



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday July 6, 2021 at 7:00 PM

This meeting of the West Hills Neighborhood Council Special Events Committee is open to the public and will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar paste the link into your browser: <https://us02web.zoom.us/j/89837959615>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: 89837959615

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Comments from the Co-Chairs
3. Approve Minutes from June 10, 2021
4. Discussion and Possible Action on our Operating Rules
5. Discussion and Possible Action on COVID Vaccination Event
6. General Public Comments
7. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org or www.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

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Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Thursday, June 10, 2021 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:03 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiberman (Co-Chair), Char Rothstein, Faye Barta, Saif Mogri, Clarise Chavira, Glenn Jennings, Aida Abkarians and Joan Trent. Others in attendance were Dr. Khadir Kakal, Tariq El-Atrache (for 15 minutes), Christina Walsh, Sandi Bell (Joined meeting at 7:16 PM), Puppet, and 3 others by phone numbers. A quorum was established.

Comments from the Chair: Myrl welcomed the new board members and attendees.

Immediately thereafter, Tariq formally announced his resignation from the Special Events Committee and stated that he had sent an email to the committee members outlining the experiences he had. Steve accepted his resignation.

The minutes of the May 12, 2021 meeting were approved as amended and future meeting dates were discussed.

Myrl Schreiberman, discussed the Vaccination event for West Hills and the surrounding neighborhoods. Myrl announced they partnered with Rite Aid Pharmacy with the help of Saif Mogri and Dr. Kakal. Dr. Kakal mentioned that he has spoken with the Pharmacist at Rite Aid and she has no problem doing the event per our request. Myrl told the committee that Ron Rubine from District 12 has promised to purchase gift cards from Rite Aid as an incentive for the public. Char said that she and Carolyn are working with Paula regarding City permission, and the Shopping Center to get their permission. Steve asked which vaccines are available. They are Moderna and Pfizer. Sandi Bell said it is a great idea. Myrl said he hopes the event can take place sometime in July. Dr. Kakal suggested the event should be on a weekend. Char asked if the vaccines will be by appointment and the Doctor replied yes. Clarise asked if we need two events for the 2nd vaccines. The doctor replied no, the second part can be administered at any pharmacy. Char wanted to know if we are sponsoring or tabling. Atziri stated if we co-sponsor with CD12 we need insurance, but not if we just table. Myrl asked Saif to help with the registrations and emails, and Char, Aida, Dr. Kakal, Myrl and Sandi to comprise a work group. After a short discussion, July 24th was set as a tentative date for the event.

Myrl stated that he wanted us to participate in the Field of Deals event by the Chamber of Commerce & Joellen again this year. We would have a Hospitality table just inside the entrance. Aida said the timing would be great to advertise our Halloween event. Myrl moved to approve the Event and Char seconded the motion. It was passed unanimously.

Steve presented a new Operating Rules and said that he would change them by adding Glenn and Clarise as new members and removing Tariq per his resignation. He stated that although Chairs have the power to remove a member, it should only be done for cause. Christina Walsh complained that this issue of removal is very wrong and by this you are giving the power to one person. Steve read the Mission Statement and Myrl said this committee is in the business of organizing events and helping other committees with their events.

Public Comment: Christina Walsh said she participated today because the Vaccination Event was on the agenda and she fully supports it. Christina Walsh accused the committee in her opinion of bullying and not listening to Tariq.

The meeting was adjourned by Steve at 9:00 P.M.

The next scheduled Special Events Committee meeting is Tuesday July 6th at 7:00 P.M.