



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Tuesday, December 20, 2022 @ 6:00 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online via Zoom Webinar, click or paste the following link into your browser: <https://zoom.us/j/99272551544>

To call in by phone, dial toll-free 833-548-0276, then punch in this Webinar code when prompted: **992 7255 1544#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public Comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order and Establish Quorum
2. Approval of Minutes of November 14, 2022
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and comments regarding the November 2022 and December 2022 cleanups.
6. Discussion regarding future cleanup events for January, February and March, 2023.
7. Discussion and possible action on "Beautification" events for 2023.
8. Discussion and possible action on Creating a Community Garden.
9. Discussion and possible action on Right-of-Way (ROW) letters.
10. Strike Team Reports

**The next meeting of this committee will be held on Tuesday, January 16, 2023, at 6:00 PM.**

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available

at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index)

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC DRAFT MEETING MINUTES

Tuesday, November 14, 2022 @ 6:00 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Numbers refer to agenda items:

1. Committee Co-Chair Brad Vanderhoof called the meeting to order at 6:02 PM. The meeting was recorded. Those in attendance: Faye Barta, Dan Brin, Glenn Jennings, Vinura Kotuwelle, Heidi Manning, Rosi Mariconda, Steve Randall, Anthony Scearce, Joan Trent and Brad Vanderhoof. Absent was Myrl Schreiber. Also present were Board member Saif Mogri and Christina Walsh.

A quorum was established.

2. The minutes of the October 20, 2022, meeting were unanimously approved as amended.
3. Comments from the Chairs: None.
4. Public Comment: Christina Walsh advised she will give information about monarch butterflies at the January planting of milkweed.
5. Discussion and Comments regarding the October 22, 2022, cleanup at the West Hills Post: Glenn said he thought the cleanup went well, with ten volunteers.
6. Discussion regarding future cleanup events for 2022: November 19, 2022, on the east side of Valley Circle between Strathern and Roscoe, and December 3, 2022, on the north side of Saticoy east of Woodlake to Fallbrook: For 11/19, Heidi reported that area has already been partly cleaned, so if we needed to, we could also do the east side of Fallbrook between Lull and Ingomar. For 12/3/2022, Dan advised the north side of Saticoy has been partially cleaned, so if needed, we can also clean the south side of Saticoy. Brad said cleaning storm drains is also good to do. Heidi advised that someone should inspect where the cleanup is most needed. Brad commented that we can "play it by ear" and it will all work out.
7. Discussion and Possible Action on "cleanup" events for 2023, and "beautification" events for 2023: The discussion began with a review of last month's discussion of this topic, which focused first on the concern that all this committee has been doing are cleanups, no beautification per se and this is an opportunity to do other things for "beautification". Brad advised this is a chance to do other things. For example, giving tours of homes/gardens beautifully done. Heidi said we could combine beautification with care for the environment, ewaste, garden showcases and more notice of scheduled cleanups. Rosi believes some West Hills residents don't even know we exist, and so we could knock on doors and give "gifts" for beautiful yards. Saif suggested holding a competition for water-saving yards. Brad suggested tours of gardens to show the pride of homeowners for their properties. Anthony suggested having contests for best neighborhood/ best block, perhaps those most environmentally friendly, pair up with HOA's to involve more people. Dan liked Anthony's idea

and added we could give tours of zeroscapes with their “how-to” information posted. Brad reminded us that landscaping is a part of “home” and there could be problems with “showing” homes; for example, the Special Events committee reported there was some vandalizing of Halloween decorations. Brad also mentioned the costs of paint and water for the gardens. This matter was tabled for more thoughts regarding the downsides of beautification.

8. Discussion and Possible Action on Creating a Community Garden:

Anthony began this discussion stating the main issue of where a community garden could be constructed/placed. There was much discussion regarding what a community garden is, where it could be located, what legal problems would need to be addressed and solved, problems such as some neighbors being unwilling to have a public garden near their homes, the problems and benefits of the vacant lot at the end of Keswick and getting both homeowners and the City involved. Steve suggested we move this topic to the December meeting. Brad offered to get more information together for further discussion. This matter was tabled to the December meeting.

9. Discussion and Possible Action on Right-of-Way (ROW) Letters:

Brad will review last month’s discussion and get any needed ROW letters out.

10. Strike Team Reports:

Dan reported he tore down signs. Steve is working with Dan and trimming low-hanging tree branches. Heidi continues to gather up palm branches on March Avenue and believes the City should have a maintenance plan. Steve said March Avenue is a designated historical area which the City maintains and the overgrowth should be reported to CD 12. Steve said he will compose a letter to CD 12 to get the March Ave. historical area cleaned up. Brad said he is also picking up litter in the library parking lot.

The meeting was adjourned by Brad at 7:26 PM.