills does not turn into Van Nuys.

What skills do you have that might be especially useful for the WHNC? _____
Construction and high ticket negotiation.

Are you prepared to contribute at least ten (10) hours a month to community service through the council? Yes

What areas of community service particularly interest you? Safety and land use.

Do you have any interests that might conflict with Neighborhood Council responsibilities?
No.

(If you need more space, use the reverse side.)



Agenda Item 25-0080 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, November 22, 2025 from 8:30 a.m. – 11:30 a.m. in the area surrounding Taxco Trails Park



**NEIGHBORHOOD COUNCIL
EVENT APPROVAL REQUEST FORM**

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the ☒ Main Sponsor or ☐ Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Faye Barta

Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Area around Taxco Trails Park

Date: 11/22/2025 Time Frame: 8:30 AM to 11:30 AM

Est. number of attendees: 25 Event Budget: \$ 00

Venue Name: WHNC Beautification Committee November 2025 Clean-Up

Venue Address: 23367 Ingomar St., West Hills, CA 91304

Contact Person: Brad Vanderhoof and Faye Barta

Email: Brad.Vanderhoof@westhillsnc.org; Faye.Barta@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- ☐ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- ☐ Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- ☐ Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

Agenda Item 25-0081 – First reading of Bylaws Article V, Governing Board, Section 10: Resignation

ARTICLE V GOVERNING BOARD

Section 10: Resignation

A Director may resign by ~~submitting a letter of resignation to~~ notifying the President or Secretary of the WHNC at any time.