



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Wednesday, March 2, 2022 @ 7:00 PM

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser:

<https://us02web.zoom.us/j/89837959615>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **89837959615#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call To Order & Establish a Quorum
2. Approve Minutes from February 1 and February 9, 2022
3. Comments from the Co-Chairs
4. Discussion and Possible Action on the WHNC Kids Day Event
5. General Public Comments
6. Adjourn Meeting

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at michelle.ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES
Tuesday, February 1, 2022 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:06 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiber (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Clarice Chavira, Joan Trent and Saif Mogri. Others in attendance were Brad Vanderhoof, Mark Neudorff, Rosi Mariconda and stakeholder Stacy Unhaly. A quorum was established.

The November 2, 2021 and the December 7, 2021 minutes were approved as written.

There were no Comments from the Chair(s)

Myrl advised that the 2022 Springfest event had been canceled. Myrl suggested that the WHNC Special Events Committee put on a Spring event to serve the children in our community. The event would consist of egg hunts for three different age groups and a home-made bonnet parade and judging. The eggs would be pre-filled with toys and a few GOLD EGGS would award the finder with substantial prizes to be donated by local vendors. There would be two characters, such as Elsa, a Bunny or Captain Hook for example. Myrl also advised that CD12 had agreed to participate. Myrl stated that he may be able to secure some props for the event.

A proposed Event Budget in the amount of \$2,506 was presented and discussed. Char proposed that we hold the event at Orcutt Ranch Park, but Faye mentioned that they require reservations. Discussion and recommendations followed. April 9, 2022 from 11:00 AM to 2:00 PM was suggested. Discussion followed.

Co-chair Steve Randall made a Motion to Hold the Event, seconded by Joan Trent. The motion passed unanimously with 9 YES votes.

Co-chair Steve Randall made a Motion to Approve the Budget of \$2,506, seconded by Aida Abkarians. The motion passed unanimously with 9 YES votes.

Co-chair Steve Randall made a Motion to Hold the Event on April 9, 2022, seconded by Aida Abkarians. The motion passed unanimously with 9 YES votes.

Myrl stated that the Committee would meet again in the next few weeks to discuss the details of the Bonnet Event.

Item #5, Discussion and Possible Action on a Bingo Event, was tabled until the March meeting.

There were no public comments.

The next Special Events Committee meeting is TBD.

The meeting was adjourned by Steve Randall at 7:55 P.M.



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT “SPECIAL” SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES Tuesday, February 9, 2022 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

DRAFT

Committee Co-Chair Steve Randall called the meeting to order at 7:02 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiber (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Joan Trent and Saif Mogri. Other council members in attendance were Brad Vanderhoof, Mark Neudorff, and Rosi Mariconda. A quorum was established.

Comments from the Chair(s): Myrl stated that he is thankful to Glenn and Rosi for their contribution to the event by surveying the parks in West Hills and providing details to be used to select a location. Myrl also stated that it would be nice to provide eggs for those in the Children’s Ward at West Hills Hospital.

The Committee agreed that “West Hills NC Kid’s Day” would be a great name for the event. Myrl stated that CD12 has agreed to participate, and that he had submitted a revised budget to reflect an increase of the number of eggs to 800. The budget includes promotion and materials, insurance, characters, rest rooms, a PA system, etc. Saif corrected some numbers in column B and we clarified the description of the egg contents. Brad advised that we make sure that ALL children find at least one egg. The committee agreed.

Glenn and Rosi presented a list of the parks with their amenities, pros and cons. There was a discussion of Park locations, and it was decided that Taxco Trails Park and Mae Boyer Park were the two best choices. Myrl and Steve agreed to visit both parks to decide which one would be best for the event. Myrl spoke with CD12 and was advised that it could be possible to close down the park for our event. Myrl made the following event suggestions: Registration Table, Bonnet Parade & Judging, then three egg hunting groups (3-5 yr. olds, 6-7 yr. olds, 8-10 yr. olds) with prizes for the kids.

Rosi offered to contact West Valley Christian Church regarding the use of their Bounce House. Rosi will also contact West Hills Hospital regarding including their children’s ward. Rosi also offered to check on face painting.

Steve agreed to create a flyer, and Saif a registration form. Myrl will contact CD12 to confirm what their contribution to the event would be, eg. restrooms, refreshments, etc.

Char made a Motion to Approve the Revised Budget in the amount of \$2,950.08, seconded by Aida. The motion passed unanimously with 8 YES votes.

The completed Event and Budget Forms, once approved by Carolyn Greenwood and Saif Mogri, will be added to the February 17th ‘Special’ Board Meeting agenda, per Char to meet the deadline.

There were no public comments.

The next Special Events Committee meeting is scheduled for Tuesday, March 1, 2022 at 7:00 P.M.

The meeting was adjourned by Steve Randall at 8:35 P.M.