



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BUDGET COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA THURSDAY, FEBRUARY 23, 2023 @ 6:30 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Budget Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

**To attend online** via Zoom Webinar, paste the following link into your browser: <https://zoom.us/j/95791095643>

**To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **957 9109 5643** and then press #.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order
2. Establish Quorum
3. Approve November 22, 2022 Meeting Minutes
4. Comments from Co-Chair(s)
5. Public Comment on Non-Agenda items

#### **New Business:**

6. Discussion and possible action on Streets & Transportation Budget Request in the amount of \$2,550.
7. Discussion and possible action on the Special Events Request in the amount of \$3,875 for the Senior Spring Fling Dance.
7. Meeting Adjournment

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index)

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

November 22, 2022

Online and Telephonic

Revised November 22, 2022

Committee members in attendance: Aida Abkarians, Faye Barta, Dan Brin, Bob Brostoff, Carolyn Greenwood, Bonnie Klea (left 6:56 PM), Saif Mogri, Steve Randall, Char Rothstein, Myrl Schreiberman, Joan Trent, and Brad Vanderhoof

Other Board members in attendance: Alejandro Phillips

Co-chair Saif Mogri called the meeting to order at 6:33 PM. A quorum was established.

Numbers refer to agenda items.

3. Approve Meeting Minutes of September 27, 2022: The minutes were approved.

4. Comments from Co-Chair(s): Carolyn discussed the rollover funds and the fact that the City has not given a definitive answer. Steve is still looking for an appropriate display cabinet and is finding an out-of-stock situation at most vendors. Saif asked the Streets and Transportation Committee to resend their Budget Request.

5. Public Comment on Non-Agenda items: None

6. Budget for the Valentine's Day Dance – Special Events Committee:

Steve said he spoke to CD12 and they see no issue with an indoor event. Carolyn said the City Clerk is reviewing these requests on a case-by-case basis. Carolyn said food must be catered or prepackaged. Carolyn asked that the preliminary flyer for the event be included when the funding request is sent to the Board for approval. Steve said the Special Events Committee still needs to discuss and decide on a menu. Alejandro asked if there would be opportunities for volunteers to help. The answer was – yes!

Roll Call Vote to Approve Proposed Expenditure

Aida Abkarians – Yes, Faye Barta – Yes, Dan Brin – Yes, Bob Brostoff – Yes, Tariq El-Etrache – Absent, Carolyn Greenwood – Yes, Bonnie Klea – Yes, Saif Mogri – Yes, Steve Randall – Yes, Char Rothstein – Yes, Anthony Scearce – Absent, Myrl Schreiberman – Yes, Joan Trent – Yes, Brad Vanderhoof – Yes

Yes – 12, No – 0, Absent – 2, Abstain – 0, Recusal – 0

The expenditure is approved and will be sent to the Board.

Saif Mogri adjourned the meeting at 7:05 PM.

The next meeting of this committee will be held December 27, 2022 at 6:30 PM, unless rescheduled.

# WEST HILLS NEIGHBORHOOD COUNCIL

## Budget Request For 2022-2023

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Please print legibly or type

Date of submission: July 22, 2022

Committee Name: Streets & Transportation

Date Committee approved:   , 2022

Chairpersons: Brostoff / Scearce

Amount Requested: \$   3,700

List of Items Budgeted with Costs:

Traffic Control Cabinet Painting \$750

Safety Fair \$1,300

Streets Tabling Events and Forums \$500

**Total** **\$2,550**

# WEST HILLS NEIGHBORHOOD COUNCIL

## Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="VENUE"/>	<input type="text" value="500.00"/>
<input type="text" value="FOOD"/>	<input type="text" value="1300.00"/>
<input type="text" value="DJ"/>	<input type="text" value="400.00"/>
<input type="text" value="INSURANCE"/>	<input type="text" value="300.00"/>
<input type="text" value="TABLEWARE"/>	<input type="text" value="375.00"/>
<input type="text" value="DECORATIONS &amp; TABLE CENTERPIECES"/>	<input type="text" value="650.00"/>
<input type="text" value="VIDEOGRAPHER"/>	<input type="text" value="350.00"/>

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved