



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD FINAL MEETING MINUTES

de Toledo High School

April 3, 2025

Revised April 4, 2025

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Aida Abkarians, Faye Barta, Brenda Citrom, Carolyn Greenwood, Jessica Irias (arrived 7:21 PM), Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Ellen Silvers, Brad Vanderhoof, and Zhelbert Zohrabian

**ABSENT:** Jonathan Marvisi, Saif Mogri, Cole Smith, Joan Trent, Stacy Unholz, and Joanne Yvanek-Garb

President Char Rothstein called the meeting to order at 7:10 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

**Induction of new board member into the WHNC Board of Directors:** Ellen Silvers took the NC oath and was sworn in as a Board member.

#### Opening Business:

Approval to allow Board Member(s) to attend the April 2025 WHNC Board Meeting virtually under the provisions of AB2449: There were no Board members online.

Approve Meeting Minutes of March 6, 2025: The Meeting Minutes of March 6, 2025 were approved.

Senior Lead Officer Report: SLO Sean Dinse said explosives were used to open an ATM at the Fallbrook Target. There was a home invasion robbery involving vintage coin dealers. Violent crime is down, but some crimes may not be reported. As an example; there have been five shootings involving juvenile gang members, but no victims have come forward. The West Hills Neighborhood Watch meeting is the fourth Thursday of the month, at 6:00 PM, in the Topanga Station Community Room.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report.

February 2025: Beginning Balance - \$27,136.17, Total Spent - \$2,670.04, Final Balance - \$24,466.13, Outstanding - \$1,174.68, Commitments - \$0.00, Net Available - \$23,291.45

**25-0017** - Approval of the WHNC's February 2025 Monthly Expenditure Report (MER):

Aida Abkarians - Yes

Faye Barta - Yes

Brenda Citrom – Ineligible

Carolyn Greenwood - Yes

Jessica Irias – Ineligible

Glenn Jennings - Yes

Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The MER is approved.

Controller's Report: Treasurer Carolyn Greenwood gave the report.

Balance at the end of March - \$23,069.69

This aligns with the City Clerk Dashboard.

There was a question on the Homelessness Committee budget showing \$0.00. Carolyn will clarify with Saif.

Comments from the Co-Chair(s): None

Board Vacancy Announcement(s): There are two vacancies with terms ending in 2027.

#### **Announcements:**

Ron Rubine, Senior Advisor, Council District 12, said CD12 is supporting many events in May including the Shadow Ranch Park Spring Festival and Movies that Matter at the Sorya. Councilmember Lee has introduced a resolution, seconded by Councilmember Padilla opposing a Department of Toxic Substance Control (DTSC) proposal to rollback pollution controls and allows municipal landfills to accept more hazardous materials.

Prabhjot Chamber, Neighborhood Empowerment Advocate (NEA), Department of Neighborhood Empowerment (DONE), said the LA2050 grants for non-profits survey are open until April 18. DONE has a training development survey and candidate forum guidelines. There is a special Mayor's Infrastructure Update on Wednesday, April 16, at 5:00 PM on Zoom. Prabhjot presented a Certificate of Appreciation to the West Hills Neighborhood Council.

Daniell Vicente, West Valley and Mountain Communities, Supervisorial District 3, said the County has an eviction moratorium and rent assistance program available until July. The program covers the entire county including the City of Los Angeles. The supervisor gave a \$50K grant to West Valley Food Pantry. Right of Entry forms are needed from fire victims by April 15. The Board of Supervisors passed a motion by Horvath/Barger to consolidate homeless services in LA County under a new County department.

**Public Comment:** Chris Rowe commented that new WHNC Board members are not knowledgeable on the SSFL cleanup. Lionel Mares spoke about an Earth Day event in Tarzana on April 5, the Budget Advocates White Paper and deficit, and CicLAVia.

#### **New Business:**

**25-0018** - Budget Request in the Amount of \$500 for Truck Rental and Participation in the Memorial Day Parade on May 26, 2025:

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible

Cole Smith – Absent  
Brad Vanderhoof – Yes

Joan Trent -- Absent  
Joanne Yvanek-Garb - Absent

Stacy Unholz – Absent  
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Budget Request is approved.

**25-0019** - Amending the 2024- 2025 Budget: Funds were moved from the Education Committee to the Special Events Committee to cover Valentine’s Day Dance spending.

Aida Abkarians - Yes  
Carolyn Greenwood - Yes  
Kim Koerber - Yes  
Saif Mogri - Absent  
Bill Rose - Yes  
Cole Smith – Absent  
Brad Vanderhoof - Yes

Faye Barta - Yes  
Jessica Irias – Ineligible  
Vinura Kotuwelle – Yes  
Penelope Newmark - Ineligible  
Ellen Silvers – Yes  
Joan Trent -- Absent  
Joanne Yvanek-Garb – Absent

Brenda Citrom – Ineligible  
Glenn Jennings - Yes  
Jonathan Marvisi - Absent  
Chris Pike – Yes  
Char Rothstein - Ineligible  
Stacy Unholz – Absent  
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Budget amendment is approved.

**25-0020** - Beautification Cleanup on April 26, 2025, from 8:00 AM to 11:00 AM Located on Sherman Way at the Post Office, West Hills:

Aida Abkarians - Yes  
Carolyn Greenwood - Yes  
Kim Koerber - Yes  
Saif Mogri - Absent  
Bill Rose - Yes  
Cole Smith – Absent  
Brad Vanderhoof - Yes

Faye Barta - Yes  
Jessica Irias – Ineligible  
Vinura Kotuwelle – Yes  
Penelope Newmark - Ineligible  
Ellen Silvers – Yes  
Joan Trent -- Absent  
Joanne Yvanek-Garb - Absent

Brenda Citrom – Ineligible  
Glenn Jennings - Yes  
Jonathan Marvisi - Absent  
Chris Pike – Yes  
Char Rothstein - Ineligible  
Stacy Unholz – Absent  
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Event Request is approved.

**25-0021** - Amend WHNC Standing Rules Concerning Article VI, Section 5 Removal from Office of an Officer of the Board:

Aida Abkarians - Yes  
Carolyn Greenwood - Yes  
Kim Koerber - Yes  
Saif Mogri - Absent  
Bill Rose - Yes  
Cole Smith – Absent  
Brad Vanderhoof - Yes

Faye Barta - Yes  
Jessica Irias – Ineligible  
Vinura Kotuwelle – Yes  
Penelope Newmark - Ineligible  
Ellen Silvers – Yes  
Joan Trent -- Absent  
Joanne Yvanek-Garb - Absent

Brenda Citrom – Ineligible  
Glenn Jennings - Yes  
Jonathan Marvisi - Absent  
Chris Pike – Yes  
Char Rothstein - Ineligible  
Stacy Unholz – Absent  
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Amended WHNC Standing Rules are approved.

**25-0022** - Appointment of Ms. Kim Koeber as co-chair of the WHNC Youth & Education Committee:

Char Rothstein moved to amend the item to appoint Kim Koerber as Co-chair of the Homelessness Committee. Faye Barta seconded.

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
Kim Koerber is Co-chair of the Homelessness Committee.

**25-0023** – WHNC Tabling at the Chatsworth Nature Preserve Open House on Saturday, June 21, 2025 from 9:00 a.m. – 1:00 p.m.

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Event is approved.

**25-0024** –WHNC Tabling at the Valley Blockfest on Saturday, May 10, 2025 from 11:00 a.m. – 5:00 p.m.:

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible
Cole Smith – Absent	Joan Trent -- Absent	Stacy Unholz – Absent
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The Event is approved.

**25-0025** - Community Impact Statement (CIS) on Council File CF24-0867 Neighborhood Council Bylaws/Youth Participation:

**CIS in OPPOSITION:**

Aida Abkarians - Yes	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Absent
Saif Mogri - Absent	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Yes	Ellen Silvers – Yes	Char Rothstein - Ineligible

Cole Smith – Absent  
Brad Vanderhoof - Yes

Joan Trent -- Absent  
Joanne Yvanek-Garb - Absent

Stacy Unholz – Absent  
Zhelbert Zohrabian - Ineligible

Yes – 10, No – 0, Abstain -- 0, Absent – 6, Ineligible – 5, Recusal – 0  
The CIS is approved.

The next Board meeting is scheduled for May 1, 2025.

President Char Rothstein adjourned the meeting at 9:02 PM.

**CITY OF LOS ANGELES**  
CALIFORNIA

**BOARD OF NEIGHBORHOOD  
COMMISSIONERS**

**RAY REGALADO**  
PRESIDENT

**JOY ATKINSON**  
VICE PRESIDENT

**MAGGIE DARETT-QUIROZ**  
**LEONARD SHAFFER**  
**DEBBIE WEHBE**  
**JENNIFER VALDIVIA**  
**RANDALL IRVING**



**KAREN BASS**  
MAYOR

**EMPOWER LA™**  
Department of  
NEIGHBORHOOD EMPOWERMENT

20<sup>TH</sup> FLOOR, CITY HALL  
200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551  
TOLL-FREE: 3-1-1  
FAX: (213) 978-1751  
E-MAIL: [EmpowerLA@lacity.org](mailto:EmpowerLA@lacity.org)

**VANESSA SERRANO**  
INTERIM GENERAL MANAGER

[www.EmpowerLA.org](http://www.EmpowerLA.org)

**Neighborhood Council Board Oath**

**I pledge to represent my neighborhood with dignity, integrity, and pride.**

**I will encourage other points of view, even when they differ from my own.**

**I will respect, value, and consider everyone's opinion.**

**I will find the good in my neighborhood, and praise it and promote it.**

**To my neighbors, and to neighborhoods throughout the City of Los Angeles,**

**I pledge to do this to the best of my ability.**



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING MINUTES

de Toledo High School

March 6, 2025

Revised March 7, 2025

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Faye Barta, Brenda Citrom, Carolyn Greenwood, Jessica Irias, Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Jonathan Marvisi, Saif Mogri (virtual attendance under AB2449), Penelope Newmark, Chris Pike, Char Rothstein, Cole Smith (left 8:00 PM), Joan Trent, Stacy Unholz, Brad Vanderhoof, and Joanne Yvanek-Garb

**ABSENT:** Aida Abkarians, Bill Rose, Ellen Silvers, and Zhelbert Zohrabian

President Char Rothstein called the meeting to order at 7:12 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the February 6, 2025 WHNC Board Meeting virtually under the provisions of AB2449: There were no objections to Saif Mogri attending remotely.

The Meeting Minutes of March 6, 2025 were approved.

**Induction of new board member into the WHNC Board of Directors:** Jessica Irias took the NC oath and was sworn in as a Board member.

**LAPD Report:** SLO Sean Dinse introduced interim SLO Adrian Rodriguez. From February 9-15 there were 27 residential burglaries in West Hills. The crews responsible are from South LA and Chile. The Chileans are using cameras to track when people leave home. SLO Adrian Rodriguez gave some of his background and said he has specialized training in drug and DUI enforcement.

**Treasurer's Report:** Treasurer Carolyn Greenwood gave the report and presented the monthly expenditure report for January 2025. The balance at the beginning of January was \$29,265.55. All expenses were the usual recurring office ones.

**25-0008 - Approval of the WHNC's January 2025 Monthly Expenditure Report (MER):**

Aida Abkarians – Absent  
Carolyn Greenwood - Yes

Faye Barta – Yes  
Jessica Irias – Ineligible

Brenda Citrom – Ineligible  
Glenn Jennings - Yes

Kim Koerber – Yes

Saif Mogri - Yes

Bill Rose - Absent

Cole Smith – Yes

Brad Vanderhoof - Yes

Vinura Kotuwelle – Yes

Penelope Newmark - Ineligible

Ellen Silvers – Absent

Joan Trent -- Ineligible

Joanne Yvanek-Garb - Ineligible

Jonathan Marvisi - Yes

Chris Pike – Yes

Char Rothstein - Ineligible

Stacy Unholz – Ineligible

Zhelbert Zohrabian - Absent

Yes – 10, No – 0, Abstain -- 0, Absent – 4, Ineligible – 7, Recusal – 0

The MER is approved.

**Controller’s Report:** Controller Saif Mogri gave the report. The Valentine’s Dance was the biggest expenditure in February at \$2,670.04. Fiscal YTD spending is \$17,126.35.

**Chair Comments:** President Rothstein gave a Woodlake Apartment planning hearing update. CD12 sent a letter in support of the community opposition. The WHNC Zoning and Planning Committee will discuss this at the next meeting on March 11. The Chaminade expansion hearing is scheduled for March 27.

### **Announcements:**

David Bright, West Valley Area Representative for Mayor Bass, gave an update on the Palisades fire recovery. Phase one, removal of hazardous materials is complete. The Department of Recreation and Parks has a park needs assessment survey.

Ron Rubine, Senior Advisor, Council District 12, said the Sunshine Canyon landfill has a permit to increase the amount of debris they can accept per day to handle phase two fire recovery. In January and February, the CD12 rapid response team picked up approximately 500 items in West Hills.

Daniel Vincente, West Valley and Mountain Communities, Supervisorial District 3, said the fines for price gouging have been increased. There is a 6 month moratorium on evictions for fire victims and it includes landlord compensation.

Glenn Bailey, Budget Advocates, said DONE held meeting, Empowering Communities: Understanding Neighborhood Councils’ Role in City Budget Advocacy, tonight and a recording will be available. The Mayor has until April 21 to release a budget to the City Council. The Budget Advocates are holding a Town Hall meeting on April 28.

**Public Comment:** None

**Induction of new board member into the WHNC Board of Directors:** Jessica Irias was absent.

### **New Business:**

**25-0009** - Spending request from the Communications Committee in the amount of \$629.63 for promotional items:

Aida Abkarians – Absent

Carolyn Greenwood - Yes

Kim Koerber - Yes

Saif Mogri - Yes

Bill Rose - Absent

Cole Smith – Absent

Brad Vanderhoof - Yes

Faye Barta - Yes

Jessica Irias – Ineligible

Vinura Kotuwelle – Yes

Penelope Newmark - Ineligible

Ellen Silvers – Absent

Joan Trent -- Ineligible

Joanne Yvanek-Garb - Ineligible

Brenda Citrom – Ineligible

Glenn Jennings - Yes

Jonathan Marvisi - Yes

Chris Pike – Yes

Char Rothstein – Ineligible

Stacy Unholz – Ineligible

Zhelbert Zohrabian - Absent



Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The spending request is approved.

**25-0010** - Amending the WHNC 2024-2025 budget to reflect the increased cost of the Post Office Box:

Aida Abkarians - Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The amended budget is approved.

**25-0011** - Amending the Special Events Committee’s Valentine Dance Event to reflect actual costs: This item was tabled until April so the Treasurer and Controller can work on discrepancies in their figures

**25-0012** - Reimbursement in the amount of \$104.98 to Penelope Newmark for cakes for the Special Events Committee’s Valentine Dance Event:

Aida Abkarians – Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri – Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The reimbursement is approved.

**25-0013** - Renewing the WHNC Zoom License covering the period of April 1, 2025 – March 30, 2026 in the amount of \$200.00:

Aida Abkarians - Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The license renewal is approved.

**25-0014** - Amend WHNC Standing Rules Concerning the Role of Treasurer: Article VI Officers of the Board, Section 2 Duties and Powers Paragraph D: Duties and Powers – Treasurer

Aida Abkarians – Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent – Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The spending request is approved.

**25-0015** - Beautification cleanup on March 22, 2025, from 8:30 AM to 11:30 AM located on Roscoe Blvd. between Fallbrook and Sale, West Hills:

Aida Abkarians – Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi – Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The event is approved.

**25-0016** - WHNC's tabling at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2025 at Los Angeles Pierce College located at 9000 Olympic Drive, Winnetka Avenue, Woodland Hills on Sunday, May 4, 2025 from 9:00 a.m. – 5:00 p.m.:

Aida Abkarians - Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The event is approved.

The next Board meeting is scheduled for April 3, 2025.

President Char Rothstein adjourned the meeting at 8:30 PM.

# Monthly Expenditure Report



Reporting Month: February 2025

Budget Fiscal Year: 2024-2025

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27136.17	\$2670.04	\$24466.13	\$1174.68	\$0.00	\$23291.45

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35342.48	\$770.48	\$18216.13	\$344.70	\$17041.45
Outreach		\$1899.56		\$829.98	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$14456.31	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	02/01/2025	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	OFFICE DEPOT #661	02/02/2025	Name Tags for WHNC Stakeholders	General Operations Expenditure	Office	\$83.40
3	AMZN MKTP US SH4R226G3	02/10/2025	WHNC-2425-002 Decorations purchased for Valentines Dance	General Operations Expenditure	Outreach	\$100.86
4	SMART AND FINAL 324	02/11/2025	WHNC-2425-002 Purchase of food and decorations for the Valentines Dance	General Operations Expenditure	Outreach	\$715.50
5	AMAZON MKTPL FR86E06Q3	02/11/2025	WHNC-2425-002 Decorations for Valentine Dance	General Operations Expenditure	Outreach	\$111.44
6	PAVILIONS #2225	02/14/2025	WHNC-2425-002 Ice for beverages for Valentines Dance	General Operations Expenditure	Outreach	\$19.68
7	USPS PO 0512440133	02/14/2025	WHNC Board Post Office Box	General Operations Expenditure	Office	\$464.00
8	LOS TOROS MEXICAN REST	02/20/2025	WHNC-2425-002 Caterer for Valentine Dance	General Operations Expenditure	Outreach	\$952.08

9	RACKSPACE EMAIL & APPS	02/22/2025	Email Service for WHNC Board	General Operations Expenditure	Office	\$73.08
	<b>Subtotal:</b>					<b>\$2670.04</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Brian Fitzgerald	03/06/2025	WHNC-2425-002 DJ for Valentine Dance	General Operations Expenditure	Outreach	\$475.00
2	Penelope Newmark	03/13/2025	WHNC 2425-002 Valentine Dance Event - Reimbursement to Penny Newmark for purchase of cakes for the event	General Operations Expenditure	Outreach	\$104.98
3	APPLEONE EMPLOYMENT SERVICES	03/18/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$344.70
4	Alejandra Rodriguez	03/25/2025	WHNC-2425-002 Valentine Dance Payment for Decorations	General Operations Expenditure	Outreach	\$250.00
	<b>Subtotal: Outstanding</b>					<b>\$1174.68</b>

**Agenda Item 25-0021 - Discussion and possible action to amend WHNC Standing Rules Concerning Article VI, Section 5 Removal from Office of an Officer of the Board**

~~Article VI Officers of the Board, Section 5, Removal from Office of an Officer of the Board~~

~~A. The Officer shall be given a minimum of fifteen (15) days prior notice of the proposed removal and provided with a complete signed copy of the written petition for the proposed removal. Any notice given by mail shall be sent by first class registered mail to the Director at his or her last known address. B. The Officer shall be given an opportunity to be heard, either orally or in writing, at the meeting of the Board in which the petition is scheduled to be. Upon a showing of good cause, the Board may grant a continuance of the scheduled meeting for a period of not less than fourteen (14) days but not more than thirty (30) days to allow the subject Director an opportunity to prepare a response. C. The Board shall vote on whether or not the Officer shall be removed. An affirmative vote of 2/3 of the board present and no fewer than 13 (13) affirmative votes are required for removal or censure. The officer being considered for removal or censure is not allowed a vote.~~



# Valley BLOCKFEST

[VALLEYBLOCKFEST.COM](http://valleyblockfest.com)

THE WEST VALLEY'S LARGEST STREET FESTIVAL



**MAY**  
**Saturday 10 11am-5pm**

Artisan Market • Kids Zone • Cantina • Food Court • Business Expo • Wecon • Music

**20914 NORDHOFF ST, CHATSWORTH**  
**(BETWEEN DE SOTO AVE. & ETON AVE.)**

**Agenda Item 25-0025 - Discussion and possible action on submitting a Community Impact Statement (“CIS”) on Council File CF24-0867 Neighborhood Council Bylaws/Youth Participation**

Committee Meeting Date: March 25, 2025

Board Meeting Date April 3, 2025

File # :	Council File 24-0867
Title :	Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth
Type :	
City/State :	City of Los Angeles

Summary :	Proposed -- The WHNC is in opposition.
-----------	--

Motion :	
----------	--

Bylaws Position :	Neighborhood Councils face difficulties recruiting members. Restrictions on who is eligible to serve will only exacerbate this situation.
Vote :	Bylaws Committee Yes – 5, No – 0, Abstain – 0, Absent – 3, Recusal -- 0

<div> <div>“YES”</div> <div>Vote:</div> </div>	
--	--

<div> <div>“NO”</div> <div>Vote:</div> </div>	
---	--

ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE  
REPORT relative to amending the Neighborhood Council (NC) Bylaws to ensure youth participation in NCs, and related matters.

Recommendation for Council action, as initiated by Motion (Rodriguez - Hernandez):

1. REQUEST the Board of Neighborhood Commissioners (BONC), with assistance of the Department of Neighborhood Empowerment (DONE), the Youth Development Department, the Chief Legislative Analyst (CLA) and the City Clerk, to provide recommendations on potential methods and options including but not limited to the feasibility of amending the NC Bylaws to ensure youth participation in NCs including the designation of a youth seat on each NC board to increase diversity and allow for leadership growth.
2. REQUEST the BONC, with assistance of the DONE, the CLA, and the City Attorney, to report to the Council on recommendations and potential options, including but not limited to the feasibility of amending the Neighborhood Council Bylaws, to facilitate greater member participation and leadership development.
3. REQUEST the DONE include data in the report to Council regarding the average time a NC member serves and the number of NC Board members citywide who have served on the board for multiple terms.

Fiscal Impact Statement: Neither the City Administrative Officer nor the CLA has completed a financial analysis of this report.

Community Impact Statement: Yes

For:

South Central Neighborhood Council

For If Amended:

Downtown Los Angeles Neighborhood Council

Empowerment Congress Southeast Area Neighborhood Council

Against Unless Amended:

Pacoima Neighborhood Council

Arroyo Seco Neighborhood Council

Against:

Lincoln Heights Neighborhood Council

Hollywood Hills West Neighborhood Council

Los Feliz Neighborhood Council

Empowerment Congress West Area Neighborhood Council

Historic Highland Park Neighborhood Council

Pico Union Neighborhood Council

Northridge West Neighborhood Council

North Westwood Neighborhood Council

Rampart Village Neighborhood Council

Arleta Neighborhood Council



Studio City Neighborhood Council  
Westside Neighborhood Council  
Palms Neighborhood Council  
Sherman Oaks Neighborhood Council  
Tarzana Neighborhood Council  
Bel Air-Beverly Crest Neighborhood Council  
Valley Village Neighborhood Council  
North Hollywood Northeast Neighborhood Council  
Sun Valley Area Neighborhood Council  
Sunland-Tujunga Neighborhood Council  
Reseda Neighborhood Council  
Greater Toluca Lake Neighborhood Council  
South Robertson Neighborhood Council  
Sylmar Neighborhood Council  
Winnetka Neighborhood Council  
Lake Balboa Neighborhood Council

Summary:

On February 25, 2025, your Committee considered Motion (Rodriguez – Hernandez) relative to amending the NC Bylaws to ensure youth participation in NCs including the designation of a youth seat on each NC to ensure youth participation, create term limits, and related matters.

After providing an opportunity for public comment, the Committee moved to approve the recommendations in the Motion, as amended, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,  
ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
JURADO:	YES
HERNANDEZ:	YES
NAZARIAN:	YES

MM 24-0867\_rpt\_APLCE\_2-25-25

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

PETTY F. SANTOS  
INTERIM CITY CLERK

City of Los Angeles  
CALIFORNIA



KAREN BASS  
MAYOR

OFFICE OF THE  
CITY CLERK

**Council and Public Services Division**

200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213)978-1040

PATRICE Y. LATTIMORE  
DIVISION MANAGER

[CLERK.LACITY.ORG](http://CLERK.LACITY.ORG)

**OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL**

**Council File No.:** 24-0867

**Council Meeting Date:** March 19, 2025

**Agenda Item No.:** 1

**Agenda Description:** ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE REPORT relative to amending the Neighborhood Council (NC) Bylaws to ensure youth participation in NCs, and related matters.

**Council Action:** ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE REPORT - ADOPTED

**Council Vote:**

YES	Blumenfield	YES	Harris-Dawson	YES	Hernandez
YES	Jurado	NO	Hutt	ABSENT	Lee
YES	McOsker	YES	Nazarian	YES	Padilla
YES	Park	YES	Price Jr.	YES	Raman
ABSENT	Rodriguez	YES	Soto-Martínez	YES	Yaroslavsky

PETTY F. SANTOS  
INTERIM CITY CLERK

Adopted Report(s) Title  
Report from Arts, Parks, Libraries, and Community Enrichment Committee dated 2-25-25