



**CITY OF
LOS ANGELES
CALIFORNIA**



**P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE MEETING AGENDA

Tuesday, October 6, 2026 @ 7:00 PM

**Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

In conformity with the January 1, 2026, enactment of California Senate Bill 707 (Durazo) and LA City Council File 23 1114, the West Hills Neighborhood Council Special Events Committee Meeting, will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- To attend online via Zoom Webinar: Click or paste the following link into your browser:
<https://us02web.zoom.us/j/84321090352>
- To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **8432 109 0352**, then press #.
- To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W.Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

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| 1. | Call to Order | Mrs. Aida Abkarians, Co-Chair
Mrs. Charlene Rothstein, Co-Chair |
| 2. | Establish Quorum | Mrs. Brenda Citrom, Secretary |
| 3. | Approve minutes from September 1, 2026 | Mrs. Brenda Citrom, Secretary |
| 4. | Comments from the Co-Chairs | Mrs. Aida Abkarians, Co-Chair
Mrs. Charlene Rothstein, Co-Chair |
| 5. | Public Comments on Non-Agenda Items | Mrs. Aida Abkarians, Co-Chair
Mrs. Charlene Rothstein, Co-Chair |
| 6. | Discussion and possible action regarding the 8th Annual WHNC Halloween Houses event | Mrs. Aida Abkarians, Co-Chair
Mrs. Charlene Rothstein, Co-Chair |

7. Discussion and possible action regarding the 2027
Valentines Senior Dinner Dance event

Mrs. Aida Abkarians, Co-Chair
Mrs. Charlene Rothstein, Co-Chair

8. Next Special Events meeting - Tuesday, November 3, 2026

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A).

A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchiewhnc@gmail.com

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchiewhnc@gmail.com



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

September 1, 2026

Chaminade High School and Online

Attendance: Co-Chair Aida Abkarians, Co-Chair Char Rothstein, Secretary Brenda Citrom, Chris Pike, Glenn Jennings, Kim Koerber, Saif Mogri, Steve Randall (on-line)

Other Board Members present: Brad Vanderhoof, Brian Findling (on-line), Carolyn Greenwood, Fran Rubin, Ilona Iles (Student Representative), Melissa Findling (on-line), Penny Newmark.

Absent: Joanne Yvanek-Garb

1. Co-Chair Char Rothstein called the meeting to order at 7:09 p.m. A quorum was established. Previous meeting minutes were approved with one correction referring to El Camino Real Charter School incorrectly as El Camino Highschool.

2. HALLOWEEN EVENT:

Regarding the judges, Council Member John Lee and Ron Rubine are only available October 11, 2026. When Meryl was still alive, he felt that Halloween is celebrated for the whole month of October. However, we all agreed that it would be too much to ask for participating homeowners to have their homes on display for the whole month. Ron Rubine suggested that we have just 2 weekends for home display. Steve feels that doing the event for only 2 weeks before Halloween may be problematic but also recognized that we must follow John Lee's timeline. Judging will take place on Sunday, October 11, 2026, with winners announced on October 12, 2026 and lawn signs placed on the winning homes. We all agreed to have the showing from October 17 to October 31, 2026 and to keep the same 9 categories as last year. Chris said he can make maps for the judges to visit the participating homes using ChatGPT. Kim will be on vacation and won't be able to make them.

Char pointed out that Carolyn suggested advertising for the event before the Board votes on it. This means we need to have both the flyers and the applications ready a little early. Aida believes the cutoff date to submit an application should be October 8, 2026.

The judges will be John Lee, Ron Rubine, Tony Petrossian, Cory Gunter, Dan Brin, Elliot S. Magsin, Mark Henley, Dempsey Tilman, Ali Nowaid. Joanne had passed on the suggestion to Brenda for the meeting to ask the manager of Stone Fire Grill to be a judge. Aida said that Mayor Bass may agree to be a judge as well. There were a few judges Aida has not yet heard from including Demsey Tillman and Ali Nowaid. A list of the judges for the certificates will be sent to Melissa and to me. Melissa, Chris, and Michelle will be working on the certificates. They will be needed for the November Board meeting.

Aida mentioned that we will need gift cards for the participants. Glenn found a sponsor to provide the gift bags instead of using our WHNC blue bags. Our budget is limited to a few items for each gift bag. We may also contact Galpin Ford for a van to carry the judges.

Glenn reminded all of us to wear our badges. Steve reminded us to contact news channels to film our event.

Meeting Adjourned at 8:09pm.