



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### REVISED JOINT BOARD AND SPECIAL EVENTS COMMITTEE AGENDA

Monday, July 10, 2023 at 7:00 PM

Chaminade College Preparatory – Condon Center 2<sup>nd</sup> Floor

23241 W. Cohasset Street, West Hills, CA 91304

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Approve Minutes from May 2, 2023
3. Comments from the Co-Chairs
4. Discussion and Possible action on the 2023 Halloween House event (Primarily dates)
5. Discussion and Possible action on the Kids' Day event (Primarily date & location)
6. Discussion and Possible action on the 2024 Senior Valentine's Dinner Dance (Primarily date & location)
7. Discussion and Possible action on an Active Shooter Event
8. General Public Comments
9. Adjourn Meeting

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT “SPECIAL” SPECIAL EVENTS COMMITTEE/BOARD MEETING MINUTES Tuesday, May 2, 2023 @ 7:00 P.M.

This meeting of the Special Events Committee was conducted online via Zoom webinar and Telephonically.

### **DRAFT**

Committee Co-Chair Steve Randall called the meeting to order at 7:15 P.M.

Committee members in attendance were: Steve Randall (Co-Chair), Myrl Schreiberman (Co-Chair), Char Rothstein, Dr. Faye Barta, Aida Abkarians, Glenn Jennings, Miriam Schimmel, Joan Trent, Saif Mogri and Alejandro Phillips. A quorum was established.

There were no others in attendance.

The minutes from March 7, 2023 were approved as amended, and March 16, 2023 as written, both unanimously.

Comments from the Chair(s): Myrl advised that the City has fallen behind on approval of Kids' Day.

During the discussion of the 2023 Kids' Day event, Myrl stated that the final day for City approval is Monday, May 15<sup>th</sup>. Otherwise, it will need to be canceled. The event is scheduled for June 4, 2023, and characters Chase, Wonder Woman and Batman have been reserved. It was suggested that Polaroid photos could be taken and placed into frames decorated by the kids. Myrl suggested a timed Scavenger Hunt, wherein the kids would be given a list of items for them to find from the vendors, committee members, playground, etc.

During the discussion of ways to improve the 2024 Senior Valentines Day Dinner Dance, Joan suggested that table numbers might help people find fiends to sit with. Aida suggested a card or letter be made in advance to thank all contributors. Myrl suggested that posting “Thank You’s” on social media would be appreciated by the contributors and public.

There were no Public Comments.

The next regularly scheduled Special Events Committee meeting is on June 6, 2023.

The meeting was adjourned by Steve Randall at 8:40 P.M.