



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BYLAWS COMMITTEE/BOARD MEETING MINUTES

July 22, 2025

Chaminade High School and Telephonic and Online

Approved August 26, 2025

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta, Carolyn Greenwood, Glenn Jennings, Char Rothstein, and Brad Vanderhoof

Chair Brad Vanderhoof called the meeting to order at 7:30 PM. A quorum was established.

No committee members requested virtual attendance.

The June 2025 meeting minutes were approved.

Chair Comments: None

Public Comment: None

Numbers refer to agenda items.

5. Amend WHNC Standing Rules Article VII Committees and Their Duties, Section 2: Committee Creation and Authorization, C. Voting

Amendment: ~~When a member leaves the meeting it must be announced orally.~~

Aida Abkarians – Yes, Faye Barta – Yes, Carolyn Greenwood – Yes, Glenn Jennings – Yes,
Saif Mogri – Absent, Steve Randall – Absent, Char Rothstein – Yes, Brad Vanderhoof – Yes
Yes – 6, No – 0, Abstain – 0, Absent – 2, Recuse – 0

The item will be sent to the WHNC Board.

6. Amend WHNC Standing Rules Article XI Grievance Process, C.

Upon receipt of a grievance the Board shall refer the matter to an ad-hoc grievance panel ~~composed of three (3) non board member Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time to time on such a panel and two (2) board members.~~

Aida Abkarians – Yes, Faye Barta – Yes, Carolyn Greenwood – Yes, Glenn Jennings – Yes,
Saif Mogri – Absent, Steve Randall – Absent, Char Rothstein – Yes, Brad Vanderhoof – Yes
Yes – 6, No – 0, Abstain – 0, Absent – 2, Recuse – 0

The item will be sent to the WHNC Board.

7. Amend the WHNC Bylaws or Standing Rules Article V, Section 7: Absences

A Board member who has been absent from five (5) of the previous twelve (12) regular or special meetings of the Board shall be subject to removal from the Board under procedures established by the Board. ~~A Board member shall not be considered "absent" for purposes of this section when he or she attends a conflicting meeting or event as an official representative of the West Hills Neighborhood Council.~~ Any meeting of the WHNC Governing Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance with the exception that missing a special meeting called for non-Board business purposes such as, but not limited, to, public information forums, candidate forums, and special presentations shall not count as an

absence for this purpose. Any Joint board/committee meetings are not considered meetings of the Governing Board. ~~shall not count as an absence for this purpose.~~ A Board member shall not be considered “absent” for purposes of this section when he or she attends a conflicting meeting or event as an official representative of the West Hills Neighborhood Council.

Aida Abkarians – Yes, Faye Barta – Yes, Carolyn Greenwood – Yes, Glenn Jennings – Yes,
Saif Mogri – Absent, Steve Randall – Absent, Char Rothstein – Yes, Brad Vanderhoof – Yes
Yes – 6, No – 0, Abstain – 0, Absent – 2, Recuse – 0

The item will be sent to the WHNC Board.

8. Possible Future Agenda Items for the Bylaws Committee: None

Chair Brad Vanderhoof adjourned the meeting at 7:59 PM.

The next meeting of this committee is scheduled on Tuesday, August 26, 2025, at 7:30 PM.