



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, June 23, 2020 @ 6:00 p.m.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, paste the following link into your browser:

<https://zoom.us/j/99272551544>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: 992 7255 1544#.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the February 2020, meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Possible Action on the Future of Community Cleanups
6. Discussion and Possible Action on other Beautification Projects
7. Discussion and possible action on Heidi Manning's suggestion to contact developers of new housing in West Hills BEFORE completion of the developments to ascertain that the developers and all buyers understand the City's guidelines for maintenance of both private and public areas surrounding the development and individual homes in the development.
8. Discussion and Possible Action on R.O.W. Letters.
9. Discussion and Possible Action Concerning Progress with Removal of Abandoned Newspaper Vending Machines on Sidewalks.
10. Strike Team Reports
11. Adjournment

The next meeting of this committee will be held on Tuesday, July 28, 2020 at 6:00 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD MEETING MINUTES

Tuesday, February 28, 2020, 6:30 PM

Condon Center, 2nd Floor Conference Room

Chaminade College preparatory, 23241 W. Cohasset St., West Hills, CA 91304

DRAFT

Numbers refer to agenda items:

1. Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:31 PM. Those in attendance: Faye Barta, Tom Booth, Dan Brin, Jessica Fuentes, Heidi Manning, Olivia Naturman, Steve Randall, Tony Searce, Ron Sobel, Joan Trent, and Brad Vanderhoof. Absent were Tony Brosamle, Kian Gholibiek and Myrl Schreiberman. A quorum was established. Stakeholder Glenn Jennings also was present.
2. The January 28, 2020 minutes were approved as amended.
3. Comments from the Chairs: Faye B. discussed a suggestion from Heidi M. about trying to get more Board members to attend the cleanups to help with various tasks, other than actually cleaning up, such as manning the table where snacks and drinks are served, monitoring sign-in of volunteers, distributing tools to volunteers and putting tools back into Ron's van, and filling out service credit letters. Brad V. said that the co-chairs are also tasked with getting tools and sundries from both the Montessori storage shed and the Orcutt Park shed, and then taking tool and sundries back after the cleanups. Faye also discussed Heidi's idea about scoping out the area chosen for cleanup at least two weeks before the scheduled event to choose an appropriate meeting place.
4. Public Comment: none
5. Review of February, 2020, cleanup: Both Brad V. and Faye B. felt the February cleanup went very well, even with a smaller number of volunteers who worked very hard to finish up all the cleanup. They also commented on how much food and water the hospital donated and actually sent a few volunteers as well. Olivia N. mentioned that because the area of cleanup was so spread out, there might be a better co-ordination of where to pick up and return the tools closer to where volunteers were working.
6. Discussion and Reminder of March 28, 2020 cleanup: The 03/28/2020 cleanup will be on Valley Circle Blvd. between Victory and Woolsey Canyon. Both Brad V. and Faye B. will scope out the area at least two weeks before the cleanup to determine which area needs cleanup most so that Dan B. can prepare the flyer. The most likely meeting place could be Lazy J Park.
7. Discussion and possible action on partnering with West Hills/Canoga Park Chamber of Commerce: Faye will again try to contact Joellen at the Chamber to try to set up a cleanup partnering for a future cleanup.
8. Discussion and Possible Action on progress of scheduling volunteer groups for cleanups: Heidi M. is still working with giving dates and times to scout troops, but will need to know future cleanup dates. She will also contact Reseda High ROTC and Tony S. will supply a contact name for Heidi. Tony S. needs flyers for Hale's bulletin boards. Ron S. suggested getting our flyers out to HOA associations and will try to do so with his own HOA. Jessica suggested spreading the cleanup information by word-of-mouth to neighbors and friends. Heidi M. also suggested leaving flyers at all neighborhood watch meetings at the Topanga station and combining other activities, like shredding trucks and electric waste collection to cleanups.
9. Discussion and possible action on ROW letters: There were no suggestions this month.

10. Discussion and possible action on spending request for 2019/2020 budget: Dan B. and Ron S. suggested blowers would make cleanup easier. Steve R. moved to purchase two blowers in a sum not to exceed \$300.00. Joan T. seconded. The motion passed unanimously.
11. Discussion and possible action on committee budget for 2020/2021: Faye B. announced that last year we requested and got a budget of \$3,500. Steve R. moved to ask for a budget of \$3,500 for 2020/2021. Ron S. seconded. The motion passed unanimously.
12. Discussion and possible action regarding abandoned newspaper vending machines on sidewalks: Brad V. reported the machine he reported was still in place. Heidi M. reported her submission was still pending. Brad V. and Steve R. suggested they would remove those boxes in front of the post office because the businesses which left them had gone out of business.
13. Discussion and possible action on dates and sites for cleanup and food costs for July 2020 through December 2020: This item was tabled.
14. Strike Team Reports: Dan B. is still tearing signs down. Steve R. removed an overhanging branch which was assaulting cars passing it by. Jessica picked up two cartons of discarded cigarette butts in her neighborhood. Heidi M. is still picking up dog poop and properly disposing of it.

Committee Co-chair Brad Vanderhoof adjourned the meeting at 7:30 PM.

The next meeting of this committee will be held Tuesday, March 24, 2020, at 6:30 PM, at Chaminade High School Condon Center, second floor conference room.