



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, November 2, 2021 7:00 PM

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar paste the link into your browser: <https://us02web.zoom.us/j/89837959615>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: Meeting ID: **89837959615**

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call To Order & Establish a Quorum
2. Approve Minutes from October 5 & 22, 2021
3. Comments from the Co-Chairs
4. Discussion and Wrap-up on 3rd Annual Halloween Houses on Display Event
5. Discussion and Possible Action on 2022 Valentine's Day Senior Dinner Dance Event
6. General Public Comments
7. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at Michelle.Ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.WestHillsNC.org.

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Tuesday, October 5, 2021 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:15 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreibman (Co-Chair), Char Rothstein, Dr. Faye Barta, Joan Trent, Saif Mogri, Clarice Chavira, and Glenn Jennings. Others in attendance were Brad Vanderhoof and Christina Walsh.

Comments from the Chair(s): Co-Chair Myrl Schreibman stated that we now have 12 applications for the Halloween event, that several came from the flyer, and that there is a poster up at Party City with applications. Myrl Schreibman also spoke about the judges confirmed for this year.

The committee was notified that Trader Joes agreed to provide gift baskets to the seven winners. Myrl Schreibman will look into printing 250 additional flyers. Faye Barta sent emails to the 450 people in her Neighborhood Watch group to encourage people to participate. Mark Neudorff has created a promotional video that has been sent to the board and will be distributed via social media. Char Rothstein agreed to contact Joellen regarding the event and Myrl Schreibman will ask Dan Brin to do a press release. Myrl Schreibman mentioned that the lawn signs would begin to be placed tomorrow and that he is working on getting trophies donated for the winners.

The 2nd phase will be providing information to the public so they can tour the entries.

There was discussion of the 1st Annual Holiday Houses on Display event, and it was noted that two months lead time is needed to ensure that we receive City approval in time to purchase needed supplies. Stakeholder Christina Walsh stated that she would like to see gifts for Toys For Tots that could be dropped off at receptacles. There was lengthy discussion regarding the name for the event. Faye Barta moved that we have a 1st Annual Holiday Houses on Display event and Steve Randall seconded the motion. The motion was passed unanimously. Steve Randall moved that we accept the budget of \$930 and Faye Barta seconded it. The motion was passed unanimously.

There were no public comments.

The next Special Events Committee meeting is scheduled for Tuesday, November 2, 2021 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 8:47 P.M.



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

“SPECIAL” JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES Friday, October 22, 2021 @ 6:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 6:01 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreibman (Co-Chair), Char Rothstein, Dr. Faye Barta, Joan Trent, Saif Mogri, and Glenn Jennings. Others in attendance were Brad Vanderhoof.

Comments from the Chair(s): Co-Chair Myrl Schreibman informed that the co-chairs had agreed to cancel the 1st Holiday Houses on Display event due to a lack of time to get it fully planned, and that we would use the funds designated for that event for another event later in the fiscal year.

Myrl Schreibman informed the committee that there were 36 entries for the Halloween Houses on Display event, and that an email was sent to applicants giving them the opportunity to change their original stated category.

Myrl Schreibman stated that there would be one lead car for each category, Steve Randall for the Scary entries and Faye Barta & Glenn Jennings for the Comical entries. Also, that Saif Mogri and Steve Randall would be creating the routes for the drivers. Myrl Schreibman asked that committee members arrive at his home at 5:30PM for the setup and that the judging vehicles would leave home base no later than 6:30PM. The judges for the Scary category would be Gary D'Amico, John Lee and Dempsey Tillman. The judges for the Comical category would be Elliot Maggin and Tony Petrossian. Char Rothstein and Saif Mogri would be the contacts with home base. Char Rothstein would ride with the Scary judges and Saif Mogri with the Comical judges. Saif Mogri reminded everyone to bring a flashlight to see the addresses better and Myrl Schreibman reminded the committee members to wear their name badges.

There were public comments from “Call-in User 1” and “Brown Act Violation” AKA Wayne Spindler.

The next Special Events Committee meeting is scheduled for Tuesday, November 2, 2021 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 6:40 P.M.