



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL
JOINT BOARD AND BYLAWS AD HOC COMMITTEE
MEETING MINUTES
Monday, October 9, 2017, de Toledo High School, West Hills CA
Revised October 13, 2017

Those in attendance were: Bob Brostoff, Brad Vanderhoof, Sandi Bell, Simone Best, Dan Brin, Steve Randall, Myrl Schreiber, and Joan Trent.

Committee Co-Chair Bob Brostoff called the meeting to order at 6:37 PM. A quorum was established

The minutes from the September meeting were approved as amended.

Bob distributed, 'Proposed Bylaws Amendments to Existing Bylaws Approved September 1, 2015.'

Chair Comments: None

Public Comment: None

Numbers refer to agenda items

5. Article V Governing Board, Section 3: Official Actions

Brad reviewed the current WHNC bylaw and explained the current WHNC interpretation is contrary to Empower LA policy as defined by the Office of the City Attorney. Two points were decided by consensus; 1. A member who abstains should not have their vote counted as either a yes or no vote, 2. a majority will be determined based on the members voting yes or no and not by members present. Brad expressed a dissenting opinion on the second point. Brad has the action to check with DONE and write proposed bylaws language. Item tabled to November.

6. Article 5 Governing Board, Section 8: Censure of a Board Member

The following was agreed on by consensus.

Section 8: Censure – The Council can take action to reprimand a Board member for actions during the conduct of Council business by censuring the Board member at a regular meeting of the Board of Directors. Censures shall be placed on the agenda for discussion and action.

By unanimous consent, the item as written above will be sent to the Board for a first reading.

7. Article V Governing Board, Section 9: Removal of a Board Member

Bob reported some new information he found; the LAPD has a mediation program with experience in disputes involving NCs. Bob verified this includes disputes between Board members and can be part of due process for removal of a Board member. By consensus it was agreed to use DONE template language with the following; 1. remove references to the Board Secretary, 2. require a stakeholder petition of at least 50, 3. require a Board member petition of 6, 4. require a 2/3 majority for removals, 5. use the language, 'following the submission of' and verify correct use of 'that' and 'which'

Brad has the action to write Bylaws language and send to Dan for proof.

By unanimous consent, the item as written by Brad and Dan will be sent to the Board for a first reading.

In further discussion, the group agreed procedures, including a process to verify signatures, will be added to the WHNC Standing Rules.

8. Article VI Officers of the Board, Section 5: Censure or Removal from Office of an Officer of the Board

By unanimous consent the DONE template language was approved and will be sent to the Board for a first reading.

9. Article V Governing Board, Section 6: Vacancies on the Board

Subsection F. All applicants may address the Board in conjunction with their application. Then votes of the Board shall be taken and the seat filled by a vote of a simple majority.

By unanimous consent, the item as written above will be sent to the Board for a first reading.

10. Article VI, Section 3: Selection of Officers and Filling of Vacancies

This item is tabled until Empower LA releases the stipulation sheet for the 2018 / 2019 elections

Brad has an action to contact Kathleen Quinn to try and get a provision addressing officer selection included in the stipulation sheet. The consensus of the group was that a special election in May 2018 for one-year officer terms would be appropriate.

Committee Co-Chair Bob Brostoff adjourned the meeting at 8:02 PM.

The next meeting of this committee will be held: Monday, November 13, 2017 at 6:30 PM, de Toledo High School, 22622 Vanowen Street, West Hills CA 91307