



CITY OF
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND PUBLIC SAFETY & EMERGENCY PREPAREDNESS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Wednesday, Sept. 16 at 6:30 p.m.

This meeting of the West Hills Neighborhood Council Public Safety and Emergency Preparedness Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, [Click here](https://zoom.us/j/95876172481) or paste the following link into your browser:
<https://zoom.us/j/95876172481>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **958 7617 2481#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to order
2. Establish Quorum
3. Approve minutes of July 15, 2020
4. Public Comment

Old Business

5. Update on Rylan Training.

New Business

6. Update on new proposal from CERT to form new training combining CERT, Neighborhood Watch, and Rylan
7. Discussion and possible action on approving \$122.24 for purchase of 6 Motorola T200TP Talkabout Radios for Emergency Preparedness purposes.
8. Discussion and possible action on holding a forum.
9. Safety Tip of the Month
10. General discussion on any other Committee matters.
11. Meeting adjournment

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

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Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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JOINT BOARD AND PUBLIC SAFETY & EMERGENCY PREPAREDNESS COMMITTEE MEETING MINUTES

Wednesday, July 15, 2020 at 6:30 PM–7:30 PM

Meeting by Zoom

- **Members Present: Bob Brostoff, Saif Mogri, Steve Randall, Brad Vanderhoof, Tony Scarce, Dan Brin, Margery Brown, Faye Barta Tony Brosamle**

Guest: Yamileth Jimenez Garcia, Reeyan Raynes

1. The meeting was called to order at 6:32 PM.
2. Quorum established
3. Approval of June 17, 2020 Minutes

Minutes approved as amended

Comments from Chair and Co-Chair

No Comments

4. Public Comments

There were no public comments

Old Business

5. Update on Rylan Training

The emergency preparedness program came to a halt in March 2020 due to the pandemic. The City of Los Angeles plans to provide virtual training in the near future.

New Business

6. Discussion and possible action on creating FRS/GRMS 2-Way radio networks for emergency preparedness including purchase of 6 2-way radios at a cost not to exceed \$150

The goal of purchasing these radios is to create a network for communicating during an emergency between West Hills residents. Bob B mentioned that 2 FRS radios are provided in the Emergency Preparedness Kits.

The GMRS radios have a greater range of coverage and require an FCC license. Reeyan inquired about the brand of radios that we were planning to purchase. Bob stated we were going to purchase Motorola brand which are among the best. A concern was raised regarding the personnel use of these radios. Individuals will have to sign a contract regarding the usage. Brad V mentioned that a license has to be obtained by the individual which provides some check against the personnel usage of the radio. The committee approved it unanimously to purchase 6 FRS/GMRS radios for a price not to exceed \$150.

7. Discuss and possible action on approving a budget for fiscal year 2020-2021

Bob B mentioned that ultimately WHNC will have \$42,000 for the fiscal year 2020-2021 comes August 1, 2020. Faye B inquired whether some budget needed to be assigned for the neighborhood watch signs. Bob B mentioned that WHNC had recently purchased neighborhood watch signs with the hardware which should last for 2 years. The committee unanimously approved the amount of \$150 to be forwarded to the budget committee for approval.

8. Discussion and possible action on holding a forum on Covid-19 Safety and Precautions

There was a lot of discussion on this agenda item and the general consensus was that there was a lot of information disseminated by the government agencies and the news media that the public is fatigued out. Reeyan suggested that maybe WHNC can share West Hills centric information with the public. The final conclusion was to table this item and maybe consider a different topic for a forum.

9. Discussion and possible action on approving NW signs for **Yamileth Jimenez-Garcia** at Sherman Way and Shoup

There are ten units on Shoup, ten on Sherman Way with a total of thirty five units. Ms. Garcia mentioned that a face to face meeting was held on June 22 with 6 neighbors after SLO Kari McNamee dropped off flyers at the complex. The residents of the complex are concerned about attending face to face meetings due to the pandemic. The next HOA meeting is scheduled for July 22. Brad V made a motion to approve the installation of three signs and Faye B seconded the motion. The motion was approved unanimously. Brad V and Steve R will find the locations for the NW signs to be installed.

10. Safety Tip of the Month.

This item was tabled because the communications meeting was scheduled for 7:30 PM. Bob B adjourned the meeting at 7:30 PM.

11. General discussion on any other Committee matters.

This item was tabled.

12. **Meeting adjournment**

Meeting Adjourned at 7:30 PM