



Help Guide the Future of West Hills
West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670



**Communications Committee
Meeting Agenda**

**February 15, 2011
7:30 pm
West Hills Hospital
7300 Medical Center Drive
West Hills, CA 91307
First floor conference room**

PLEASE NOTE THE NEW DAY, TIME, AND LOCATION OF OUR MEETING!

1. Call to order/roll call
2. Review previous meeting
3. Web site
 - Discussion of a new format for the web site
 - Discussion of content for the web site (ie: past issues, longevity of minutes, etc.)
 - Discussion ~~about~~ ~~of whether or not to continue advertising~~ the West Valley News
 - Discussion and possible action on the proposed "Procedures for Security and Maintenance of the WHNC Web Site" document
4. Email maintenance issues
5. Update and Calendar
 - Frequency
 - Suggestions for content
 - Volunteer writers
6. Speakers
7. Conduct of WHNC meetings
8. Public comment
9. Determine next meeting time and location
10. Adjourn