



Help Guide the Future of West Hills
West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670



**Ad Hoc Bylaws Committee
Meeting Minutes
Tuesday, July 29, 2014, 7:00 PM
Hidden Lake Clubhouse
8360 Sedan Ave. West Hills, CA 91304**

The meeting was called to order at 7:00 PM.

Those in attendance were: Bob Brostoff, Alec Uzemeck, Charlene Rothstein, Ed Steve Randall, Dan Brin, Bonnie Klea and Barry Seybert.

Those absent were: Aida Abkrians, Eric Augusztiny, Sandi Bell, Carolyn Greenwood Franchon Lyons, and Ron Sobol.

The minutes from the May meeting, which included several friendly amendments, were approved unanimously.

A review of the Committee Rules was started and one clarification was added that have the Committee Chair appointed by the Council Chair or Co Chair and the Committee Chair is to appoint the Committee Secretary. Attendance requirements were set with a maximum absence of 25% of the scheduled meetings. Agendas are to be posted in a public place at least 72 hours in advance of the meeting. The revised draft of the Committee Rules was unanimously approved.

The next item on the agenda was the definition of the word absence as used in our bylaws. Discussion was held of the characteristics and metrics of absences and the necessity for such a fine definition and the committee concluded that the definition was not necessary and that conclusion was unanimously approved.

The next subject dealt with the role of an ad hoc committee for censure or removal of a Board Member. Two points were made, the first that the ad hoc committee should only be used for gathering and organizing information and second, that the evaluation of the evidence and testimony was the sole responsibility of the Council. So the role of this ad hoc committee was to be for fact finding only with further description of procedures, if necessary, were to be included in our Operating Rules. This change was unanimously approved.

A motion for a requirement of a 2/3 majority council vote for member censure or removal was proposed and unanimously approved.

The next Item #6 regarding the Code of Civility to be included in the Bylaws was withdrawn from the agenda on the advice of the city attorney.

Several recommendations for word changes and the removal of Item #9 from the agenda were proposed and unanimously accepted.

The last discussion was a clarification that a stakeholder, not including any Council member, can only file a grievance against the Board and not against any individual member.

The meeting was adjourned.