



CITY OF  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPAREDNESS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA Wednesday, February 15, 2023, 6:30 p.m.**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet based service option. All are invited to attend and participate.

**To attend online** via Zoom Webinar, paste the following link into your browser: <https://zoom.us/j/95876172481>

**To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **958 7617 2481**

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to order and Establish Quorum
2. Approve minutes of January 18, 2023
3. Co-Chair Comments
4. Public Comment

#### **Old Business**

None

#### **New Business**

5. Discussion and Possible Action on having a table at the April Spring Fest.
6. Safety Tips for High Winds
7. Next Meeting – March 15, 2023 and Adjournment.

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index)

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**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

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# **JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPARENESS COMMITTEE Meeting Minutes Telephonic and Online January 18, 2023 Revised January 18, 2023**

Attendance: Faye Barta, Dan Brin, Bob Brostoff, Steve Randall, Anthony Scarce, and Brad Vanderhoof

Committee Members Absent: Clarice Chavira, and Saif Mogri

Other WHNC Board Members Present: Joan Trent

1. Call to order and Establish Quorum: Co-chair Bob Brostoff called the meeting to order at 6:33 PM. A quorum was established.

2. Approve minutes of December 21, 2022: The minutes were approved.

3. Co-Chair Comments: None

4. Public Comment: None

Old Business: None

New Business:

5. West Hills Neighborhood Council Emergency Preparedness Plan: Bob explained the title has been changed to reflect a WHNC Board vote. The WHNC Board approved the plan. Bob asked for the plan to be posted on the WHNC website and social media. Bob will send to Aida Abkarians for distribution to LAUSD schools. Dan will post to West Hills California FaceBook page. Faye will use her neighborhood watch contacts to distribute. Anthony suggested using the LAPD Topanga Station to reach more neighborhood watch groups.

6. Safety Tips for the new year: Item tabled to February.

7. Next Meeting – February 15, 2023 and Adjournment

Co-chair Bob Brostoff adjourned the meeting at 6:45 PM