

Privacy Statement

The West Hills Neighborhood Council knows that you care about your privacy. We appreciate your trust in us to protect you and the information that you share. We too care about privacy. We respect the privacy of every individual and organization that visits our Web site or responds to our communications. This Privacy Statement outlines the information gathering and dissemination practices for the West Hills Neighborhood Council website. Your use of the West Hills Neighborhood Council website signifies your acceptance of the West Hills Neighborhood Council Privacy Statement. The West Hills Neighborhood Council strives to comply with all applicable laws around the globe that are designed to protect your privacy. Although legal requirements may vary from country to country, the West Hills Neighborhood Council intends to adhere to the principles set forth in this Privacy Statement. Our goal is to protect your information no matter where that information is collected, transferred, or retained.

What Information Is Collected From You? Whether you visit our sites in an anonymous or registered fashion, information may be collected from you. The West Hills Neighborhood Council currently only anonymous information, unless you request to be added to our stakeholder database for the purpose of being added to our mailing list(s).

- Business and Personal Identifiable Information
- The West Hills Neighborhood Council will not collect identifiable information without your prior consent. We will endeavor to not use this information outside of the context in which it was provided unless otherwise approved by you at the time of submission.
- Due to our strong commitment to privacy, we will inform you of our information requirements before we collect information from you. We will not gather identifiable information unless you knowingly provide it to us. The personal information that you provide to us will only be used for communication purposes.
- Anonymous Information
- To help us understand user preferences and the trends of a general user population, we may collect information that is not identifiable to you during your session as either an anonymous visitor or registered guest. This type of information may include the following:
 - internet browser in use
 - computer operating system
 - domain name of the Web site from which you linked to our site or online invitation
 - pages viewed
 - search requests
- Information Access, Quality, and Sharing
- The West Hills Neighborhood Council provides you with the right to access the identifiable information that we have collected from you. You also have the ability to request additions, modifications, and deletions to this information. If you would like to request access or make modifications to your personal information, or if you have submitted information to the West Hills Neighborhood Council web site or online invitation and would like that information deleted from our records, please submit your inquiry to whncwebmaster@westhillsnc.org. We shall endeavor to make the necessary changes or delete this information from our files.
- If you choose to provide us with your identifiable information, we may transfer that information to appropriate parties related to your requests or concerns. For example, if you requested assistance with a city service or activity, we may forward or share your information with the appropriate parties related to your request for assistance. The West Hills Neighborhood Council will only share identifiable information with other neighborhood councils or the City of Los Angeles if you have provided us with consent to do so.

Information Security The security of your identifiable information is of the utmost importance to the West Hills Neighborhood Council. We currently do not store identifiable user information on our website.

- You should be aware that when you disclose identifiable information in a discussion forum or chat areas, this information is accessible and can be collected and used by others who visit this area.
- The West Hills Neighborhood Council advises you to protect yourself against unauthorized access to your computer and your password. If you lose control of your password, you should immediately change your password.

Common Questions Concerning Your Privacy The following are some common questions you may have about the West Hills Neighborhood Council's Privacy Statement. What does The West Hills Neighborhood Council do with the information that we collect? The Council uses the information that we collect to improve services so we can:

- better understand your needs and target information to you
- establish and improve our communication with you
- recognize and better serve you in the future

When will The West Hills Neighborhood Council contact me?

The Council will contact you based on your stated preferences. The Council provides an opt-in or out box allowing you to control and limit the contact we have with you.

What About Cookies? The West Hills Neighborhood Council web site may use cookie technologies. Cookies are alphanumeric identifiers placed on your hard drive after you visit The West Hills Neighborhood Council web site. Your browser manages the cookie. You can make the choice of whether or not to accept a cookie with your browser settings. Please note that by disabling cookies you may not be able to use certain features and functionality of West Hills Neighborhood Council Web site. You should review your browser instructions for other guidelines on cookie use.

The use of cookies by the West Hills Neighborhood Council is solely to serve you better. We may currently use cookie technology in the following ways:

- to identify you during future logins and registrations which saves you from re-registering for other services
- to ensure that we provide new information to you and not repeated or old information

Questions and Notification of Changes If you have any questions about the West Hills Neighborhood Council Privacy Statement or would like to access or modify your identifiable information, please contact us at whncwebmaster@westhillsnc.org.

- The West Hills Neighborhood Council Privacy Statement was last updated on February 16, 2004.
- The West Hills Neighborhood Council reserves the right to change this Privacy Statement at any time.
- Modifications to this Privacy Statement can be made without prior notification.
- Continued use of the West Hills Neighborhood Council Web sites signifies your acceptance of the changes to the Privacy Statement.