



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, May 7, 2026@ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Board Regular Meeting, will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Approval to allow Board Member(s) to attend the May 7, 2026 WHNC Board Meeting virtually under the provisions of SB707</p> <p>Approve Meeting Minutes of April 2, 2026</p> <p>Senior Lead Officer Report</p> <p>Los Angeles County Fire Department</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Co-Chair: Mrs. Aida Abkarians</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof SLO Dinse SLO Dao</p> <p>Treasurer: Mrs. Carolyn Greenwood</p> <p>Controller: Mr. Saif Mogri</p> <p>Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Mrs. Charlene Rothstein</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment</p> <p>Los Angeles County Supervisor District 3 Budget Advocates</p>		<p>Ms. Solen Ronarch, Field Representative Mr. Tim Kartiala, Field Deputy Dr. Vincent Autiero, Neighborhood Empowerment Advocate Mr. Daniell Vicente, Field Representative Mr. Glenn Bailey</p>

<p><u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Co-Chair: Mrs. Aida Abkarians</p>
<p><u>Certificates of Appreciation</u> El Camino Real Charter High School</p>		<p>Mrs. Charlene Rothstein, Co-Chair Mrs. Aida Abkarians, Co-Chair</p>
<p><u>Council Announcement</u> Committee & Liaison Reports</p>		
<p><u>Presentation</u> Beautification of Platt Avenue</p>		<p>Mr. Kaizer Rangwala</p>
<p><u>New Business</u></p> <p>26-0024 - Discussion and possible action regarding approval of the WHNC's March 2026 Monthly Expenditure Report (MER) (5 Minutes Max)</p> <p>26-0025 - Discussion and possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2029 (10 Minutes Max)</p> <p>26-0026 - Discussion and approval of redistribution of FY 2025-2026 budget to cover additional administrative costs and uploading revised budget to the Dashboard (5 Minutes Max)</p> <p>26-0027 – Discussion and approval of the renewal of the Zoom license for FY 2026–2027 in the amount of \$255.00, with Michelle Ritchie and Brad Vanderhoof as the account holders (5 Minutes Max)</p> <p>26-0028 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, May 30, 2026 from 8:30 a.m. – 11:30 a.m. at the Orcutt Ranch Horticultural Center (5 Minutes Max)</p> <p>26-0029 - Discussion and possible action regarding the appointment of Ms. Charlene Rothstein, Ms. Aida Abkarians and Mr. Glenn Jennings as co-chairs of the WHNC's Special Events Committee (5 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair Beautification Committee Dr. Faye Barta, Co-Chair Beautification Committee</p> <p>Mrs. Charlene Rothstein, Co-Chair</p>
<p><u>Adjournment</u></p>		

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b) (3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4). Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A). A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org). For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

DRAFT BOARD MEETING MINUTES

de Toledo High School

April 2, 2026

Revised April 4, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Melissa Findling, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri, Brian Murray, Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Joan Trent, Brad Vanderhoof, Joanne Yvanek-Garb, and Zhelbert Zohrabian

ABSENT: Faye Barta, Brenda Citrom, Nick Eskandari, and Jessica Irias

President Char Rothstein called the meeting to order at 7:15 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: No Board Members attended remotely.

The March meeting minutes were approved.

Senior Lead Officer Report: SLO Dinse said West Hills North had a 34.8% reduction in year to date crime for both violent and property crimes. West Hills South saw a 25% reduction in violent crimes, and a 35% reduction in property crimes (overall a 35% reduction). He said the Topanga Division drone program has been a success and has led to arrests. The Fallbrook Mall has new ownership – Perform Properties. Shadow Ranch Park has a new director. As of March 23, unarmed model response teams are responding to mental health crisis calls. They are dispatched by 911 for non-violent incidents. On June 3, Topanga Division will host a town hall meeting at West Valley Christian Church.

26-0023 - CIS in support of CF 20-0190, Armed While on duty / Park Rangers / Los Angeles Municipal code (LAMC) / Section 63.41 / Amendment (Lee - McOsker): SLO Dinse said he is in favor of this and answered questions.

Saif Mogri moved to amend the CIS to recommend a policy and procedure to have Park Rangers carrying firearms to have body worn video cameras. Aida seconded.

Vote on the amendment:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom -- Absent
Nick Eskandari -- Absent	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Jessica Irias -- Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally -- Yes	Saif Mogri -- Yes	Brian Murray -- Yes
Penelope Newmark -- Ineligible	Chris Pike -- Yes	Bill Rose -- Yes
Char Rothstein -- Ineligible	Fran Rubin -- Ineligible	Joan Trent -- Ineligible
Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Yes	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 The amendment is approved.

Vote on the amended CIS:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom -- Absent
Nick Eskandari -- Absent	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Jessica Irias -- Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally -- Yes	Saif Mogri -- Yes	Brian Murray -- Yes
Penelope Newmark -- Ineligible	Chris Pike -- Yes	Bill Rose -- Yes
Char Rothstein -- Ineligible	Fran Rubin -- Ineligible	Joan Trent -- Ineligible
Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Yes	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 The amended CIS is approved. Chris Pike will file.

Los Angeles County Fire Department: Battalion Chief Joe Lopez talked about the goat vegetation mitigation program. Contact the City Council office to recommend locations on public land. Contractors are available to service private property. The Coffee Bean and Tea Leaf at Victory and Platt had a suspicious fire. Warmer weather is accelerating the brush fire season. Watch for snakes when hiking and consider a probing or hiking stick. Off-leash dogs are at risk.

Treasurer’s Report: Treasurer Carolyn Greenwood gave the report. The bulk of the Valentine’s Day Dance expenses cleared in February (a couple of payments have not been negotiated). Other spending was normal office expenditures. Carolyn said there is a new NC Funding Handbook.
 Beginning Balance -- \$17693.91, Net Available -- \$10013.19

26-00017 -- Approval of the WHNC’s February 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom -- Absent
Nick Eskandari -- Absent	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Jessica Irias -- Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally -- Yes	Saif Mogri -- Yes	Brian Murray -- Yes
Penelope Newmark -- Ineligible	Chris Pike -- Yes	Bill Rose -- Yes
Char Rothstein -- Ineligible	Fran Rubin -- Ineligible	Joan Trent -- Ineligible
Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Yes	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 The MER is approved.

Controller's Report: Controller Saif Mogri gave the report. March spending included \$150 to ECR for the Valentine's Day Dance, and normal office expenses. The next Budget Committee meeting is very important as there are negative balances and the WHNC will need to move funds in the budget.

Comments from the Co-Chair(s): President Rothstein thanked Zhelbert Zohrabian for all the work with LAFD and the new sign installation. She also thanked Penelope Newmark for all the photography work, and Glenn Jennings and Brad Vanderhoof for all the event setups. She reminded everyone the Board still has vacancies and asked everyone to help recruit candidates.

Announcements:

Vincent Autiero, Neighborhood Empowerment Advocate, DONE, said the Mayor will release her budget on April 20. There has been a reduction in stall of three NEAs. Budget Day is June 27 at City Hall. The EmpowerLA youth conference is back for 14-17 year olds. The WHNC Bylaws have been approved. The new Zoom license fee is \$255.61 and needs to be on the next agenda. The department is looking for ideas on promotional swag. The Congress of Neighborhoods Planning Committee has a survey for NC members.

President Rothstein said the Zoning and Planning Committee meeting has been rescheduled to April 21 at 6:30 PM and will be held at de Toledo. This overlaps the Beautification and Streets and Transportation Committees meetings. Brad Vanderhoof said those meetings are therefore cancelled.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, wished a happy Passover. The Metro Board approved the Line K expansion. The price gouging action has been extended 30 days with an exemption for hotels. A motion by Supervisors Horvath and Barger proposes health care reform for the unhoused that involves bringing care to the street. The County is adopting a consistent plan for red flag days.

Glenn Bailey, Budget Advocates, said the council file for the budget is CF 26-0600 and CIS's can be submitted now. The CAO has a webpage with budget information. The Budget Advocates are holding a town hall on neighborhood council budget issues on Sunday, April 26, at 1:00 PM on Zoom.

Public Comment:

Lionel Mares said he enjoyed seeing the WHNC at the CNP Open House. The Charter Reform Commission submitted its report today. It can be found at [Home | CHARTER REFORM COMMISSION](#)
Glenn Bailey said Mayor Bass has cancelled her visit to the March VANC meeting and will attend in April instead.

Presentation:

Mike Vosogh, Director of Operations, Maintenance and Facilities, El Camino Real Charter High School received a Certificate of Appreciation from Char Rothstein, Aida Abkarians, and Glenn Jennings for his help with the Senior Valentine's Day Dance.

New Business:

26-0018 - WHNC's participation at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2026 at Hope the Mission located at 16641 Roscoe Place, North Hills on Sunday, April 19, 2026:
President Rothstein explained the WHNC will not be tabling at the event but Board members are welcome to volunteer.

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 Participation is approved.

26-0019 - WHNC participating in the Canoga Park Memorial Day Parade on May 25, 2026:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 Participation as the WHNC is approved.

26-0020 - Spending request in the amount of \$500 for truck rental for the Canoga Park Memorial Day Parade on May 25, 2026:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
 The spending request is approved.

26-0021 - Beautification Committee’s Event Approval Form and Budget of \$120 for tabling at the Orcutt Ranch Anniversary Ceremony on Sunday, June 7, 2026 from 10:00 a.m. – 2:00 p.m.:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
The Event is approved with a budget of \$120.

26-0022 - WHNC Beautification Committee Clean-Up Event on Saturday, April 25, 2026 from 8:30 a.m. – 11:30 a.m. on Roscoe from Hillary to Jason:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0
The cleanup event is approved.

Brian Murray resigned from the WHNC Board of Directors for personal reasons.

President Char Rothstein adjourned the meeting at 8:57 PM.

The next Regular Board meeting is scheduled for May 7, 2026.

Presentation : - Beautification of Platt



Platt Avenue Green Street Initiative

Key Benefits

Enhanced Value & Quality of Life: By transforming a concrete divider into a landscaped amenity, the project directly enhances the daily experience of adjacent residents. A greener, cooler, and well-maintained streetscape serves as a positive asset that can increase local property values.

Environmental Resilience:

Integrates climate-appropriate planting and stormwater capture elements to manage runoff and directly combat the urban heat island effect.

Active Transit & Safety: Naturally calms traffic while creating a shaded, comfortable, and inviting environment for pedestrians and cyclists.

Maintenance Efficiency: Swaps nuisance maintenance (like trash and weed removal on bare paving) with purposeful green infrastructure.

A Corridor of Missed Opportunities

The existing multiway boulevard medians on Platt Avenue are currently liabilities rather than assets.

Public Safety: Wide, unobstructed paved medians create a “speedway” effect, encouraging higher speeds and reducing pedestrian safety.

Operational Burden: These neglected spaces collect litter and weeds, requiring high-cost, reactive maintenance.

Environmental Impact: Expansive pavement contributes to the Urban Heat Island effect and offers zero stormwater management.

Neighborhood Character: The current state of disinvestment diminishes local property pride and corridor identity.

The Vision: Green Infrastructure

This initiative shifts the median from a “leftover” space to a purposeful public asset.

Core Objectives

Manage Stormwater: Capture and infiltrate runoff using bioswales.

Cool the Corridor: Increase canopy cover to reduce surface temperatures.

Standardize Aesthetics: Create a cohesive, memorable visual identity for the neighborhood.

The Strategy: Safety Through Design

Instead of relying on signs that drivers often ignore, this project uses environmental psychology to calm traffic. The “Visual Friction” Principle: Planting trees along a median creates a perception of a narrower roadway. This “optical narrowing” forces drivers to instinctively slow down and increases driver attentiveness by introducing visual complexity.

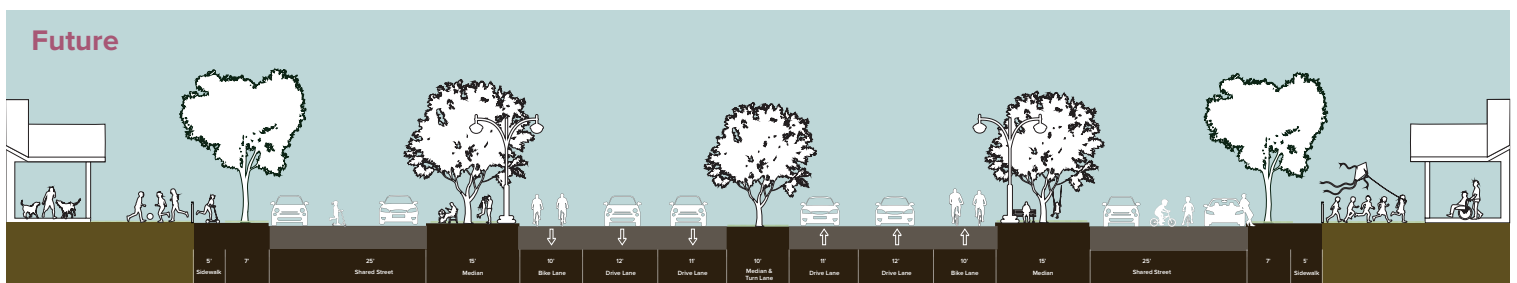
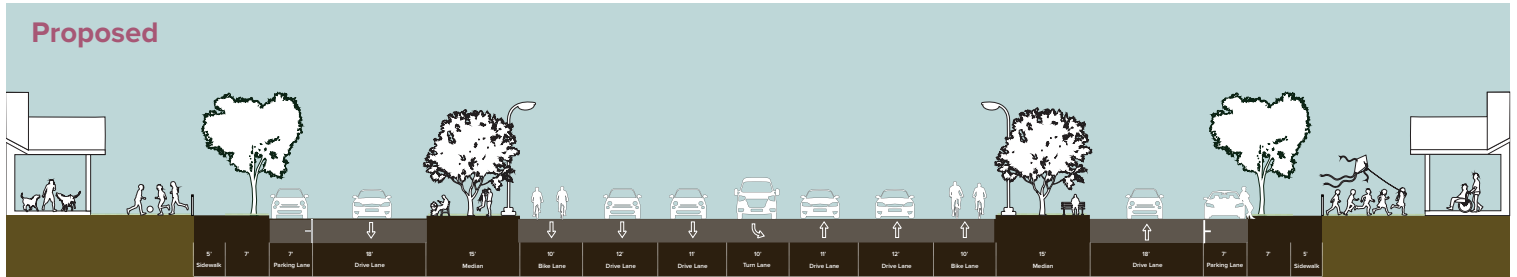
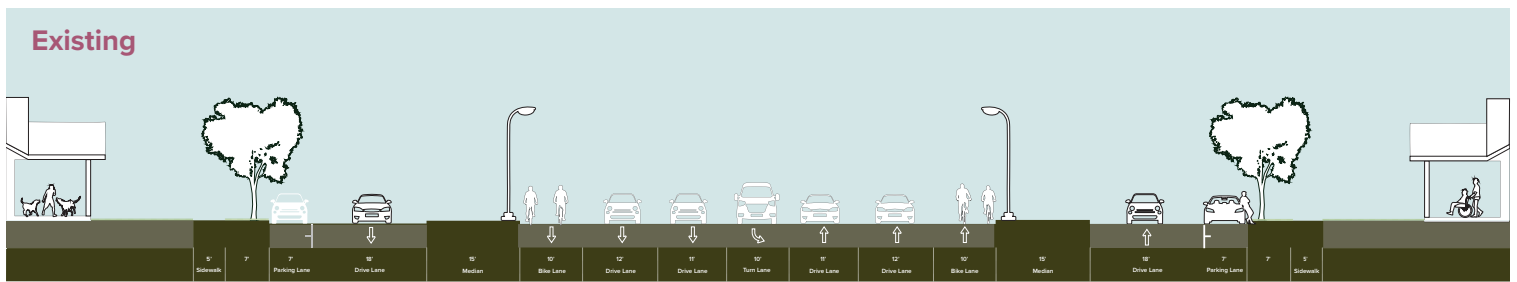
Pilot: Calvert St. to Sylvan St.

This segment will serve as a Proof of Concept to evaluate:

Species Performance: Which drought-tolerant plants thrive with minimal input.

Infrastructure Integration: How stormwater features interact with existing utilities.

Maintenance Costs: Establishing a predictable, proactive care model.



Implementation Roadmap

The Implementation Roadmap establishes a structured framework for transforming the Platt Avenue medians into a functional “Green Street.” It delineates a four-phase process progressing from technical analysis and stakeholder coordination to the implementation of a pilot segment. This phased methodology ensures the systematic integration of environmental resilience, public safety, and long-term operations and maintenance requirements into the project’s design and execution.

	Milestone	Key Focus
1	Technical Assessment	Conduct utility mapping and drainage analysis to ensure green infrastructure like bioswales can safely integrate with existing underground services and manage stormwater runoff.
2	Community Engagement	Gather stakeholder input to build local consensus, ensuring the vision for a “human-scale” connectivity meets the neighborhood’s needs.
3	Inter-Agency Alignment	Coordinate with Public Works and Green Street programs to align technical policies and safety standards across different city departments.
4	Phased Pilot Delivery	Executes a proof-of-concept between Calvert St. and Sylvan St. to evaluate drought-tolerant species performance and establish predictable maintenance costs.

Commitment to Stewardship

Maintenance is a design feature, not an afterthought. To ensure long-term success, the project will utilize:

Climate-Appropriate Planting: Reducing water demand and pruning frequency.

Durable Materials: Selecting hardware and layouts that resist wear and facilitate easy cleanup.

Defined Responsibility: Establishing clear mandates for irrigation and litter control from day one.

Conclusion

The Platt Avenue Initiative offers a scalable, cost-effective solution to enhance public safety, ecological health, and community identity. By transforming neglected medians into purposeful assets, the project replaces liabilities with vital green infrastructure that naturally calms traffic and manages stormwater. Ultimately, investing in these corridors is a commitment to the long-term livability and environmental resilience of the neighborhood.

Agenda Item 26-0024 - Discussion and possible action regarding approval of the WHNC's March 2026 Monthly Expenditure Report (MER)

Monthly Expenditure Report



Reporting Month: March 2026

Budget Fiscal Year: 2025-2026

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$12891.25	\$3575.06	\$9316.19	\$1457.00	\$403.50	\$7455.69

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32052.59	\$2407.50	\$6316.19	\$807.00	\$5359.19
Outreach		\$1167.56		\$150.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$2500.00	\$500.00	\$2000.00
Funding Requests Under Review: \$403.50		Encumbrances: \$0.00		Previous Expenditures: \$23161.34	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	03/01/2026	Email to WHNC stakeholders	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	03/22/2026	WHNC Board email service	General Operations Expenditure	Office	\$240.00
3	Alejandra Rodriguez	02/23/2026	WHNC Valentine Dance Decoration Vendor WHNC 2526-002	General Operations Expenditure	Outreach	\$667.56
4	PARTNERS IN DIVERSITY, INC.	02/20/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
5	PARTNERS IN DIVERSITY, INC.	02/27/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
6	Picture Perfect Events 818	02/17/2026	DJ for WHNC Valentine Event WHNC226-002	General Operations Expenditure	Outreach	\$500.00
7	PARTNERS IN DIVERSITY, INC.	03/06/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
8	PARTNERS IN DIVERSITY, INC.	03/16/2026	WHNC Administrative Assistant	General Operations Expenditure	Office	\$403.50

9	PARTNERS IN DIVERSITY, INC.	03/19/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
Subtotal:						\$3575.06

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	HAMLIN CHARTER	01/20/2026	Proxy payment to re-issue check from FY 21-22 and FY 23-24 that was never received by Hamlin Charter. Approval of an NOG in the amount of \$500 to Hamlin Elementary for a variety of sensory it...	Neighborhood Purpose Grants		\$500.00
2	El Camino Real Charter High School	03/16/2026	2026 Valentine Dance WHNC2526-002	General Operations Expenditure	Outreach	\$150.00
3	PARTNERS IN DIVERSITY, INC.	03/31/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
4	PARTNERS IN DIVERSITY, INC.	04/02/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
Subtotal: Outstanding						\$1457.00

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: 04/15/2026

Applicant's Name: Luke Noffke **Occupation:** _____

Home Address: _____

Work Address (if Applicable): _____

Home Phone: _____ **Mobile Phone:** _____

Email: _____

Stakeholder Status (Check all that apply): () I live in West Hills, () I work in West Hills, () I own property in West Hills, () I have a child enrolled in a school in West Hills, () I belong to a religious organization in West Hills, () I belong to a community organization in West Hills, () OTHER: _____

How did you hear about the WHNC? My next door neighbor and good friend, Bryan Newman, grew up in WH, and formerly served on the board. He recommended I apply.

How often do you attend WHNC meetings? I have not attended any meetings to date.

Why do you wish to participate on the WHNC Board? See attached PDF.

What are your goals for the community? See attached PDF.

What skills do you have that might be especially useful for the WHNC? See attached PDF.

Are you prepared to contribute at least ten (10) hours a month to community service through the council? Yes, absolutely.

What areas of community service particularly interest you? See attached PDF.

Do you have any interests that might conflict with Neighborhood Council responsibilities?
N/A

(If you need more space, use the reverse side.)

Luke Noffke - WHNC Board of Directors Application - Additional Responses

1) Why do you wish to participate on the WHNC Board?

As a resident of West Hills, I am deeply invested in the continued growth and well-being of our community. My professional life is centered on strategy and communication, and I want to apply those skills to help my own neighborhood thrive. I believe that a strong, transparent, and digitally-engaged neighborhood council is the backbone of local governance. Having built a career in navigating complex ecosystems—from global e-commerce to higher education strategy—I am eager to contribute my strategic planning and problem-solving abilities to the WHNC. I am at a stage where I want to give back to the place where my family lives and plays, ensuring West Hills remains a premier community in the San Fernando Valley.

2) What are your goals for the community?

My primary goal is to enhance the visibility and accessibility of the Neighborhood Council so that more residents feel empowered to participate in local decision-making. Specifically, I aim to:

- **Modernize Digital Communication:** Improve how the council reaches residents by leveraging modern digital strategies, making it easier for neighbors to find resources and stay informed about local issues.
- **Promote Local Sustainability:** Support initiatives that encourage drought-resistant landscaping and renewable energy adoption, drawing from my own interest in turf replacement and solar integration.
- **Strengthen Community Safety and Wellness:** Foster a sense of security and health through the support of local parks and youth programs, ensuring our community remains family-friendly and vibrant.

3) What skills do you have that might be especially useful for the WHNC?

I bring a diverse toolkit that aligns with the operational and outreach needs of the Council:

- **Strategic Leadership:** As a Senior Director of Market Strategy and a former business owner, I am adept at managing budgets, setting long-term goals, and leading cross-functional teams toward a shared vision.
- **Digital Marketing & SEO Expertise:** My deep knowledge of Generative Engine Optimization (GEO) and digital footprint management can help the WHNC optimize its online presence, ensuring information is easily discoverable for all stakeholders.
- **Community Advocacy & Communication:** My experience in high-stakes professional environments has refined my ability to listen to diverse perspectives, build consensus, and communicate complex ideas clearly and effectively.

- **Local Market Intelligence:** My work in localized SEO and market strategy allows me to analyze community data and trends to make informed recommendations for local growth.

4) What areas of community service particularly interest you?

I am particularly drawn to areas where strategy meets community well-being:

- **Beautification and Environment:** I have a personal interest in sustainable home improvements and would love to work on projects related to drought-tolerant landscaping and neighborhood aesthetic enhancements.
- **Public Safety and Martial Arts Integration:** As a black belt in Tae Kwon Do and a brown belt in Brazilian Jiu-Jitsu, I am passionate about the benefits of martial arts for discipline and self-defense. I am interested in supporting youth athletic programs and safety workshops for the community.
- **Communications and Outreach:** I am keen on serving on committees focused on improving the council's digital interface, newsletters, and social media engagement to bridge the gap between the board and the residents of West Hills.

West Hills Neighborhood Council Annual Budget for Fiscal Year: 2025-2026	
Annual Budget Funds	\$ 25,000.00
Rollover Funds*	\$ 10,552.59
Total Annual Budget Funds	\$ 35,552.59

Office/Operational Expenditures Category	
Misc Expense	\$ 100.00
Rent	\$ 5.00
Committee Printing	\$ 183.00
P.O. Box	\$ 500.00
Partners In Diversity	\$ 23,880.90
Go Daddy	\$ 24.00
WebCorner	\$ 1,800.00
Rackspace	\$ 1,585.08
iContact	\$ 750.00
Board Member Badges	\$ 150.00
Meeting Snacks	\$ 100.00
Total Office/Operational Expenditures	\$ 29,077.98

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoof@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Orcutt Ranch Horticulture Center

Date: 5/30/2026 Time Frame: 8:30 AM to 11:30 AM

Est. number of attendees: 25 Event Budget: \$ 00

Venue Name: Orcutt Ranch Venue Address: 23600 Roscoe Blvd.

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoof@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.