



Help Guide the Future of West Hills
West Hills Neighborhood Council



P.O. Box 4670, West Hills, CA 91308-4670
 818-719-8656

<http://www.westhillsnc.org>

mail@westhillsnc.org

No food or drink will be allowed in the meeting room. No smoking is allowed on the West Hills Hospital campus. The meeting will end at 8:00 pm. Thank you for your cooperation

**EMERGENCY PREPAREDNESS COMMITTEE
 MEETING AGENDA**

January 20th, 2009 - 6:30-8:00 PM

At West Hills Hospital – 4th Floor Training Room, 7300 Medical Center Drive, West Hills, CA 91307

Doors open at 6:15 p.m. for general discussion amongst Stakeholders.

The public is requested to fill out a “**Speaker Card**” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the Public Comment period. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. If you require language translation services and to ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9881. This meeting is open to all Stakeholders of West Hills.

Introductions

6:30 PM

Chair: Mr. Jeffrey Stordahl
Secretary: Ms. Bobbi Trantafello

Opening Business

6:40 PM

Call to Order
 Roll call – Establish Quorum
 Pledge of Allegiance

Review & Approve Meeting Minutes

Old Business

6:45 PM

All Board Members

Discuss overall plan for committee and define goals.
 Development of “Mission Statement”

Define CERT training schedule & location

Discuss budget approval of \$2000 by the WHNC
 Board (for Administrative costs and community
 projects)

Presentations

7:00 PM

Mr. Adam Runkle
 Planning and Partner Relations Manager
 Emergency & Disaster Response

**Emergency Preparedness partnership with the
 “American Red Cross”**

New Business

7:30 PM

All Board Members

EP09-0001 Discuss initial plans for community outreach materials (budget item)

Discuss partnership and training offerings (schedule presentation for our next meeting)

Shawn Lenske
American Heart Association

Adjournment

8:00 PM

Public Comments *****Stakeholders will be limited one to two minutes to talk on any subject within the Board's Jurisdiction that is not on the agenda. No one subject may take longer than five minutes together regardless of the number of stakeholders that wish to speak on it. Stakeholders will be given an opportunity to speak on agenda items when that item is on the floor. *****

Board Business – Comment from Board Members on subject matters within the Board's jurisdiction.

Adjournment –The next regularly scheduled meeting will be discussed and decided at this meeting

Reconsideration Process - Reconsideration of a vote shall be by approval of a Board member's motion to do so.

Grievance Process - Each agenda shall provide for the presentation of grievances by any Stakeholder or group of Stakeholders. A Stakeholder may appeal the decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment, or its successor organization.