



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

February 20, 2018

Revised February 22, 2018

Committee members in attendance: Bobbi Trantafello, Bob Brostoff, Aida Abkerians, Simone Best, Dan Brin, Anthony Brosamle, Bonnie Klea, Olivia Naturman, Steve Randall, Charlene Rothstein, Joan Trent, and Brad Vanderhoof.

Co-chair Bob Brostoff called the meeting to order at 6:34 PM. A quorum was established.

Public Comment: none

Numbers refer to agenda items.

5. Reimbursement of \$24.74 for February 2018 Board Meeting Refreshments: Bobbi explained that problems with the WHNC credit card at the time of purchase necessitated alternate payment arrangements.

The Committee voted unanimously to approve reimbursement to Michelle Ritchie, WHNC Executive Director.

6. Approval of \$1000 for the Memorial Day Parade: Bob explained the \$1000 will be an NPG payable to the Canoga Park/West Hills Chamber of Commerce for the parade entry fee.

The Committee voted unanimously to approve the NPG.

7. Approval of \$200 for the VANC spring event: Bobbi stated the WHNC budget only included funding for the fall event. Brad mentioned that VANC is requesting \$250 from each NC. Simone, as co-chair of both Homelessness and Communications, said there are unspent funds she would be willing to transfer to cover the \$250.

The Committee voted to approve \$250 for the VANC Spring Mixer with one (1) dissenting NO vote.

8. Approval of up to \$2000 for Vision Zero: Olivia distributed, "WHNC Budget Request," dated February 20, 2018 from Streets & Transportation. Olivia described the Vision Zero project plans for Springfest. Brad asked the Committee to approve the Beautification Committee making a budget request to pay for the utility box portion of the project from that committee's allocated funds.

The Committee voted to approve with one (1) abstention.

Olivia will prepare an NPG for Fleetstreet and a budget request for items the WHNC will purchase for the March Board Meeting. Brad will have a budget request from Beautification placed on the March Board Meeting agenda.

9. Approval of \$300 for the Congress of Neighborhoods: Bob explained this in in the approved WHNC budget and requires a vote of the Board of Directors to approve payment.

The Committee voted unanimously to approve payment.

10. Approval of \$1000 for LAUSD Homeless Education Project NPG: Simone reported she has given the NPG forms to LAUSD and hopes to have completed forms back by Friday. She explained the project provides backpacks with items including socks and toiletries for homeless school children. The project services LAUSD District Northwest, which includes West Hills. Simone detailed how the funds will be charged to the Homeless Committee budget allocation (\$600 from the line item, 'support for students' and the remaining \$400 taken from the \$1150 line item, 'Mayor's welcome home project.'

The Committee voted unanimously to approve the NPG.

11. Board training session – new funding program: Bob stated he has arranged to have Melvin Canass from the City Clerk's office provide training regarding the new NC funding policies and procedures. The training has not been scheduled. The training session will be open to the public and other NCs will be invited.

12. WHNC outline of funding policies: Bob distributed, 'WHNC Budget Committee Proposed Procedures for Funding Request Payments.' After discussion; in item 1. 'Web Corner' was changed to 'web hosting' and item 2 was deleted entirely.

Anthony moved to approve as amended, Aida seconded.

The Committee voted unanimously to approve.

13. Bob announced budget deliberations for 2018-2019 will begin shortly. Bob reported in a training session he attended DONE recommended committee printing and flyers be included in a single outreach line item on the NC budget. Bob mentioned the NC elections are next year and carrying over funds from the current budget is not an option.

2. The November meeting minutes were approved as amended.

Co-chair Bob Brostoff adjourned the meeting at 7:55 PM

The next meeting of this committee will be held: Tuesday, March 20, 2018 at 6:30 PM, Chaminade High School Condon Center, second floor conference room.