



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND COMMUNICATIONS AND OUTREACH COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Wednesday, September 21, 2022 @ 7:30 p.m.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Communications & Outreach Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/98131107186>

To call in by phone, dial toll-free **833-548-0276**, then punch in this Webinar code when prompted: **981 3110 7186#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

AB 361 Updates: Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Call to Order

- 1) Approval of August Minutes
 - 2) Comments from the Chair
 - 3) Public Comment
 - 4) Discussion and Possible Action on Committee Web Pages
 - 5) Discussion and Possible Action on NC Election Outreach
 - 6) Discussion and Possible Action on Creating an Electronic WHNC Calendar or Downloadable Link to all Meetings
 - 7) Social Media Report
- Adjournment

The next meeting of this committee will be held on Wednesday, October 19, 2022 at 7:30 PM.

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at michelle.ritchie@westhillsnc.org. Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org

Servicios De Traduccion: Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de levento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT BOARD AND COMMUNICATION/OUTREACH COMMITTEE MEETING MINUTES

Wednesday, August 17, 2022
Webinar and Telephonic Meeting
Revised August 18, 2022

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Communications and Outreach Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendees: Faye Barta, Dan Brin, Bob Brostoff, Steve Randall, Myrl Schreiber (left early), and Brad Vanderhoof.

Other Board members present: Aida Abkarians, and Joan Trent

Chair Brad Vanderhoof called the meeting to order at 7:32 PM. A quorum was established.

Numbers refer to agenda items

1. Approval of July Minutes: The July minutes were approved.
2. Comments from the Chair: None
3. Public Comment: None
4. Committee Web Pages: No action.
5. Outreach for 2022: Bob said the iContact calendar needs to be revived. Myrl will work on creating a semi-monthly newsletter.
6. NC Election Outreach: Steve said the Election Committee is not ready to start outreach.
7. Electronic WHNC Calendar or Downloadable Link to all Meetings: Item tabled.
8. New Posting Location for WHNC Agendas:

Dan moved to send a \$450 Budget / Spending Request to purchase a lockable bulletin board. Steve seconded.
Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Yes, Kent Mariconda – Absent, Mark Neudorff – Absent,
Steve Randall – Yes, Anthony Scarce – Absent, Myrl Schreiber – Absent, Brad Vanderhoof – Yes
Yes – 5, No – 0, Absent – 4, Ineligible – 0, Recusal -- 0

9. Social Media Report: Brad said he is currently having trouble with NextDoor.

Brad adjourned the meeting at 8:24 PM.

The next meeting of this committee is September 21, 2022 at 7:30 PM