



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

FINAL BOARD MEETING MINUTES January 3, 2019

de Toledo High School, 22622 Vanowen Street, West Hills

ATTENDANCE

Present: Aida Abkarians, Faye Barta, Sandi Bell, Ivan Blume, Thomas Booth, Dan Brin, Anthony Brosamle, Bob Brostoff, Margery Brown, Carolyn Greenwood, Steve Kallen, Bonnie Klea, Olivia Naturman, Steve Randall, Bill Rose, Myrl Schreiberman, Ron Sobel, Bobbi Trantafello, Alec Uzemeck, Brad Vanderhoof and Zach Volet

Absent: Charlene Rothstein, Joan Trent and Joanne Yvanek-Garb

OPENING BUSINESS:

President and Co-Chair Dan Brin called the meeting to order at 7:05 p.m. Secretary Carolyn Greenwood called roll and established **quorum**.

December 6, 2018 minutes approved as amended.

19-0001 – Discussion and possible action regarding approval of the WHNC’s November 2018 Monthly Expenditure Report (MER).

Monthly expenditure report was approved with 19 yes votes, two (2) abstentions and three (3) absent.

Controller Anthony Brosamle explained the Controller’s Report. Mr. Brosamle said we have entered the second half of the budget year and yet some committees have not expended any of their budgeted funds.

COMMENTS FROM THE CHAIR

There were no comments from the chair.

ANNOUNCEMENTS:

Senior Lead Officer (SLO) Kari McNamee spoke about the latest statistics for the Topanga Division. Officer McNamee stated that overall the crime rate has dropped 5% during 2018. Officer McNamee went over a breakdown of the various types of crimes. Personal theft and other theft are still high.

Semie Park, standing in for Kathleen Quinn, DONE Neighborhood Council Advocate, asked questions related to the upcoming elections for the WHNC. Ms. Park advised that the focus for the next few months would be the elections.

Scott Abrams, director of Congressman Sherman's Constituent Services Office, spoke about the congressman's upcoming Town Hall Meeting on Saturday, January 19. Mr. Abrams also advised that January 11 is the deadline for those affected by the Woolsey Fire to apply for FEMA assistance. People are encouraged to apply even if they don't currently think they need the assistance.

COUNCIL ANNOUNCEMENTS

Education – The committee is working on the educator and staff awards. Hope to be able to announce winners in May.

Homelessness – January 22 is the West Hills Homeless Count. Please sign up online. The committee's meeting dates are changed for the next two months. The next meeting is January 14 and the February meeting will be on the 11th.

Streets and Transportation – The next meeting is on January 21. The committee is continuing to work on solutions to reduce street racing and speeding. It will also discuss the program to paint utility boxes with traffic safety messages.

Events Committee – The committee is working on another "active shooter" event.

Public Safety & Emergency Preparedness – The committee is working on dates for two events.

Zoning & Planning – At its next meeting, the committee will discuss Malibu Wines & Beer Garden.

Environment Committee – The committee next meets on Wednesday, January 9 to discuss the possible effects of the Woolsey Fire at the SSFL site.

Beautification – The committee's next meeting is on January 21. A cleanup in the Fallbrook/Victory area will occur on Saturday, January 19.

CERTIFICATES OF APPRECIATION

Certificates of appreciation were presented to Terri Fox of Foxy and the Hounds, Sandy Spees, Diane Pfeifer and Barbara Vasilaros for their tireless efforts on behalf of displaced and homeless animals.

PUBLIC COMMENT

There were no public comments on non-agenda subjects.

BOARD ANNOUNCEMENT

Co-Chair, Dan Brin announced that this is the beginning of the 30-day period to apply for the position vacated by Simone Best due to her move to Palm Desert. He added that a Certificate of Appreciation for her service will be mailed to Ms. Best.

Mr. Brin stated that this is the appropriate time to speak about another item on the agenda:

19-0002 – Discussion and possible action of facts pertaining to Ivan Blume's absences, leading to a possible announcement of a vacancy.

Mr. Brin explained that according to our Bylaws a board member is subject to removal after having more than four (4) absences in a 12-month period. Mr. Brin stated that records indicate that Mr. Blume has missed five (5) meetings in the last twelve-month period. Mr. Blume confirmed that the records are correct. **Mr. Brin then announced with regret that the seat is therefore vacant.** In discussion, Board Member Myrl Schreibman expressed his disagreement with the attendance provisions in the Bylaws.

Mr. Blume was presented a Certificate of Appreciation for all of his work with the Board. He then left the room.

OLD BUSINESS

18-0115 – Discussion and possible action regarding an application to open a John’s Incredible Pizza (restaurant with arcade games) in the former Kohl’s retail store at 6651 N. Fallbrook Ave.

Item was tabled.

18-0133 – Discussion and possible action approving NPG in amount of \$625 for Welby Way Academy Charter School.

Motion to approve passed with 20 yes votes and three (3) absent.

NEW BUSINESS

19-0003 – Discussion and possible action on approving NPG in the amount of \$625 for Pomelo Community Charter Elementary School.

Aida Abkarians recused herself and left the room.

Motion to approve passed with 19 yes votes, three (3) absent and one (1) recusal.

19-0004 – Discussion and possible action on a request for expenditure in the amount of \$175.00 for food & beverage at the 2019 Homeless Count.

Recommendation was approved with 20 yes votes and three (3) absent.

Meeting adjourned at 8:17 p.m.



(/pdiscaseinfo/default.aspx)

Department of City Planning

Case Summary & Documents

Case Number Ordinance Zoning Information CPC Cards ZA Cards

Case Number: Search Format: AA-YYYY-1234 Example: ZA-2011-3269

[Advanced Search Help](#)

0 Case Documents found for Case Number: ZA-2018-4951-CUB-CU

Type ↑	Scan Date	Signed
No Documents were found		

Case Number: ZA-2018-4951-CUB-CU

Case Filed On: 08/23/2018

Accepted for review on:

Assigned Date: 09/10/2018

Staff Assigned: KAROLINA GORSKA

Hearing Waived / Date Waived : No /

Hearing Location:

Hearing Date / Time: 12:00 AM

ZA Action:

ZA Action Date:

End of Appeal Period:

Appealed: No

BOE Reference Number:

Case on Hold?: Yes

Primary Address

Address	CNC	CD
6651 N FALLBROOK AVE 91307	West Hills	12

[View All Addresses](#)

Project Description: CHANGE OF USE FROM VACANT RETAIL TO NEW 56,014 SQ. FT. RESTAURANT WITH ARCADE AND DISPENSING OF ALCOHOL.

Requested Entitlement: PURSUANT TO SEC. 12.24.W-1 A CONDITIONAL USE PERMIT (CUB) TO AUTHORIZE THE SALE AND DISPENSING OF BEER AND WINE IN CONJUNCTION WITH A NEW 56,014 SQ. FT. RESTAURANT WITH 1,181 SEATS. PURSUANT TO SEC. 12.24.W-34 A CONDITIONAL USE PERMIT (CU) TO AUTHORIZE THE USE THE 111 COIN OPERATED ARCADE GAMES IN CONJUNCTION WITH A NEW 56,014 SQ. FT. RESTAURANT.

Applicant: JOHN PARLET [Company:JOHNS INCREDIBLE PIZZA COMPANY]

Representative: NIRANJAN RAEY [Company:RSI GROUP INC]

Agenda Item 18-0115

Agenda Item 18-0133 - Discussion and possible action on approving NPG in amount of \$625 for Welby Way Academy Charter School

Welby Way Charter and Gifted/High Ability Charter School
Principal: Helen Kim

We would like to kindly ask your help with the completion of our garden, help with purchasing seeds, several specimens of plants, renewing our soil for the 20 raised beds and to add physical improvements to make our garden environmentally friendly. Our A-Z Garden works with all students as a science education tool. We sincerely appreciate your support.

Monthly Expenditure Report



Reporting Month: November 2018 Budget Fiscal Year: 2018-2019

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34144.46	\$2469.48	\$31674.98	\$0.00	\$0.00	\$31674.98

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$37000.00	\$1306.80	\$26674.98	\$0.00	\$26674.98
Outreach		\$1162.68		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$7855.54	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	11/01/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
2	KRISTAL GRAPHICS	11/13/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$408.68
3	RACKSPACE EMAIL & APPS	11/22/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$54.00
4	IVONNE MONTIJO	10/25/2018	FALL FESTIVAL ENTERTAINMENT FOR CHILDREN,	General Operations Expenditure	Outreach	\$550.00
5	AppleOne Employment Services	11/20/2018	BUDGET 2018-2019 LINE ITEM #6	General Operations Expenditure	Office	\$1306.80
Subtotal:						\$2469.48

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

West Hills Neighborhood Council November 2018 Budget Report

Item #	Classification	Committee	Item	Budget	Jul-18	Aug-18	Sept.	Oct. -18	Nov-18	Total Spent	Balance	% Spent + Available
1	Office											
2		Board	Meeting Rent	\$5.00						0.00	5.00	100%
3		Board	Board Mtg Expenses	\$700.00	34.10	91.78	61.41	120.73	43.00	351.02	348.98	50%
4		Board	Committee Printing	\$100.00			10.71			10.71	89.29	89%
5		Board	P.O. Box Rental	\$296.00						0.00	296.00	100%
6		Board	Temp Staff	\$16,988.00	653.40	2,286.90		2940.30	1306.80	7,187.40	9,800.60	58%
7	Sub Total			\$18,089.00	687.50	2,378.68	72.12	3,061.03	1,349.80	7,549.13	10,539.87	58%
8	Outreach											
9		Beautification	Printing	\$100.00			1.48		1.97	3.45	96.55	97%
10		Board	Web Corner (Web Site)	\$1,800.00	150.00	150.00	150.00	150.00	150.00	750.00	1,050.00	58%
11		Board	Rack Space (WHNC Email)	\$660.00			160.00	54.80	54.00	268.80	391.20	59%
12		Board	iContact (General Email)	\$530.00						0.00	530.00	100%
13		Board	EMPLA Awards	\$100.00						0.00	100.00	100%
14		Board	Budget Advocates	\$100.00						\$0.00	\$100.00	100%
15		Board	VANC	\$450.00				\$250.00		\$250.00	\$200.00	44%
16		Board	EMPLA Congress	\$300.00						\$0.00	\$300.00	100%
17		Bylaws	Printing	\$100.00		\$1.97	\$1.48			\$3.45	\$96.55	97%
18		Committee	Printing	\$1,000.00			\$1.48		\$3.45	\$4.93	\$995.07	100%
19		Comm	Hot Spot	\$100.00						\$0.00	\$100.00	100%
20		Comm	Special Events	\$2,000.00						\$0.00	\$2,000.00	100%
21		EP	Stakeholder Forums	\$700.00						\$0.00	\$700.00	100%
22		Fall Fest	Bus Bench Ads	\$200.00						\$0.00	\$200.00	100%
23		Fall Fest	Fall Fest	\$1,496.00				\$585.00	\$910.26	\$1,495.26	\$0.74	0%
24		Gov't Relations	Printing	\$175.00						\$0.00	\$175.00	100%
25		Home	Homelessness	\$1,100.00						\$0.00	\$1,100.00	100%
26		Outreach	Memorial Day Parade	\$1,300.00						\$0.00	\$1,300.00	100%
27		S&T	Streets/Transportation	\$1,000.00						\$0.00	\$1,000.00	100%
28		Spring Fest	Bus Bench Ads	\$200.00						\$0.00	\$200.00	100%
29		VST	Uniform sponsorship	\$500.00						\$0.00	\$500.00	100%
30	Sub Total			\$13,911.00	\$150.00	\$151.97	\$314.44	\$1,039.80	\$1,119.68	\$2,775.89	\$11,135.11	80%
31	Elections	Election	Election	\$5,000.00						\$0.00	\$5,000.00	100%
32	Sub Total			\$5,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,000.00	100%
33												
34												
35	NPG	Education	NPG's	\$5,000.00						\$0.00	\$5,000.00	100%
36	Sub Total			\$5,000.00						\$0.00	\$5,000.00	100%
37	Grand Total			\$42,000.00	\$837.50	\$2,530.65	\$386.56	\$4,100.83	\$2,469.48	\$10,325.02	\$31,674.98	75%
	Beautification Grant											
	Total			\$1,500.00					\$85.00	\$85.00	\$1,415.00	94%

WEST HILLS NEIGHBORHOOD COUNCIL BOARD ATTENDANCE

Board Member	Feb 2018	March 2018	April 2018	May 2018	*May 2018	*June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Total Absences
Abkarians, Aida	P	P	A	P	P	P	P	P	P	P	P	P	1
Barta, Faye	P	P	A	P	P	P	P	P	A	P	P	P	2
Bell, Sandi	P	A	P	P	P	P	P	P	P	P	P	P	1
Blume, Ivan	P	P	P	P	P	A	P	A	P	A	A	A	5
Booth, Thomas	P	P	P	P	P	P	P	P	P	P	P	P	0
Brin, Dan	P	P	P	P	P	P	P	P	P	P	P	P	0
Brosamle, Anthony	P	P	P	P	P	P	A	P	P	P	P	P	1
Brostoff, Robert	P	P	A	P	P	P	P	A	P	P	P	P	2
Brown, Margery	P	A	P	P	P	P	P	P	P	P	P	P	1
Greenwood, Carolyn	P	P	P	P	P	P	P	P	A	P	P	P	1
Kallen, Steve	P	P	P	P	P	P	A	P	P	P	A	P	2
Klea, Bonnie	P	P	P	P	P	P	P	P	P	P	P	P	0
Naturman, Olivia	P	A	P	P	P	P	A	P	P	P	P	P	2
Randall, Steve	P	P	P	P	P	P	P	P	P	P	P	P	0
Rose, Bill	P	P	P	P	P	P	P	P	P	A	A	P	2
Rothstein, Charlene	P	P	P	P	P	P	P	P	P	P	P	P	1
Schreibman, Myrl	P	P	P	P	P	P	P	P	P	P	P	P	0
Sobel, Ron	P	P	P	P	P	P	P	P	P	P	P	P	0
Trantafello, Bobbi	P	P	A	P	P	P	P	P	A	A	P	P	3
Trent, Joan	P	P	P	P	P	P	P	P	P	P	P	P	0
Uzemeck, Alec	A	P	P	P	P	P	P	P	P	P	P	P	1
Vanderhoof, Brad	P	P	P	P	P	P	P	P	P	P	P	P	0
Volet, Zach	-----	-----	-----	-----	-----	-----	-----	-----	-----	P	P	P	0
Yvanek-Garb, Joanne	P	P	P	P	P	P	P	P	P	P	P	P	0

* Special Meeting

Agenda Item 19-0003 - Discussion and possible action on approving NPG in amount of \$625 for Pomelo Community Charter Elementary School

School: Pomelo Community Charter
Principal: Andrea Ferber

We would like to request a grant to further our garden program. The old garden that was put in place about 15 or more years ago has been dormant. With our new science lab and an excellent science program we would like to start teaching our students the lifestyle of plants, insects and effects of weather on the garden. Our science experiments would be based on the garden, sample soil, Seeding and planting and many more. Students will learn about different habitats for Butterflies, insects and worms. Thank you for your help with our garden. We hope you accept our invitation to visit our garden when it is finished and participate in our wonderful Garden/Science experiments.