

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

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### **BUDGET COMMITTEE/BOARD MEETING FINAL MEETING MINUTES Tuesday, July 19, 2016**

**West Hills Hospital, First floor Conference Room,  
7300 Medical Center Dr., West Hills, CA 91304**

**Committee Members in Attendance:** Aida Abkarians, Simone Best Dan Brin, Bob Brostoff, Carolyn Greenwood, Bonnie Klea, Steve Randall, Charlene Rothstein, Alec Uzameck. Quorum established.

There was no public comment.

The June meeting minutes were approved.

Bob Brostoff began the meeting by stating that the budget adopted tonight is detailed but that the budget submitted to DONE will be in large general categories. He distributed copies of the proposed 2016-2017 budget. Mr. Brostoff then requested comments from all in attendance. Several members present stated that they would like to see a review of the budget well in advance of the June 2017 deadline to eliminate the need to scramble to spend funds before the deadline. One suggestion was that we do a full audit in January. Also there was discussion on the merits of approving NPGs. Both Steve Randall and Simone Best presented their suggested budgets for 2016-2017.

At this time Mr. Brostoff recognized Ms. Fiona Kilner from Lutheran Social Services. Ms. Kilner began by explaining why they chose to relocate to the West Valley. They were forced to relocate because of a fire so they did a survey and discovered that there was no major agency located in the west end of the Valley yet there was a need for services. Although they are located in Canoga Park they will provide services to the entire west end of the Valley. Ms. Kilner also gave an overview of the many services that are provided. They are a food pantry (part of the LA Food Bank), they have a thrift store; they provide lunches twice a week; have started an urban garden; provide food at Thanksgiving and Christmas and toys to the children; metro coupons and provide shower and laundry services to those looking for work. If they are unable to provide a service they will provide the applicant with a working number. They are located at 21430 Strathern St., Canoga Park 91304, 818-901-9480.

After several committee members stated that they were willing to modify their budget requests, it was decided that we should go item by item as listed on the worksheet presented by Steve Randal.

- 1 - It was agreed that the first six items would remain as presented.
- 2 - Aida Abkarians agreed to the reduction of the education budget to \$8,000.
- 3 - Reeyan Raynes argued for an increase in the beautification budget and presented justification for an increase. After discussion, Simone Best made a motion that the beautification budget be \$500, seconded by Alec Uzameck. Steve Randall made the friendly amendment to make the amount \$750. Amendment accepted. Motion passed. 10 yes 2 no.

- 4 – Fall fest was reduced to \$2,551.
- 5 – Storage space rental and storage shelves were removed.
- 6 – Revision of Ref Manual was removed – Reeyan stated this can be done electronically.
- 7 – Charlene Rothstein made the motion to increase the Food Pantry (West Valley) budget to \$1,000.  
Steve Randall seconded it. Motion passed unanimously.
- 8 – Polo shirts were removed – we can buy our own.
- 9 – Pole banners were removed.
- 10 – Homeless printing was reduced to \$150.
- 11 – Projection screen was removed – Steve Randall stated he could provide one.
- 12 – As it appeared after the expenditures listed to this point that there were funds available,  
Charlene Rothstein moved that the education budget be reduced from \$8,000 to \$7,000  
Allowing \$3,384.36 to be budgeted for Homelessness Lutheran Social Services. Approved unanimously.

Meeting adjourned at 8:21 p.m.