



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

Tuesday, November 12, 2019 @ 7:30 P.M.
Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304

APPROVED

Committee Chair Steve Randall called the meeting to order at 7:40 PM.

Committee members in attendance were: Myrl Schreiberman, Steve Randall, Char Rothstein, Aida Abkarians, Tony Scarce and Faye Barta. A quorum was established. Tony Brosamle was also present.

The October 10, 2019 minutes were approved as amended.

Comments from the Chairs: Myrl said that having two events on the same day, one by the Chamber of Commerce and the West Hills Halloween Houses on Display, was an amazing success. The incredible work by all of those on the committee was much appreciated. The Halloween Houses event came in under budget. It was stated that we need to post the event photos and thanks to our sponsors on the WHNC website, and send formal thank you letters to all judges and sponsors.

The 2020 Halloween Houses event was discussed. It was suggested that we have the event budget ready to present to the board at the July 2020 meeting. Also, that we start to advertise the event in late August on social media and the WHNC website, clear up the technical difficulties with the application on our website, follow a chain of command so every committee member is not cc'd on every email, begin working on documents now, and remember that we do not need to reinvent the wheel now that we have one such event under our belts.

The Valentine's Day Senior Dance was discussed. Tony Brosamle advised that we be ready to present the budget at the November 2019 Budget Committee meeting. The following budget was voted on and approved unanimously:

\$ 300 Insurance
\$ 300 Musicians
\$ 300 Printing of flyers & posters
\$ 250 Decorations
\$1,150 TOTAL

Tony Brosamle reminded us that if the West Hills Got Talent event isn't going to take place until after July 1, 2020, we need to release the \$3,500 budgeted for the event so it is available for another committee to use. Myrl stated that the Crystal OZ Award event was cancelled due to the WHNC not being allowed to present trophies to the public.

Myrl & Steve asked that current committee members think about potential new committee members who would be willing to help the committee work on future projects.

Members were asked to think about the West Hills Got Talent event to be discussed at next month's meeting.

Steve adjourned the meeting at 8:50 PM.

The next meeting of this committee is to be announced by the chairs.