



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BEAUTIFICATION COMMITTEE MEETING AGENDA

Tuesday, October 17, 2023 @ 6:30 p.m.

**Chaminade College Preparatory -- Condon Center, 2nd Floor
23241 West Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street Entrance Between Woodlake and Platt Avenue. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Beautification Committee will be conducted in person at 23241 West Cohasset Street, West Hills, CA 91304. All are invited to attend and participate.

To attend in person, please attend Chaminade College Preparatory – Condon Center, 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304.

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the September 2023 Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Possible Action on Upcoming Cleanup Event in October.
6. Discussion and Possible Action on Future Cleanup Events
7. Discussion and Possible Action on other Beautification events for the remainder of 2023.
8. Recommendations for Certificates of Appreciation.
9. Discussion and Possible Action on Right-of-Way (ROW) letters.
10. Discussion and Possible Action on Strike Team Reports.

The next meeting of this committee will be held on Tuesday, November 21, 2023, at 6:30 PM.

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, September 19, 2023 @ 6:00 PM

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Glenn Jennings, Vinura Kotuwelle, Heidi Manning, June Moriarty, Steve Randall, Joan Trent, and Brad Vanderhoof

Absent: Dan Brin, Rosi Mariconda

Other Board Members in attendance: none

Numbers refer to Agenda items:

1. Co-chair Brad Vanderhoof called the meeting to order at 6:35 PM. A quorum was established.
2. Approval of Minutes of March 21, 2023: The minutes were approved.
3. Comments and Announcements from the Chairs: None.
4. Public Comment: Three stakeholders, Zhelbert Zohrabian, Sue Ruopp and Fred Ruopp, advised that more than 30 homeowners have serious concerns about the condition of and fire hazard on the island located at Valley Circle Blvd. and Valley Circle Terrace. Among their concerns are dead trees resting on power lines, dead shrubs, dead animal dumpings, the unkempt island from Victory to Kittridge, and the fire hazards and bushy spikes. These homeowners want WHNC to approach the City to clean this area up, as well as the north side of Vanowen on Valley Circle, and the eucalyptus on Valley Circle Blvd. is badly in need of trimming.. Joan Trent said the City does not support the cleaning up of big trees and other messes. Steve advised there should be no response to Public Comment. Steve also advised he had an hour-long conversation with John Lee's office regarding the needed cleanups. Steve was advised that the City does not have enough employees to handle these problems and staff is 6 months behind in rendering services. Further, these problems are mostly issues which homeowners haven't taken proper care of. Steve advised he has contacted CD 12 regarding cleanup of the Keswick Avenue property. Apparently the City is having difficulty in dealing with these problems and getting things done is very difficult. Brad advised that the empty lot on Saticoy and Keswick is actually an unfinished part of Keswick Street. Glenn advised that the lot is almost a half-acre ... a very big area.

5. Discussion and Possible Action for upcoming Cleanup Event on October 21, 2023: Glenn suggested that the east side of Platt north of Highlander, including the service road, which has 13 houses on it, is badly in need of a cleanup. Glenn moved that this event be held on October 21, 2023. Faye seconded.

Roll call vote – all eight members present voted yes. This event is approved.

6. Future Beautification/Cleanup Events: This item was tabled.

7. Discussion and Possible Action on Spending Requests: Brad suggested the committee spend \$50 for water and snacks for the October event. All eight members present voted in favor. The motion passed.

8. Recommendations for Certificates of Appreciation: There were no suggestions.

9. Right-of-Way (ROW) Letters: None were suggested, but the committee was reminded to consider this issue for the next meeting.

10. Strike Team Reports: None given, but members were reminded to pick up litter.

Co-chair Brad Vanderhoof adjourned the meeting at 7:40 PM.