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West Hills Neighborhood Council

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DRAFT JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

Tuesday, September 17, 2019

Chaminade Condon Center

23260 Saticoy Street, West Hills, CA 91304

Committee Members in Attendance: Aida Abkarians, Dan Brin, Bob Brostoff Anthony Brosamle, Carolyn Greenwood, Bonnie Klea, Steve Randall, Charlene Rothstein, Joan Trent, Myrl Schreiberman, Alec Uzemeck and Brad Vanderhoof

Absent: Sandi Bell and Bobbi Trantafello

Public Comment: None

Approval of August 2019 minutes: The August 20, 2019 minutes were approved as amended.

Comments from Co-chairs: Co-Chair Bob Brostoff stated that in the interest of time we will be taking items out of order.

NEW BUSINESS:

Discussion and possible action on approving funds in the amount of \$21.17 for Go Daddy.

Mr. Dan Brin stated that he has already paid Go Daddy. There was discussion on how Mr. Brin could be reimbursed. Item tabled until Mr. Brostoff can obtain additional information.

Discussion and possible action on approving funds for VANC in the amount of \$250.00 for the VANC Planning Session event.

Mr. Brostoff stated that this is for the VANC event in October. Expenditure approved unanimously.

Discussion and possible action for approving reimbursement to Bob Brostoff in the amount of 29.15 for Board meeting expenses at Ralphs market.

Reimbursement to Bob Brostoff was approved unanimously.

OLD BUSINESS:

Discussion and Possible action on revising the 2019-2020 budget to include the new rollover funds of \$10,000 and any other funds that have been previously allocated but are now not going to be used.

Co-Chair Carolyn Greenwood stated that the monies previously allocated in the amount of \$1,700 for Fall Fest were available to be reallocated as the event has been cancelled. \$2,613.60 of the \$10,000 has to be allocated to Apple One to cover the unpaid expense for 2018-2019. In

addition, all monies allocated in the budget to various committees for printing were to be added to “Committee Printing” under “Office”. The total amount to be added is \$819.

The following adjustments were made:

1. Beautification – Approved the addition of \$750 for refreshments & supplies and \$500 for special events.
2. Communications – After discussion, approved the addition of \$2,700
3. Special Events – The total remained the same but the approved \$500 for the Flea Mkt. (now Halloween House on Parade) was changed to \$600 and the \$3,500 for Street Fair (now West Hills Got Talent) was changed to \$3,400.
4. Environment – The discussion to approve additional monies for this event failed with four (4) yes votes and eight (8) no votes.
5. Memorial Day – addition of \$247 was approved with 11 yes votes and one (1) no voted.
6. Homelessness – Approved an addition of \$700.
7. Public Safety – The \$500 shown as previously approved for uniforms was moved to forums. There were no funds approved for uniforms.
8. Streets & Transportation – Approved an addition of \$800 for utility boxes. This was previously unfunded.
9. NPGs – Approved the addition of \$2,000.

The motion passed unanimously that after the 2019-2010 budget is reworked any balance of the \$52,000 total would go into elections.

NEW BUSINESS:

Discussion and possible action for approving a Halloween House on Parade event.

Motion to approve Halloween House on Parade event and budget passed unanimously.

Discussion and possible action on amending the Operating Rules of the committee.

Co-Chair explained that in the packet are the operating rules in the format used by most committees. There was discussion on the item regarding missed meetings. Under the old operating rules Bobbi Trantafello would no longer be on the committee. Anthony Brosamle stated that because of her importance to the Board and this committee she should remain.

There was more discussion regarding the fact that this item should state “may be removed”, which Steve Randall pointed out was the original wording.

It was moved and passed that the new format be adopted and Brad Vanderhoof offered to rework it, numbering the items, adding Faye Barta as a new member and adding the wording regarding absences.

Discussion and possible action on budget procedures.

Co-Chair, Carolyn Greenwood explained that this was a simplified outline of the procedures per the City Clerk’s requirements and those of the WHNC Board. She asked that the committee review them and be ready with any comments/corrections or additions at the next meeting.

Meeting adjourned 8:45 p.m.