



CITY OF
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CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC SPECIAL MEETING AGENDA

Tuesday Oct 13, 2020 7:45 PM

This meeting of the West Hills Neighborhood Council Environment Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click on link or paste link into your browser:

<https://us02web.zoom.us/j/83637891155>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: 83637891155

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Approve Minutes from September 14, 2020
3. Comments from the Co-Chairs
4. Discussion and Possible Action on the 2nd Annual West Hills Halloween Houses on Display Event
5. General Public Comments
6. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

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Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at www.WestHillsNC.org. at Michelle.Ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

Monday, September 14, 2020 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:06 P.M.

Committee members in attendance were: Steve Randall, Myrl Schreiberman, Aida Abkarians, Char Rothstein, Saif Mogri and Faye Barta. A quorum was established.

Others in attendance were Bonnie Klea, Garry D'Amico and Elliot S. Maggin.

The June 13, 2020 minutes were approved as written.

The July 29, 2020 minutes were approved as amended.

Comments from the Chair: Co-Chair, Steve Randall stated that meeting is being recorded and Myrl Schreiberman stated that we are governed by the Brown Act. Myrl told the committee that last week the City Clerk gave their final approval for the 2020 2nd Annual West Hills Halloween Houses on Display event. The event will be co-sponsored by Councilmember John S. Lee and CD12.

Myrl thanked Gary and Elliot for the time they spent judging last year and invited them to join us this year. Myrl asked them both if they have any feedback on last year's event and if they thought that judging criteria was needed. Both judges were happy with the event last year and did not think we needed to change anything. Myrl mentioned that judging could be extended beyond one night in the event there are too many houses to judge in one evening. Judging dates are tentatively set for October 23, 24 and 25, 2020. The winners will be announced on October 26, 2020 on line. A certificate ceremony will be held at the November 4, 2020 Board Meeting.

Saif Mogri left the meeting at 7:29 pm.

Char suggested we should purchase our own font for the Event Poster and save it for our use every year. Elliot stated that he might have a font for us. Myrl set September 21, 2020 as the deadline for finalizing the art work for the poster. Char suggested that we add two Jack O Lanterns to the application. Steve announced that the categories have changed to Scary and Comical and that the deadline to submit an application will be October 16, 2020.

Promotion will mainly be done through social media, email and some flyers. Committee nominated Saif to be in charge of promoting and distribution of the flyers, subject to his acceptance.

Both Chairs thanked the judges for their help and participation.

Co-Chair Steve Randall adjourned the meeting at 8:18 pm

The next scheduled Special Events committee meeting is Tuesday October 13th at 7:30 pm.