



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Wednesday, September 8, 2021 at 6:00 PM

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar paste the link into your browser: <https://us02web.zoom.us/j/89837959615>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: **89837959615**

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Comments from the Co-Chairs
3. Approve Minutes from August 3, 2021
4. Discussion and Possible Action on 3rd Annual Halloween Houses on Display Event including assignments and marketing report
5. Discussion and Possible Action on 1st Annual Holiday Houses on Display Event
6. Discussion and Possible Action on a "Safe Driving" campaign supporting Streets and Transportation Committee's efforts
7. General Public Comments
8. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at Michelle.Ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Tuesday, August 3, 2021 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:03 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiberman (Co-Chair), Char Rothstein, Dr. Faye Barta, Saif Mogri, Clarice Chavira, Glenn Jennings, Aida Abkarians, Esperanza Butler, and Joan Trent. Others in attendance were Brad Vanderhoof, Sandi Bell, Kent Mariconda and Christina Walsh

Comments from the Chair: Co-Chair, Myrl Schreiberman stated that we have been advised by the City Clerk's office that we are only allowed to hold a tabling event at a vaccination site due to liability issues. Member, Aida Abkarians stated that she has been communicating with the Mayor's office and endeavoring to get help from them for us to move forward. Sandi Bell requested that we should target 18–24-year-olds.

The minutes of the July 6, 2021 meeting were approved as amended.

Myrl Schreiberman stated that the Halloween Houses budget and the Events Form need to go to the board in September. He also advised that we may have more houses this year and may need two days to judge.

Mr. Schreiberman suggested that we look for more forms of advertising in addition to social media. He asked that several committee members investigate this idea. Clarice Chavira will explore this. Mr. Saif Mogri reminded that last year we displayed large posters at several locations with attached entry forms. Brad Vanderhoof proposed using EventBrite. Mr. Schreiberman requested that we look into this possibility.

August 25th is the due date for preliminary artwork, this is Mr. Randall's charge and CD12 has agreed to participate in this year's Halloween Houses.

Brad Vanderhoof stated that we need a photographer and Mr. Schreiberman advised that we need two, one for scary and one for comical. Mr. Mogri will find out if his son is available to be one of them.

During the meeting, Aida Abkarians received a message from the Mayor's office advising that NC's cannot sponsor vaccine events, and that the City is still working in the city and east side of the valley in hot spots.

Mr. Schreiberman proposed a Neighborhood Acknowledgement Event, nominating neighborhoods that concern themselves with their block, and/or blocks. He suggested looking for neighbors that show concern for their neighbors. The item was tabled for further discussion. Saif offered to be a member of a future work group.

Mr. Schreiberman requested that committee members email Co-chairs, Steve Randall and Myrl Schreiberman with any creative ideas for future events, and suggested speaking with neighbors and friends for interesting ideas.

There were no public comments.

The next Special Events Committee meeting is scheduled for Tuesday September 6, 2021 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 8:12 P.M.