



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC SPECIAL MEETING AGENDA Monday Sept 14, 2020 7:00 PM

This meeting will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click on link or paste link into your browser: <https://zoom.us/j/99757893452>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: 99757893452

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Approve Minutes from June 13, 2020 and July 29, 2020
3. Comments from the Co-Chairs
4. Discussion and Possible Action on the 2nd Annual West Hills Halloween Houses on Display Event
5. General Public Comments
6. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Saturday, June 13, 2020 @ 10:00 A.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 10:05 A.M.

Committee members in attendance were: Steve Randall, Myrl Schreibman, Faye Barta, Char Rothstein, Saif Mogri and Aida Abkarians. A quorum was established.

The Mar 10, 2020 Minutes were approved.

There was discussion regarding the Special Events Committee Budget for 2020-2021.

There was discussion regarding a possible Spring event at Orcutt Ranch. The event would include a Barn Dance and possibly other activities.

Steve adjourned the meeting at 11:15 A.M.

The next meeting of this committee is to be July 29, 2020 at 7:00 P.M.



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JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

Wednesday, July 29, 2020 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:03 PM.

Committee members in attendance were: Steve Randall, Myrl Schreiberman, Faye Barta, Char Rothstein, Saif Mogri, Aida Abkarians and Brad Vanderhoof. A quorum was established.

The June 13, 2020 minutes were not available.

The Operating Rules of the committee were discussed and the following changes were made. The Special Events committee will consist of seven (7) members with a quorum of four (4). Rule #8, Aida and Char will be responsible for keeping the minutes. Rule #9, writing the agenda and posting the minutes will be the responsibility of Steve Randall. The committee voted unanimously in favor of the changes.

Comments from the Chairs:

Co-Chair Myrl Schreiberman, stated that we have a challenge this year because of COVID 19 but knows that we will be successful in our endeavors. He also advised that we are looking for a few good people to join the committee, artistic, creative folks. They do not need to be a board member to join Special Events.

There was a discussion regarding the committee's next proposed event, the "2nd Annual West Hills Halloween Houses on Display, a stay at home event." Co-chairs, Myrl Schreiberman and Steve Randall stated that they are in contact with CD12 and have asked that CD12 plant the seed with Mayor Garcetti's office that this event will be an exceptional stay at home event. This event will need to be on the WHNC August 6th board meeting agenda.

Brad Vanderhoof advised that the committee can state that we are planning a stay at home event on the event form.

Co-Chair, Myrl Schreiberman recommended that there be three (3) judges with judging over a four (4) day period. He also advised that we eliminate the "Block Award." During the discussion, Mr. Schreiberman also suggested that we drop the "whimsical" category, as it is ambiguous, and replace it with a category to be determined. The committee will continue discussion on these points at the next scheduled meeting.

The budget for this event was unanimously approved by the committee in the amount of \$ 750.00.