



Help Guide the Future of West Hills
West Hills Neighborhood Council



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**EMERGENCY PREPAREDNESS COMMITTEE
MEETING MINUTES**

March 24th, 2009 - 6:30-8:00 PM

At West Hills Hospital – 4th Floor Training Room, 7300 Medical Center Drive, West Hills, CA 91307
Doors open at 6:15 p.m. for general discussion amongst Stakeholders.

Members in attendance: Bob Hromadka, Ed Crowe, Freddy Carrillo, Cheryl Evans-Cobb R.N., Shawn Lenske, Gary Plummer, Chris Rowe, Jeffrey Stordahl, Joanne Yvanek-Garb, Edwin Dockus, Mark Eastman, Melissa Garb, Tom Soong

Absent: Adria Delibeto, (excused), Bobbi Trantafello (excused), Ed Youngblood (excused), Ed Young (excused), Jacquie Young (excused), Ron Sobel,

Welcome new members

6:30 PM

Chair: Mr. Jeffrey Stordahl

Opening Business

6:40 PM

Call to Order
Roll call – Establish Quorum
Pledge of Allegiance

Cheryl made the motion, Freddy 2nd with no objections. Minutes approved.

Review & Approve Meeting Minutes

Old Business

6:45 PM

Shawn Lenske presented:

Emergency Preparedness Fair

**Save-A-Life Sunday
Date: Revised to June
Location: Fields Market (parking lot) & Chaminade Media Center**

The Emergency Preparedness Fair was discussed. The fair would be expanded to include 6 Neighborhood Councils (an idea proposed by Dennis Zine). The fair would include CERT awareness, CRP training and host a multitude of Vendors and companies related to EP. It would also include LAFD, LAPD, etc. The entry fee was discussed as a donation for the victims of the recent fires. The committee would seek assistance from the WHNC Special Events Committee in the planning for this event.

Concerns for being able to host a fair so quickly included:

- 1. The limitation of neighborhood councils to pay vendor invoices in a timely manner due to the lengthy process with D.O.N.E.**
- 2. Requirement to secure an “Event Planner” to assist in all of the activities related to hosting such an event.**

Follow up item was Jeffrey to present at the next WHNC Budget committee meeting requesting funds for the event to be discussed/voted at the next WHNC Board Meeting.

Continue development of draft “Mission Statement”

Tabled at this time.

New Business

None at this time.

Adjournment

8:00 PM The meeting adjourned as scheduled.