



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND SPECIAL EVENTS COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

**Tuesday, March 7, 2023 7:00 PM**

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, the West Hills Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. All are invited to attend and participate.

This meeting of the West Hills Neighborhood Council Special Events Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

**To attend online** via Zoom Webinar, click or paste the following link into your browser: , <https://us02web.zoom.us/j/89837959615>

**To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **89837959615#**.

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call To Order & Establish a Quorum
2. Approve Minutes from February 7, 2023
3. Comments from the Co-Chairs
4. Discussion and Possible action on the 2023 Senior Spring Fling Dinner Dance
5. Discussion and Possible action on the 2023 Kids' Day
6. General Public Comments
7. Adjourn Meeting

**Public input at Neighborhood Council meetings:** When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in \*9 (if calling in by phone) or by clicking on the "raise hand" button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Public Posting of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index)

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or calling (213) 978-1551. If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org). Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC's process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES

**Tuesday, February 7, 2023 @ 7:00 P.M.**

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

**DRAFT**

Committee Co-Chair Steve Randall called the meeting to order at 7:19 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiber (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Saif Mogri, and Joan Trent. A quorum was established.

Also in attendance were Brad Vanderhoof, Miriam Schimmel and Mayra Aburto.

The January 26, 2023 minutes were approved as written by unanimous consent.

Comments from the Chair(s): None.

During the discussion of the 2023 Senior Valentine's Day Dinner Dance, Steve advised that the event had to be canceled because the City had not yet given final approval by today, which was the "drop dead" date as there was no longer enough time to promote the event to the public. Steve made a proposal to hold a "Senior Spring Fling Dinner Dance" instead on April 15<sup>th</sup>, with the same \$3,875 budget and format, except a Spring theme and the venue to be determined. An alternate date of April 22<sup>nd</sup> was decided upon. Steve stated that he would check with CD12 to make sure that John Lee would be available. The motion was seconded by Faye Barta and the motion passed unanimously.

During the discussion of the 2023 Kids' Day event, Myrl stated that after we set the date for the Spring Fling, we could finalize the date for Kids' Day. Myrl also stated that he thought we should hold the event at Taxco Trails Park as we did last time. Myrl made a motion to hold the event at Taxco and Steve seconded the motion. The motion carried by unanimous vote.

There were no Public Comments.

Miriam Schimmel was added as a member to the Special Events Committee.

The next regularly scheduled Special Events Committee meeting is on March 5, 2023.

The meeting was adjourned by Steve Randall at 8:21 P.M.