



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC FINAL MEETING MINUTES Monday, June 5, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira (arrived 7:25 PM), Carolyn Greenwood, Glenn Jennings, Vinura Kotuwelle, Kent Mariconda, Rosi Mariconda, Saif Mogri, Mark Neudorff, Alejandro Phillips, Steve Randall, Bill Rose, Char Rothstein, Anthony Scarce, Miriam Schimmel, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Sriya Datla, Bonnie Klea, Bryan Newman, Myrl Schreiber, Azarine Rushenas.

President Charlene Rothstein called the meeting to order at 7:05 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance

Approve Meeting Minutes of May 4, 2023 and Special Meeting Minutes of May 11, 2023:

The May 4 minutes were approved as amended.

The May 11 minutes were approved.

Senior Lead Officer (SLO) Report:

SLO Gutierrez introduced herself as the new permanent SLO. She is an eight-year LAPD veteran who worked gangs and community relations at the Topanga Division. She said the juvenile suspect in the recent MTA bus driver stabbing is in custody. Topanga Division is having an Open House on June 24 from 10 Am to 2 PM. Her contact information is; email 41928@LAPD.ONLINE -- phone 213 709-9231.

SLO Garza said grand theft auto is still up so lock your car. He is trying to get oversize vehicle parking restriction signs on Woodlake. The Neighborhood Watch meeting is next Tuesday at 6 PM at the Topanga Station.

Treasurer's Report: Treasurer Carolyn Greenwood presented the report. She said the net remaining balance was \$10,101.88 according to the April monthly expenditure report (MER). This includes outstanding balances yet to be approved and paid.

23-0050 - Approval of the WHNC's April 2023 Monthly Expenditure Report (MER):

Roll Call Vote:

Aida Abkarians – Ineligible

Dan Brin – Yes

Carolyn Greenwood – Yes

Vinura Kotuwelle – Abstain

Faye Barta – Yes

Bob Brostoff – Yes

Glenn Jennings – Yes

Kent Mariconda – Yes

Sandi Bell – Yes

Clarice Chavira – Ineligible

Bonnie Klea – Absent

Rosi Mariconda – Yes

Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreibman – Absent
Joanne Yvanek-Garb – Yes

Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scearce – Yes
Joan Trent – Yes

Bryan Newman – Absent
Bill Rose – Ineligible
Miriam Schimmel – Yes
Brad Vanderhoof – Yes

Yes – 18, No – 0, Abstain – 1, Absent – 3, Ineligible – 3, Recused – 0
The MER is approved.

Controller’s Report: Controller Saif Mogri presented the report. Not including invoices paid on June 1 the remaining balance is \$9299.12. The probable rollover amount is about \$6K.

Comments from the Co-Chair(s): President Char Rothstein said the June 18 election is very important. She thanked Aida Abkarians and Carolyn Greenwood for all the hard work getting funding approved for the education NPGs.

Announcements:

Atziri Camerena, Neighborhood Empowerment Advocate (NEA), Department of Neighborhood Empowerment (DONE), said she has been promoted to Director of Civic Leadership and will no longer be the WHNC NEA. There is an SB 411 information session on Wednesday at 5:30 PM. State Senator Portantino will be available to answer questions.

Public Comment:

David from Always Best Care presented information on a private home health care provider. Myrl Schreibman said his neighbors are in discussions with Chaminade concerning traffic. Chris Rowe complained “Ms Barta” is coughing and should be masked. Chuck S. spoke on traffic studies around Chaminade.

New Business:

23-0051 - Approval of the WHNC’s May 2023 Monthly Expenditure Report (MER): Item tabled to July.

23-0052 - Bryan Newman’s absences and a possible announcement of a vacancy: Steve Randall said five absences have been verified in the last twelve meetings. Steve said he spoke with Mr. Newman who confirmed the absences and said he does not have the time needed to serve.

Vote to have the Board agree with the absence count;

Roll Call Vote:

Aida Abkarians – Yes
Dan Brin – Yes
Carolyn Greenwood – Yes
Vinura Kotuwelle – Yes
Saif Mogri – Yes
Alejandro Phillips – Yes
Charlene Rothstein – Yes
Myrl Schreibman – Absent
Joanne Yvanek-Garb – Yes

Faye Barta – Yes
Bob Brostoff – Yes
Glenn Jennings – Yes
Kent Mariconda – Yes
Mark Neudorff – Yes
Steve Randall – Yes
Anthony Scearce – Yes
Joan Trent – Abstain

Sandi Bell – Yes
Clarice Chavira – Yes
Bonnie Klea – Absent
Rosi Mariconda – Yes
Bryan Newman – Absent
Bill Rose – Yes
Miriam Schimmel – Yes
Brad Vanderhoof – Yes

Yes – 21, No – 0, Abstain – 1, Absent – 3, Ineligible – 0, Recused – 0

President Char Rothstein declared the Board seat vacant.

President Char Rothstein adjourned the meeting at 8:20 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, May 4, 2023

Revised June 1, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotewelle, Saif Mogri, Mark Neudorff (left 8:08 PM), Steve Randall, Bill Rose, Char Rothstein, Miriam Schimmel, Myrl Schreibman (arrived 7:35 PM – left 8:35 PM), Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Dan Brin, Bob Brostoff, Clarice Chavira, Sriya Datla, Kent Mariconda, Rosi Mariconda, Bryan Newman, Alejandro Phillips, Azarine Rushenas, and Anthony Searce

President Charlene Rothstein called the meeting to order at 7:10 PM.

Secretary Brad Vanderhoof called roll and determined a quorum had not been established.

Vice President Faye Barta led the Pledge of Allegiance

Announcements:

LAPD Senior Lead Officers (SLOs): Captain Boatang, who served 25 years as a detective, introduced himself. Nine officers are currently assigned to the Topanga Mall. A second permanent SLO will be assigned to West Hills within 60 days. Topanga Division will be having an open house on June 24 from 10:00 AM to 3:00 PM. SLO Garza said grand theft auto is trending up. The Promenade Mall will have a carnival from May 18-21. Officers are planning to hold a pizza with a cop event at the Chuck E Cheese restaurant in the Fallbrook Mall. SLO Barbu discussed the recent homicide at the Trader Joe's in the Fallbrook Mall. It was a drug transaction robbery.

Controller Saif Mogri presented the Controller's Report. He said he is missing some invoices and will correct the report for next month.

Chair Comments: Vice president Barta said she is happy to be back to in-person meetings.

Jack Trent-Dorfman, Field Representative, Office of Assemblyman Jesse Gabriel gave a recap of the Day of Service.

Colin Crews, District Director, Council District 12 said Movies that Matter to showcase student films is coming back. The cumulative event is May 18 at CSUN. RSVP is required. Conversations with Councils is June 20. CD12 now has a dedicated homeless outreach response team run by Volunteers of America.

Atziri Camarena, NEA, Department of Neighborhood Empowerment said the last day for submissions to the City Clerk are May 20 for Event Approval Forms, June 1 for Check Requests, and the last day the bank card can be used is June 20.

Glenn Bailey, Budget Advocates said a budget, CF 23-0600 has been released by mayor bass. Saturday, June 17 is Budget Day and the event will be virtual.

Public Comment: Glenn Bailey; reported a broken link on the WHNC website; the CNP Open House is coming up on June 24; SB411 passed committee.

Presentation: Community Emergency Response Training (CERT): Kevin Sprout, Los Angeles Fire Department, CERT said the training programs suspended due to Covid have restarted. He described the program and its history. Classes will be held in West Hills in the future.

New Business:

23-0046 - Approval of the WHNC's February 2023 Monthly Expenditure Report (MER): Item tabled due to lack of quorum.

23-0047 – Approval of a Neighborhood Purpose Grant ("NPG") to Capistrano Avenue Elementary School in the amount of \$750: Item tabled due to lack of quorum.

23-0048 – Approval of a Neighborhood Purpose Grant ("NPG") to Justice Street Academy Charter School in the amount of \$750: Item tabled due to lack of quorum.

23-0049 – Approval of a Neighborhood Purpose Grant ("NPG") to Nevada Avenue Elementary School in the amount of \$750: Item tabled due to lack of quorum.

President Char Rothstein adjourned the meeting at 8:42 PM.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, May 11, 2023

Revised May 12, 2023

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Sandi Bell, Dan Brin, Bob Brostoff, Clarice Chavira, Carolyn Greenwood, Glenn Jennings, Bonnie Klea, Vinura Kotewelle, Kent Mariconda, Saif Mogri, Mark Neudorff, Steve Randall, Bill Rose, Char Rothstein, Miriam Schimmel, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Sriya Datla, Rosi Mariconda, Bryan Newman, Alejandro Phillips, Azarine Rushenas, Anthony Scearce, Myrl Schreibman

President Charlene Rothstein called the meeting to order at 7:34 PM.

Secretary Brad Vanderhoof called roll and established quorum.

Vice President Faye Barta led the Pledge of Allegiance

Approval of Special Meeting Minutes of March 28, 2023, March 29, 2023 and March 29, 2023:

The March 28, 2023 Special minutes were approved.

The March 29, 2023 Special minutes were approved.

The March 29, 2023 Special minutes were approved.

Treasurer's Report: Treasurer Carolyn Greenwood presented the report. She said the net remaining balance was \$20,630.84 as of the end of March.

23-0046 - Approval of the WHNC's February 2023 Monthly Expenditure Report (MER):

Roll Call Vote:

Aida Abkarians - Yes

Dan Brin – Yes

Carolyn Greenwood – Yes

Vinura Kotuwelle – Yes

Saif Mogri – Abstain

Alejandro Phillips – Absent

Charlene Rothstein – Yes

Myrl Schreibman – Absent

Joanne Yvanek-Garb - Abstain

Faye Barta – Yes

Bob Brostoff – Yes

Glenn Jennings – Yes

Kent Mariconda – Yes

Mark Neudorff – Yes

Steve Randall – Yes

Anthony Scearce – Absent

Joan Trent – Yes

Sandi Bell – Yes

Clarice Chavira – Yes

Bonnie Klea – Yes

Rosi Mariconda – Absent

Bryan Newman – Absent

Bill Rose – Ineligible

Miriam Schimmel – Yes,

Brad Vanderhoof – Yes

Yes – 17, No – 0, Abstain – 2, Absent – 5, Ineligible – 1, Recused – 0

The MER is approved.

Controller's Report: Controller Saif Mogri presented the report. As of April 30th the remaining balance was \$19,367.98.

Comments from the Co-Chair(s): President Char Rothstein said she and Executive Director Michelle Ritchie are still looking for a location for committee meetings.

Public Comment: None

New Business

23-0047 – Approval of a Neighborhood Purpose Grant ("NPG") to Capistrano Avenue Elementary School in the amount of \$750: Joan Trent explained the grant.

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell – Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira – Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea – Yes
Vinura Kotuwelle – Yes	Kent Mariconda – No	Rosi Mariconda – Absent
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman – Absent
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose – Ineligible
Charlene Rothstein – Yes	Anthony Scearce – Absent	Miriam Schimmel – Yes
Myrl Schreiberman – Absent	Joan Trent – Yes	Brad Vanderhoof – Yes
Joanne Yvanek-Garb - Yes		

Yes – 18, No – 1, Abstain – 0, Absent – 5, Ineligible – 1, Recused – 0

The NPG is approved.

Joanne Yvanek-Garb recused herself because her grandchildren attend Justice Street.

23-0048 – Approval of a Neighborhood Purpose Grant ("NPG") to Justice Street Academy Charter School in the amount of \$750:

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell – Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira – Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea – Yes
Vinura Kotuwelle – Yes	Kent Mariconda – No	Rosi Mariconda – Absent
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman – Absent
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose – Ineligible
Charlene Rothstein – Yes	Anthony Scearce – Absent	Miriam Schimmel – Yes
Myrl Schreiberman – Absent	Joan Trent – Yes	Brad Vanderhoof – Yes
Joanne Yvanek-Garb - Recused		

Yes – 17, No – 1, Abstain – 0, Absent – 5, Ineligible – 1, Recused – 1

The NPG is approved.

Joanne Yvanek-Garb returned to the meeting.

23-0049 – Approval of a Neighborhood Purpose Grant ("NPG") to Nevada Avenue Elementary School in the amount of \$750:

Roll Call Vote:

Aida Abkarians – Yes	Faye Barta – Yes	Sandi Bell – Yes
Dan Brin – Yes	Bob Brostoff – Yes	Clarice Chavira – Yes
Carolyn Greenwood – Yes	Glenn Jennings – Yes	Bonnie Klea – Yes
Vinura Kotuwelle – Yes	Kent Mariconda – No	Rosi Mariconda – Absent
Saif Mogri – Yes	Mark Neudorff – Yes	Bryan Newman – Absent
Alejandro Phillips – Absent	Steve Randall – Yes	Bill Rose – Ineligible
Charlene Rothstein – Yes	Anthony Scearce – Absent	Miriam Schimmel – Yes
Myrl Schreiberman – Absent	Joan Trent – Yes	Brad Vanderhoof – Yes
Joanne Yvanek-Garb - Yes		

Yes – 18, No – 1, Abstain – 0, Absent – 5, Ineligible – 1, Recused – 0

The NPG is approved.

President Char Rothstein adjourned the meeting at 8:16 PM.

Monthly Expenditure Report



Reporting Month: April 2023

Budget Fiscal Year: 2022-2023

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23749.49	\$4381.51	\$19367.98	\$3802.35	\$5463.75	\$10101.88

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36071.38	\$1576.20	\$14037.98	\$3052.35	\$10985.63
Outreach		\$2805.31		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$4830.00	\$0.00	\$4830.00	\$750.00	\$4080.00
Funding Requests Under Review: \$5463.75		Encumbrances: \$0.00		Previous Expenditures: \$17651.89	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	04/01/2023	Email for WHNC	General Operations Expenditure	Office	\$150.00
2	SMART AND FINAL 324	04/11/2023	Beautification - cleanup	General Operations Expenditure	Outreach	\$341.20
3	TOTALEVENT	04/11/2023	Insurance for Spring Fling WHNC-2223-002	General Operations Expenditure	Outreach	\$273.05
4	TLF WOODLAND WARNER FL	04/13/2023	Decorations for Spring Fling WHNC 2223-002	General Operations Expenditure	Outreach	\$438.01
5	RACKSPACE EMAIL & APPS	04/22/2023	WHNC Email Service	General Operations Expenditure	Office	\$69.60
6	APPLEONE EMPLOYMENT SERVICES	04/07/2023	WHNC Executive Assistant	General Operations Expenditure	Office	\$1356.60
7	Partyville Central Inc.	04/17/2023	DJ for Spring Fling WHNC 2223-002	General Operations Expenditure	Outreach	\$400.00
8	West Valley Christian Church	04/18/2023	Venue rental for WHNC Spring Fling - WHNC2223-002	General Operations Expenditure	Outreach	\$500.00

9	Outback Catering	04/07/2023	WHNC-2223-002 Deposit to Outback Catering for event.	General Operations Expenditure	Outreach	\$853.05
Subtotal:						\$4381.51

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SERVICES	05/15/2023	WHNC Executive Assistant	General Operations Expenditure	Office	\$1695.75
2	NEVADA AVE ELEMENTARY SCHOOL	05/15/2023	NPG in the amount of \$750 to Nevada Avenue Elementary School	Neighborhood Purpose Grants		\$750.00
3	APPLEONE EMPLOYMENT SERVICES	06/01/2023	Executive Assistant	General Operations Expenditure	Office	\$1356.60
Subtotal: Outstanding						\$3802.35

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT MAY 31, 2023

	Item	Committee	Purpose	Budget	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Spent
	Neighborhood Purpose Grants (NPG's)																	
23		Youth and Education	NPG's	\$3,750.00	\$2,250.00											\$750.00	\$750.00	\$1,500.00
18A		Homelessness	NPG's	\$330.00	\$330.00													
		Total		\$4,080.00	\$2,580.00													\$0.00
	Community Improvement Projects (CIP's)																	
20A		Streets&Transportation	CIP's															
24		Beautification	Cleanups	\$500.00	\$500.00													\$0.00
25		Beautification	Special Events															
	GRAND TOTAL			\$41,401.38	\$14,423.21	\$1,845.75	\$2,263.40	\$2,555.71	\$1,506.60	\$1,933.37	\$1,922.70	\$2,001.60	\$1,615.02	\$2,007.74	\$4,381.51	\$2,838.17	\$2,106.60	\$26,978.17

Agenda Item 23-0052 - Discussion and possible action of facts pertaining to Bryan Newman's absences, leading to a possible announcement of a vacancy

WEST HILLS NEIGHBORHOOD COUNCIL ATTENDANCE

BOARD MEMBER	OCT 2022	NOV 2022	DEC 2022	*DEC 2022	JAN 2023	FEB 2023	*FEB 2023	*MARCH 2023	*MARCH 2023	*MARCH 2023	MAY 2023	*MAY 2023	TOTAL ABSENCES
Abkarians, Aida	P	P	P	P	A	P	P	P	P	P	P	P	1
Barta, Faye	P	P	P	P	P	P	P	P	P	P	P	P	0
Bell, Sandi	P	P	P	P	P	P	P	P	P	P	P	P	1
Brin, Dan	P	P	P	P	P	P	P	P	P	P	P	P	0
Brostoff, Bob	P	A	A	P	P	P	P	P	P	P	A	P	3
Chavira, Clarice	P	P	P	P	P	P	A	P	P	P	A	P	2
Greenwood, Carolyn	P	A	P	P	P	P	P	P	P	P	P	P	1
Klea, Bonnie	P	P	P	P	P	P	P	P	P	P	P	P	0
Jennings, Glenn	P	P	P	P	P	P	P	P	P	P	P	P	0
Kotuwelle, Vinura	P	P	P	A	P	P	P	A	P	P	P	P	2
Mariconda, Kent	P	A	P	P	P	P	A	P	P	P	A	P	3
Mariconda, Rosi	P	A	P	P	P	P	A	P	P	P	A	A	4
Mogri, Saif	P	P	P	P	P	P	P	P	A	P	P	P	1
Neudorff, Mark	P	P	P	P	P	P	P	P	A	A	P	P	2
Newman, Bryan	P	A	P	P	A	P	A	P	P	P	A	A	5
Phillips, Alejandro	-----	P	P	P	P	P	P	P	A	P	A	A	3
Randall, Steve	P	P	P	P	P	P	P	P	P	P	P	P	0
Rose, Bill	A	P	P	P	P	P	A	P	P	P	P	P	2
Rothstein, Charlene	P	P	P	P	P	P	P	P	P	P	P	P	0
Scearce, Anthony	A	P	P	P	P	P	P	P	P	P	A	A	3
Schimmel, Miriam	-----	-----	-----	P	A	P	P	P	P	P	P	A	2
Schreibman, Myrl	P	P	P	P	P	P	P	P	P	P	P	P	0
Trent, Joan	P	P	P	P	P	P	P	P	P	P	P	P	0
Vanderhoof, Brad	P	P	P	P	P	P	P	P	P	P	P	P	0
Yvanek-Garb, Joanne	P	P	A	P	P	P	P	P	A	A	P	P	3

*Special Meeting