



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Tuesday, April 5, 2022 at 7:00 PM

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://us02web.zoom.us/j/89837959615>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **89837959615#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call To Order & Establish a Quorum
2. Approve Minutes from March 2nd and 7th.
3. Comments from the Co-Chairs
4. Discussion and Possible Action on the WHNC Kids Day Event
5. General Public Comments
6. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at michelle.ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Tuesday, March 2, 2022 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:04 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreibman (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Joan Trent, Rosi Mariconda and Saif Mogri. Other board members in attendance were Bryan Newman, and Brad Vanderhoof. A quorum was established.

The February 1, 2022 minutes were approved as written, and the February 9, 2022 minutes as amended.

Comments from the Chair(s): Myrl stated that we are behind in preparation of the Kids' Day event due to the City requesting additional information. Myrl suggested that another committee member head up this event and that the date may need to be changed.

Aida stated that an approval deadline would help us decide if the date needed to be changed. The current deadline is March 7th.

It was noted that necessary officials had been notified, that Taxco Trails Park had been decided upon by the committee as the event location and that the free ice cream was in place. We still needed to work on arranging for the prizes and piñatas.

Rosi offered some craft ideas and said that she had a friend who could volunteer to help. Aida suggested that we might want to have a three-legged event and possibly a Fire Truck on display. Bryan offered his canopy if we need it.

Myrl reminded the committee that the children must pre-register for the event, and that he would monitor registrations to be received by Saif.

Steve screen shared the park layout with the various event areas noted.

The registration table will give each child a name sticker and a color-coded wrist band for the egg hunts.

There were no public comments.

A "Special" Special Events Committee will be scheduled for March 7th.

The next regular Special Events Committee meeting is scheduled for Tuesday, April 5, 2022 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 8:38 P.M.



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT “SPECIAL” SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES Monday, March 7, 2022 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:00 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiber (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Joan Trent, Rosi Mariconda and Saif Mogri. Other board members in attendance were Brad Vanderhoof. A quorum was established.

There were no Comments from the Chair(s)

Myrl advised that it appears that we will get Taxco Trails Park for the event. Steve & Myrl are going to meet with a Rec & Parks representative at the park on Wednesday to go over the plot plan for final approval. We are still waiting for the final approval from the City. Myrl stated that we would give the City one more day before considering cancellation or a new date.

Myrl suggested that each child receive a bag that would hold no more than eight eggs. Kids who did not register for the egg hunt could be given one egg at the registration table. Myrl will work with CD12 regarding restrooms. Rosi and Aida will work on the site decoration, such as balloons, and crafts for the children. Rosi will look into the prices for the colored wrist bands. Aida agreed to make the necessary signs on the backs of past lawn signs. Aida will contact LAFD to see if they would bring out a fire truck, and Saif will contact LAPD regarding police presence during the event. It was noted that Trader Joes would provide water and snacks. The piñata contents were discussed, and Char suggested that they be filled with toys, maybe from Oriental Trading Company. Also discussed was an egg-on-spoon race for the kids as an additional activity.

Myrl stated that he had acquired some small toy cars as prizes. We discussed special prizes for the kids who find the “Golden Egg” in each egg hunt. Char agreed to ask Spoke-n-Wheel if they would contribute bikes.

We discussed raising funds for the Ukraine. Char offered to contact “Save the Children”. Myrl offered to contact Foxy and the Hounds to do a dog adoption event. Myrl & Steve will create a schedule of activities to present at the next meeting. Glenn offered to go door-to-door to notify the immediate neighbors of the event and to invite them and their children.

There were no public comments.

The next regular Special Events Committee meeting is scheduled for Tuesday, April 5, 2022 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 8:12 P.M.