



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPAREDNESS COMMITTEE MEETING AGENDA

Wednesday, August 16, 2023, 6:30 p.m.

**Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call To Order & Establish a Quorum
2. Comments from the Co-chairs
3. Review and Approve Minutes of February 15, 2023
4. Back to School Safety Tips
5. Future Items of Interest Discussion
6. General Public Comments
7. Adjourn Meeting

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

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Public Posting of Agendas: WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process: For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



West Hills Neighborhood Council

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JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPARENESS COMMITTEE Meeting Minutes Telephonic and Online February 15, 2023

Attendance: Faye Barta, Dan Brin, Bob Brostoff, Steve Randall, Saif Mogri, and Brad Vanderhoof

Committee Members Absent: Clarice Chavira, and Anthony Searce

Other WHNC Board Members Present: Joan Trent and Bonnie Klea

1. Call to order and Establish Quorum: Co-chair Saif Mogri called the meeting to order at 6:32 PM. A quorum was established.

2. Approve minutes of January 18, 2023: The minutes were approved as amended.

3. Co-Chair Comments: None

4. Public Comment: None

Old Business: None

New Business:

5. Discussion and Possible Action on having a Table at April Spring Fest: Bob Brostoff mentioned that he has several RYLAN Instruction Manuals and would like to set up a table to distribute the pamphlets. Steve Randall mentioned that he was fine with either a separate table or put these pamphlets on the West Hills NC table. Dan and Saif were of the opinion to have only one table. The committee decided to have only one West Hills NC Table at the Spring Fest.

6. Safety Tips for High Winds: Saif presented safety tips to follow during high wind conditions as suggested by the National Weather Service. Bob Brostoff mentioned how tree limbs from his two ash trees broke and brought down an electrical line in his backyard. Bob called the Fire Department and LADWP came and restored the line and power to the neighborhood. Bonnie Klea mentioned that she waters down her potted plants in her front porch during high winds. Saif mentioned couple of his personnel experiences in his back yard due to high winds.

7. Next Meeting – March 15, 2023 and Adjournment

Co-chair Saif Mogri adjourned the meeting at 6:57 PM

Back to School Safety Tips

Saif Mogri

**Public Safety and Emergency Preparedness
Committee**

August 16, 2023

School Zone Driving Safety Tips

- * Be on the lookout for school zone signals and ALWAYS obey the speed limits.
- * When entering a school zone, be sure to slow down and obey all traffic laws.
- * Always stop for school busses that are loading or unloading children.
- * Watch out for school crossing guards and obey their signals.
- * Be aware of and watch out for children near schools, bus stops, sidewalks, in the streets, in school parking lots, etc.
- * Never pass other vehicles while driving in a school zone.
- * Never change lanes while driving in a school zone.
- * Never make U-Turns while driving in a school zone.
- * **Never text while driving.**
- * Avoid using a cell phone, unless it is completely hands-free, while driving in a school zone.
- * Unless licensed to do so, never use handicap or emergency vehicle lanes or spaces to drop off or pick up children at school.

Walking to School

- * Leave early enough to arrive at school at least 10 minutes prior to the start of school.
- * Use the same route every day and never use shortcuts.
- * Go straight home after school. Do not go anywhere else without permission.
- * Always use public sidewalks and streets when walking to school.
- * Demonstrate traffic safety awareness and pick the safest route between your home and the school and practice walking it with your children.
- * **Try and walk to school with other students. There is strength in numbers.**
- * Teach your children to recognize and obey traffic signals, signs, and pavement markings.
- * Only cross streets at designated crosswalks, street corners and traffic controlled intersections.
- * Always look both ways before crossing the street and never enter streets from between obstacles like parked cars, shrubbery, signs, etc.
- * Always walk and never run across intersections.
- * **Avoid talking to strangers. Teach your children to get distance between themselves and anyone who tries to approach or make contact with them.**
- * **If a stranger does approach your child, make sure they know to immediately report the incident to you or a teacher.**
- * **Teach your children to never get into a vehicle with anyone, even if they know them, without your permission.**

Riding Your Bike to School

- * Check with the school to make sure your child is allowed to ride their bicycle to school. Some schools do not allow students to ride bicycles to school until they reach a specific grade.
- * **Make sure your child always wears a bicycle helmet!** Failure to wear one could result in a traffic citation. Furthermore, in the event of an accident, helmets reduce the risk of head injury by as much as 85 percent.
- * **Obey the rules of the road; the rules are the same for all vehicles, including bicycles.**
- * Always stay on the right-hand side of the road and ride in the same direction as traffic.
- * Be sure your child knows and uses all of the appropriate hand signals.
- * **Choose the safest route between home and school and practice it with children until they can demonstrate traffic safety awareness.**
- * **If possible, try to ride with someone else. There is safety in numbers.**

Clothing and School Supplies

- * To prevent injury, backpacks should have wide straps, padding in the back and shoulders, and should not weigh more than 10 to 15 percent of a child's body weight.
- * When placing items in a backpack, place the heavier items in first. The closer the heavier items are to a child's back, the less strain it will cause.
- * Children should use both backpack straps and all compartments for even distribution of weight.
- * Remove drawstrings from jackets, sweatshirts, and hooded shirts to reduce the risk of strangulation injuries.
- * **Art supplies in the classroom should always be child safe and non-toxic. Be sure they have "CONFORMS TO ASTM D-4236" on their packaging.**
- * **Make sure your child's school is up-to-date on the latest recalled children's products and toys.**

School Bus Safety

- * Make habit of arriving at the bus stop at least five minutes before the scheduled arrival of the bus.
- * Make sure your child stays out of the street and avoids **excessive** horseplay while waiting for the school bus.
- * Be sure the bus comes to a complete stop before getting on or off.
- * When riding the bus, make sure your child understands they must remain seated and keep their head and arms inside the bus at all times.
- * Do not shout or distract the driver.
- * Do not walk in the driver's "blind spot" — this is the area from the front of the bus to about 10 feet in front of the bus.

Playground Safety

- * A supervisor must always be present when children are at the school's playground. Make sure your school has someone who monitors the playgrounds at all times.
- * Playground equipment should be surrounded by shock-absorbing material that is at least nine inches thick.
- * Protective surfaces should extend six feet in all directions around the playground equipment. For swings, it should extend twice the height of the set.
- * Due to strangulation hazards, do not attach ropes, jump ropes, clotheslines, pet leashes or cords of any kind to playground equipment.
- * Be watchful of sharp edges or points on equipment.
- * Alert the school if you notice anything strange about the playground equipment at your child's school.
- * Spaces that can trap children, such as openings between ladder rungs, should measure less than three and a half inches or more than nine inches.
- * All elevated surfaces, such as ramps, should have guardrails to prevent falls.

DISCUSSION and



BOX