



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE MEETING AGENDA**

**TUESDAY, JULY 18, 2023 @ 6:00 P.M.**

**Chaminade College Preparatory – Condon Center 2nd Floor  
23241 W. Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the March 21, 2023 Meeting
3. Comments and Announcements from the Co-Chair(s)
4. Discussion and possible action on future Cleanup Events for the months of August, September and October 2023
5. Discussion and possible action on other Beautification Committee Events for the remainder of 2023
6. Recommendations for Certificates of Appreciation
7. Discussion and possible action on Right of Way (“ROW”) letters.
8. Discussion and possible action on Strike Team Reports
9. Meeting Adjournment – Next meeting on August 15, 2023 @ 6:30 p.m.

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, March 21, 2023 @ 6:00 PM

Revised March 22, 2023

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Dan Brin, Glenn Jennings, Vinura Kotuwelle, Heidi Manning, Steve Randall, Anthony Scearce, Myrl Schreibman, Joan Trent, and Brad Vanderhoof

Absent: Rosi Mariconda

Other Board Members in attendance: Miriam Schimmel

Co-chair Faye Barta called the meeting to order at 6:02 PM.

Numbers refer to agenda items:

1. Approval of Minutes of February 21, 2023: The minutes were approved.
2. Comments and Announcements from the Chairs: Faye said although the February 25 cleanup event was rained out on March 18<sup>th</sup>, a strike team accomplished 75% of the task.
3. Public Comment: None
4. Authorization for the Budget Committee to Transfer \$750 from the Beautification Committee Budget Allocation to the Streets and Transportation Committee: Anthony explained the Streets and Transportation Committee initially requested a budget of \$2550 but was allocated nothing. The request was on the August 2022 Budget Committee agenda but the meeting was cancelled. The item disappeared from the September agenda and the committee has been asking for funds for seven months. The committee is now requesting \$500. An artist is lined up and the project can be completed in the current fiscal year. Myrl said the approval project is lengthy. Dan said there are other late priorities like the Memorial Day parade and a cost increase over plan for the election flyer. Several committee members expressed safety concerns with painted boxes potentially distracting drivers. Faye said the Beautification Committee has \$914.56 remaining in the budget allocation

Roll call vote to approve the transfer of funds:

Faye Barta – No, Dan Brin – No, Glenn Jennings – No, Vinura Kotuwelle – Abstain,  
Heidi Manning – Abstain, Rosi Mariconda – Absent, Steve Randall – No, Anthony Scearce – Yes  
Myrl Schreibman – No, Joan Trent – No, Brad Vanderhoof – Yes  
Yes – 2, No – 6, Abstain – 1, Absent – 2, Recuse – 0

The funds transfer is not approved.

5. Upcoming Cleanup Event on March 25, 2023: As previously decided the cleanup is on the north side of Roscoe from Fallbrook to Sale. 8:30 to 11:30 AM.

No action taken.

6. Future Cleanup Events for April, May and June 2023: The April Event will be April 22, from 8:30 to 11:30 AM, in conjunction with Volunteers Cleaning Communities along Sherman Way west of Fallbrook.

May suggestions; Myrl – The overgrown sidewalk on Platt from Keswick to Sherman Way. Heidi and Dan said mandatory brush clearance may take care of this. Heidi – the cul de sac by Deveron Ridge Road next to the park.

The committee selected the Platt cleanup location on May 20 from 8:00 to 11:00 AM.

The June cleanup will be the Deveron Ridge Road cul de sac on June 24 from 8:00 to 11:00 AM.

7. Other Beautification Events for 2023: Heidi suggested fire hydrant painting and Dan suggested planting flowers at the Post Office. No action taken.

8. Recommendations for Certificates of Appreciation: Glenn suggested Doris and Gregg Freisen for regularly helping at cleanups. Heidi suggested Fairwinds for litter pickup at Lazy J Ranch Park. Faye will bring these up at the next Operations meeting.

9. Right-of-Way (ROW) Letters: Glenn and Brad will check on the houses given ROW brochures and prepare letters as needed:

10. Strike Team Reports: None given.

Co-chair Faye Barta adjourned the meeting at 7:02 PM.