



Help Guide the Future of West Hills  
**West Hills Neighborhood Council**



P.O. Box 4670, West Hills, CA 91308-4670  
818-719-8656

<http://www.westhillsnc.org>

[mail@westhillsnc.org](mailto:mail@westhillsnc.org)

**EMERGENCY PREPAREDNESS COMMITTEE  
MEETING MINUTES**

**February 17th, 2009 - 6:30-8:00 PM**

**At West Hills Hospital – 4<sup>th</sup> Floor Training Room, 7300 Medical Center Drive, West Hills, CA 91307**  
Doors open at 6:15 p.m. for general discussion amongst Stakeholders.

**Members in attendance:** Adria Delibeto, Cheryl Evans-Cobb R.N., Gary Plummer, Jeffrey Stordahl, Ed Young, Jacquie Young, Freddy Carrillo, Ron Sobel, Paul Shively, William Hadala, Ron Sobel,

**Absent:** Ed Crowe, Carolyn Poppert (excused), Chris Rowe (excused), Bobbi Trantafello (excused), Ed Youngblood (excused), Shawn Lenske (excused)

**Introductions**

**6:30 PM**

**Chair:** Mr. Jeffrey Stordahl

**Opening Business**

**6:40 PM**

Call to Order  
Roll call – Establish Quorum  
Pledge of Allegiance

Review & Approve Meeting Minutes

**Old Business**

**6:45 PM**

**All Board Members**

Discuss overall plan for Emergency Preparedness Fair and alternate locations.

**Various locations were discussed for the EP Fair and was agreed to be scheduled for early May. Jeffrey and Shawn Lenske are in discussion about retaining an "Event Planner" to assist with the preparations. The discussion included other Councils that would participate, outreach materials, and what Vendors/Sponsors would attend. Ed Young recommended Vendors donate a number of personal DR kits to be given away at the Fair. A location and budget to be confirmed prior to the next scheduled meeting.**

Discuss a partnership with the West Hills Optimist Club to host CERT Training.

**William Hadala discussed his involvement with the Optimist club and participation at the EP Fair.**

Continue development of draft "Mission Statement"

**An electronic copy of draft Mission Statement was distributed to all members in attendance.**

**Presentations**

None at this time.

**New Business**

**7:30 PM**

**The Committee discussed arranging ARES (Ham Radio) Operators to link the adjoining councils together and in the event of an actual emergency.**

**The Christian School and Canoga Park High were mentioned as a possible locations for CERT training (separate from the EP Fair)**

**Adjournment**

**8:00 PM**

**Next Meeting scheduled for March 17<sup>th</sup>. (postponed until March 24<sup>th</sup>)**

**Public Comments** \*\*\*\*\*Stakeholders will be limited one to two minutes to talk on any subject within the Board’s Jurisdiction that is not on the agenda. No one subject may take longer than five minutes together regardless of the number of stakeholders that wish to speak on it. Stakeholders will be given an opportunity to speak on agenda items when that item is on the floor. \*\*\*\*\*

**Board Business** – Comment from Board Members on subject matters within the Board’s jurisdiction.

**Adjournment** –The next regularly scheduled meeting will be discussed and decided at this meeting

**Reconsideration Process** - Reconsideration of a vote shall be by approval of a Board member’s motion to do so.

Grievance Process - Each agenda shall provide for the presentation of grievances by any Stakeholder or group of Stakeholders. A Stakeholder may appeal the decision on the grievance by the Board of Directors to the Department of Neighborhood Empowerment, or its successor organization.