



CITY OF  
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CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, January 12, 2021 7:00 PM

This meeting of the West Hills Neighborhood Council Special Events Committee is open to the public and will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**To attend online** via Zoom Webinar, click on [link](#) or paste link into your browser: <https://us02web.zoom.us/j/89837959615>

**To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: **89837959615**

1. Call To Order & Establish a Quorum
2. Approve Minutes from November 14, 2020
3. Comments from the Co-Chairs
4. Discussion and possible action on a seniors event in late February or early March
5. General Public Comments
6. Adjourn Meeting

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [www.WestHillsNC.org](http://www.WestHillsNC.org) at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).



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**WEST HILLS NEIGHBORHOOD COUNCIL**  
**JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES**  
**Saturday, November 14, 2020 @ 10:30 A.M.**

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

**DRAFT**

Committee Co-Chair Steve Randall called the meeting to order at 10:33 A.M.

Committee members in attendance were: Steve Randall, Myrl Schreiberman, Aida Abkarians, Char Rothstein, Saif Mogri and Faye Barta. A quorum was established with all six members present. Others in attendance were Esperanza Butler and Brian Begun.

The October 13, 2020 minutes were approved as written.

Comments from the Chair: Co-Chair, Myrl Schreiberman, stated that the Special Events Committee works very well as a team as is, but that adding additional hard-working members was his desire. Steve Randall agreed.

Faye stated that going with the judges during the Halloween Event judging was a fantastic and fun experience. Myrl said that he had put out an inquiry on Facebook and the community response was that they loved the event. Char advised that the public can't wait next year's event and they loved the community spirit. Saif had set up routes for the judges to follow, and that made it much easier for the judges to get from house to house.

Myrl stated that we spent approximately \$400-\$500 of our \$750 budget for the event, and suggested that we use the word "FREE" when promoting the event next year. Faye made a motion that we have the event again in 2021 and Steve Randall seconded the motion. Motion passed unanimously.

Myrl suggested that we have a Senior Drive-in Bingo event, in conjunction with CD12 and the CC/WH Chamber of Commerce, sometime in March, April or May 2021. "Sister Mary Margaret" could call the game. Brian suggested that we have an alternate plan for rain. Steve Randall made a motion to move forward with the Bingo event, and Faye seconded the motion. Motion passed unanimously.

A 2021 Holiday House Decoration/Toys for Tots event, in conjunction with CD12 was discussed, with awards for different thematic categories. Char made a motion that we have the event and Faye seconded the motion. The motion passed unanimously. Brian asked about outside support and press releases. Steve and Myrl responded that we do pursue both. Saif made a motion to hold a Toys for Tots event for December 2020. While the committee loved the idea, it was decided that there was not enough time to get it organized for 2020.

Co-Chair Steve Randall adjourned the meeting at 11:25 A.M.

The next scheduled Special Events committee meeting is Tuesday December 10<sup>th</sup> at 7:30 P.M.