



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

REVISED BOARD MEETING AGENDA

Thursday, April 2, 2026@ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Board Regular Meeting, will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum Pledge of Allegiance Approval to allow Board Member(s) to attend the April 2, 2026 WHNC Board Meeting virtually under the provisions of SB707 Approve Meeting Minutes of March 5, 2026 Senior Lead Officer Report</p> <p>Los Angeles County Fire Department Treasurer’s Report Controller’s Report Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Secretary: Mr. Brad Vanderhoof Co-Chair: Mrs. Aida Abkarians Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof Secretary: Mr. Brad Vanderhoof SLO Dinse SLO Dao</p> <p>Treasurer: Mrs. Carolyn Greenwood Controller: Mr. Saif Mogri Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Mrs. Charlene Rothstein</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment</p> <p>Los Angeles County Supervisor District 3 Budget Advocates</p>		<p>Ms. Solen Ronarch, Field Representative Mr. Tim Kartiala, Field Deputy Dr. Vincent Autiero, Neighborhood Empowerment Advocate Mr. Daniell Vicente, Field Representative Mr. Glenn Bailey</p>

<p><u>Public Comment</u></p> <p>Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda.</p> <p>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Co-Chair: Mrs. Aida Abkarians</p>
<p><u>Presentation</u></p> <p>El Camino Real Charter High School</p>		<p>Mrs. Charlene Rothstein, Co-Chair Mrs. Aida Abkarians, Co-Chair</p>
<p><u>Council Announcement</u></p> <p>Committee & Liaison Reports</p>		
<p><u>New Business</u></p> <p>26-0017 - Discussion and possible action regarding approval of the WHNC's February 2026 Monthly Expenditure Report (MER) (5 Minutes Max)</p> <p>26-0018 - Discussion and possible action on WHNC's participation at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2026 at Hope the Mission located at 16641 Roscoe Place, North Hills on Sunday, April 19, 2026 (5 Minutes Max)</p> <p>26-0019 - Discussion and possible action regarding the WHNC participating in the Canoga Park Memorial Day Parade on May 25, 2026 (5 Minutes Max)</p> <p>26-0020 - Discussion and possible action regarding a spending request in the amount of \$500 for truck rental for the Canoga Park Memorial Day Parade on May 25, 2026 (5 Minutes Max)</p> <p>26-0021 - Discussion and possible action to approve the Beautification Committee's Event Approval Form and Budget of \$120 for tabling at the Orcutt Ranch Anniversary Ceremony on Saturday, June 7, 2026 from 10:00 a.m. – 2:00 p.m. (5 Minutes Max)</p> <p>26-0022 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, April 25, 2026 from 8:30 a.m. –11:30 a.m. on Roscoe from Hillary to Jason (5 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Charlene Rothstein, Co-Chair</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p>

26-0023 - Discussion and possible action to file a CIS in support of CF 20-0190, Armed While on duty / Park Rangers / Los Angeles Municipal code (LAMC) / Section 63.41 / Amendment (Lee - McOsker) (10 Minutes Max)		Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee
<u>Adjournment</u>		

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet- based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b) (3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4). Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A). A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC’s executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARDMEETING MINUTES

de Toledo High School

March 5, 2026

Revised March 25, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians (SB707), Brenda Citrom, Nick Eskandari, Melissa Findling, Carolyn Greenwood, Jessica Irias (arrived 7:26 PM, left 8:04 PM), Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri (SB707), Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Brad Vanderhoof, Joanne Yvanek-Gard (SB707, left 7:57 PM), and Zhelbert Zohrabian

ABSENT: Faye Barta, Brian Murray, and Joan Trent

President Char Rothstein called the meeting to order at 7:07 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Treasurer Carolyn Greenwood led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: Aida Abkarians, Saif Mogri, and Joanne Yvanek-Garb attended remotely.

The February meeting minutes were approved.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report. Spending was normal office expenditures.

Beginning Balance -- \$19059.67, Spending -- \$1855.76, Balance -- \$19059.67, Outstanding -- \$2114, Net Available -- \$15079.91

26-00009 -- Approval of the WHNC's January 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom -- Yes
Nick Eskandari -- Yes	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Jessica Irias -- Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally -- Yes	Saif Mogri -- Yes	Brian Murray -- Absent
Penelope Newmark -- Ineligible	Chris Pike -- Yes	Bill Rose -- Yes
Char Rothstein -- Ineligible	Fran Rubin -- Ineligible	Joan Trent -- Absent
Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Absent	Zhelbert Zohrabian -- Ineligible

Yes -- 11, No -- 0, Abstain -- 1, Absent -- 5, Ineligible -- 4, Recusal -- 0
The MER is approved.

Controller's Report: Controller Saif Mogri gave the report. February spending included PO Box \$488, and \$3242.96 for the Valentine's Event.

Comments from the Co-Chair(s): Aida Abkarians thanked everyone who helped with the Valentine's Dance. Char Rothstein reminded everyone the Board still has vacancies.

Jessica Irias joined the meeting.

Announcements:

Tim Kartiala, Housing and Livability Deputy, CD12, said to reach out to Adina Barco to address weed abatement. Report graffiti to MyLA311.

Joanne Yvanek-Garb left at 7:37 PM.

Vincent Autiero, Neighborhood Empowerment Advocate, DONE, discussed the Charter Reform Process. The STAP program has been transferred to Street Services. The Congress of Neighborhoods Planning Committee has a survey for NC members.

David Nguyen, Western Valley Rep. for the Office of Mayor Karen Bass, said the mayor attended a summit on economic equity. There will be a youth hiring center for the Sunday Night Lights program. The Mayor is looking to boost the entertainment and film industries.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, discussed service payment and contract management problems with LASHA. The Supervisor is working on immigrant rights and measures to combat price gouging

Glenn Bailey, Budget Advocates, said the mayor will replace her budget by April 20. The Budget Advocates will have a virtual town hall on Sunday, April 26, in the early afternoon. The City Clerk has requested \$25K allocations. Budget Day is June 27 at City Hall.

Public Comment:

Glenn Bailey said Mayor bass has cancelled her visit to the March VANC meeting and will attend in April instead.

Jessica Irias left the meeting at 8:04 PM.

Lionel Mares said the NCSA will have a City Attorney Candidate Forum on March 22. He also discussed liability and police reform.

New Business:

26-00010 – Approval to Use The Web Corner Services for the 25-26 Fiscal Year: Treasurer Greenwood and Secretary Vanderhoof described this new paperwork requirement. Glenn Bailey said this requirement has affected NCs across the system

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike --Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
The Web Corner is an approved vendor.

26-0011–WHNCs Tabling at the Chatsworth Nature Preserve Open House and Spring on Saturday, March 28, 2026 from 10Am to 2PM: The agenda incorrectly stated the year as 2025.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
The event is approved.

26-0012–WHNC Tabling at Pomelo Community Charter School during the Day of Service on March 7 from 8-11AM:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
The event is approved.

26-0013–CIS for CF 25-0848 for a Report on Evacuation Capacity of City Streets during Emergency Situations:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
A CIS in support is approved.

26-0014 – CIS for CF 25-1486 for a Report on AB 2011, 2243, 893 to Address Overly Broad Definition of Commercial Corridor:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Abstain	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 10, No – 0, Abstain -- 2, Absent – 5, Ineligible – 4, Recusal – 0
A CIS in support is approved.

26-0015 – Letter Requesting a Motion to restore Local Control to LACity Planning and to Delay Completion of Community Plans:

Char Rothstein moved and Bill Rose seconded to amend paragraph four as follows:

Completion of our Community Plans depends on considering final approvals by the City Council and the mayor for strategies to address: SB79 pro-development housing law in a transparent and publicly vetted manor; A 747 adoption and implementation of requirement to include emergency evacuation routes in safety elements of the general plan; and a requested change that redefines the term commercial corridor that streamlines housing development under laws including AB211.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood – Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
The amendment is approved.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0
The amended letter is approved.

26-0016 -- Update to the Charter Reform Commission CIS #25-089: Item tabled to April.

President Char Rothstein adjourned the meeting at 9:04 PM.

The next Regular Board meeting is scheduled for April 2, 2026.

Agenda Item 26-0017 - Discussion and possible action regarding approval of the WHNC's February 2026 Monthly Expenditure Report (MER)

Monthly Expenditure Report



Reporting Month: February 2026

Budget Fiscal Year: 2025-2026

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$17693.91	\$4802.66	\$12891.25	\$2878.06	\$0.00	\$10013.19

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32052.59	\$2727.26	\$9891.25	\$1210.50	\$7513.19
Outreach		\$2075.40		\$1167.56	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$2500.00	\$500.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18358.68	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	02/01/2026	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	USPS PO 0512440133	02/13/2026	WHNC Post Office Box Renewal	General Operations Expenditure	Office	\$488.00
3	SMART AND FINAL 324	02/13/2026	WHNC Valentine Dance WHNC2526-002	General Operations Expenditure	Outreach	\$995.42
4	PAVILIONS #2225	02/14/2026	WHNC Valentine Dance WHNC2526-002	General Operations Expenditure	Outreach	\$171.98
5	LOS TOROS MEXICAN REST	02/15/2026	WHNC Valentine Dance Caterer WHNC2526-002	General Operations Expenditure	Outreach	\$908.00
6	RACKSPACE EMAIL & APPS	02/22/2026	WHNC Email Service	General Operations Expenditure	Office	\$71.76
7	PARTNERS IN DIVERSITY, INC.	01/28/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$807.00
8	PARTNERS IN DIVERSITY, INC.	01/29/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50

9	PARTNERS IN DIVERSITY, INC.	02/06/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
10	PARTNERS IN DIVERSITY, INC.	02/13/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
Subtotal:						\$4802.66

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	HAMLIN CHARTER	01/20/2026	Proxy payment to re-issue check from FY 21-22 and FY 23-24 that was never received by Hamlin Charter. Approval of an NOG in the amount of \$500 to Hamlin Elementary for a variety of sensory it...	Neighborhood Purpose Grants		\$500.00
2	Picture Perfect Events 818	02/17/2026	DJ for WHNC Valentine Event WHNC226-002	General Operations Expenditure	Outreach	\$500.00
3	PARTNERS IN DIVERSITY, INC.	02/20/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
4	Alejandra Rodriguez	02/23/2026	WHNC Valentine Dance Decoration Vendor WHNC 2526-002	General Operations Expenditure	Outreach	\$667.56
5	PARTNERS IN DIVERSITY, INC.	02/27/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
6	PARTNERS IN DIVERSITY, INC.	03/06/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
Subtotal: Outstanding						\$2878.06

Agenda Item 26-0018 - 26-0018 - Discussion and possible action on WHNC's participation at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2026 at Hope the Mission located at 16641 Roscoe Place, North Hills on Sunday, April 19, 2026

ASSEMBLYMEMBER
Jesse Gabriel
DISTRICT 46

DAY OF SERVICE 2026

Sunday, April 19

HOPE
THE MISSION
formerly Hope of the Valley Roscoe Mission

VCC
Volunteer Center of the Community

LA FAMILY
HOUSING

Register at www.bit.ly/VDS2026

Hope The Mission
16641 Roscoe Place
North Hills, CA 91343

SALUTING THE PRICE OF FREEDOM

34TH ANNUAL CANOGA PARK MEMORIAL DAY PARADE

MONDAY, MAY 25, 2026

Parade route on Sherman Way
from Owensmouth to Cozycroft

CANOGAPARKMEMORIALDAYPARADE.COM

"Canoga Park Community Center Foundation is pleased to welcome all participants to the 34th Annual Memorial Day Parade. This year we bring all the tradition along with some new ideas to make the parade safe and fun as we remember those that gave their lives for our freedom."

- Board of Directors

★ **OPENING CEREMONY AT 10AM**

★ **PARADE BEGINS AT 11AM**



COWE COMMUNICATIONS
BUSINESS & BRAND DEVELOPMENT
COWE.COM



VEHICLES - A mobile patriotic show!

The Parade welcomes businesses, Chambers of Commerce, Neighborhood Councils, and Community Organizations to enter a vehicle. If you are a business think about reaching out to a non-profit group and sponsoring their vehicle!

MUSIC - Brings a parade to life!

Bands or choral groups may either march or ride. Help us with the music and reach out to your local school, church, military and community organizations with bands. The music, whether vocal or instrumental, must be patriotic and consistent with the USA parade theme.

PEOPLE - Our pride is shown with every participant!

People, young and old, marching or riding in the parade is a fitting tribute to the families who have sacrificed their loss for our freedom! Groups will have an opportunity to do a short performance during pre-planned parade stops along the parade route.

Canoga Park Community Center

info@canogaparkmemorialdayparade.com



Photography by VPC Valley Photo Club



Agenda Item 26-0021 - Discussion and possible action to approve the Beautification Committee's Event Approval Form and Budget of \$120 for tabling at the Orcutt Ranch Anniversary Ceremony on Saturday, June 7, 2026 from 10:00 a.m. – 2:00 p.m.



**NEIGHBORHOOD COUNCIL
EVENT APPROVAL REQUEST FORM**

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Valley Garden Club

Contact Person: N/A

Phone: _____ Email: WestValleyGardenClub@yahoo.com

Co-Sponsor (if applicable): West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Penny Newmark

Phone: N/A Email: Brad.Vanderhoof@westhillsnc.org; Penelope.Newmark@westhillsnc.org

Event Information

Event Title and Description: Tabling Event at Orcutt Ranch Anniversary Ceremony

Date: June 7, 2026 Time Frame: 10:00 a.m.-2:00 p.m. Est. number of attendees: 500 Event Budget: \$ 120

Venue Name: Orcutt Ranch Horticultural Center

Venue Address: 23600 Roscoe Boulevard, West Hills

Contact Person: Myrka Martinez

Phone: _____ Email: Myrka.Martinez@lacity.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

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- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="Water 8 cases - 60 bottles each"/>	<input type="text" value="\$120.00"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Phone: _____ Email: Brad.Vanderhoof@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Clean-Up - Roscoe Boulevard between Hillary Drive and Jason Drive

Date: April 25, 2026 Time Frame: 8:30 a.m. - 11:30 a.m. Est. number of attendees: 25 Event Budget: \$ 0

Venue Name: Orcutt Ranch

Venue Address: 23600 Roscoe Boulevard, West Hills

Contact Person: Brad Vanderhoof

Phone: _____ Email: Brad.Vanderhoof@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

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- Building and Safety - [\(213\) 482-0387](tel:2134820387)
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- LADOT (Signs) - [\(213\) 485-2298](tel:2134852298)
- LADOT (Special Operations) - [\(323\) 224-2124](tel:3232242124)
- Risk Management - [\(213\) 978-7475](tel:2139787475)
- LAPD - [\(213\) 486-0410](tel:2134860410)
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Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

MOTION

The City's Park Rangers are sworn law enforcement officers and authorized to enforce the law and make arrests under Los Angeles Municipal Code Section 63.41. These Officers are graduates of the Police Academy, where they are trained alongside Police Department (LAPD) recruits. In addition, Park Rangers are required to have a four-year degree, a higher standard than many other law enforcement agencies in the State. Despite this, these officers are prohibited from being armed while on duty, while other park jurisdictions, including the State Department of Parks and Recreation and the Mountains and Recreation Conservation Authority have armed Park Rangers.

The City's Park Rangers face numerous threats while carrying out their duties. Between January 2021 and October 2022 there were 21 assaults on police officers and Park Rangers in the City's parks. Rangers have frequently had to call on LAPD due to gun, knife or shooting incidents in City parks, and hundreds of firearms have been recovered in the City's parks by law enforcement over recent years. Given these threats to Rangers and the general public using the City's parks, and the continued reductions in the number of sworn LAPD officers, Park Rangers should be authorized to be armed while on duty.

I THEREFORE MOVE that the City Attorney, with the assistance of the Department of Recreation and Parks (RAP) and the Police Department (LAPD), be requested to prepare and present an ordinance to amend Municipal Code Section 63.41 to authorize Park Rangers to carry a firearm while on duty, as allowed for under state law.

I FURTHER MOVE that RAP and the LAPD be directed to establish policies and procedures through Memoranda of Understanding to be followed by armed Park Rangers, and to establish any necessary use of force policies, training and investigatory standards needed to ensure that armed Rangers are trained and held to the same standards as sworn officers in the LAPD.

PRESENTED BY:


JOHN S. LEE
Councilmember, 12th District

SECONDED BY:



ORIGINAL

jwd



JAN 21 2026

Committee Meeting Date: March 17, 2026

Board Meeting Date April 2, 2026

File # :	Council File 25-0190
Title :	Armed While on Duty / Park Rangers / Los Angeles Municipal code / Section 63.41
Type :	
City/State :	City of Los Angeles

Summary :	Proposed -- The WHNC is in support of the Motion presented by Councilmember Lee.
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Motion :	
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EP Position :	.
Vote :	Beautification Committee Yes – 4, No – 0, Abstain – 0, Absent – 3, Recusal -- 0

“YES” Vote:	The WHNC files a CIS in support.
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“NO” Vote:	No Action is taken.
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