



Help Guide the Future of West Hills  
**West Hills Neighborhood Council**

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**Emergency Preparedness Committee**

**Minutes**

**March 24, 2010 6:30 PM– 8:30 PM**

**At West Hills Hospital – First Floor Conference Room  
7300 Medical Center Drive, West Hills, CA 91307**

Doors open at 6:15 PM for general discussion amongst stakeholders

**Call to order** Meeting called to order at 6:30 pm

Members present: Bob Brostoff, Ron Hess, Carolyn Poppert, Ron Sobel, Sol Bash

**Review of minutes of last meeting**

**Old Business**

1. Status of the e-mail system design and web page Ron Hess
  - A test email has been sent to all stakeholders who requested emails using the new sign up page on the WHNC web site. It appears successful
  - Ron requested information for updating and changing the name of the web page of SMMAC web page to “Environment Committee”. He also asked if he could remove the CERT training info from the EPC web page. We told him that it was no longer needed. He said he will update the page with current information as soon as we provide it to him.
  - It was suggested that we contact HOA’s, City Council offices, etc to obtain additional email addresses.
2. Emergency Skills/Equipment/Needs Survey (NW involvement) Bob Brostoff
  - Updated the information on the formation of Neighborhood Watch block groups with new Block Captains. Agreed to wait for this to be completed, hopefully early in April. Then get survey forms out to the block captains.
3. Cert training update Bob Brostoff
  - Class has 35 members, is doing well. May add a CPR session to the end of the class

**New Business**

1. Need for DWP use of NIXLE Ron Soble
  - Bob agreed to contact DWP about this issue
2. Announced “Easter Egg Hunt and Safety Fair” at Shadow Ranch park on 4-3-10

**Meeting adjourned at 7:15 pm.**